

Williamsfield Village Board Meeting

February 1, 2016

The Williamsfield Village Board met in regular session on Monday February 1, 2016 at 7:00 p.m. in the Village Hall. Present were trustees Pam Courson, Trudy Self, Connie Wight, Jim Folger, Jolene Tucker, Lee Wight and President Gray. Also present were Treasurer Mary Rice, Tom Rice (R/O Plant), Village Clerk Tori Courson, Bill Knight (Weekly Post), Mark and Susan Ott, Andy Fritz, Chief Robertson, Teresa Doubet, Stanley King. Motion by Trustee C. Wight and seconded by Trustee Courson to approve the minutes as presented. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes.

New Bills:

GENERAL

Motorola Solutions	Computer Usage	\$	34.00
West Central FS	Maintenance-gas, oil & diesel	\$	132.54
West Central FS	Police-gas & oil	\$	151.56
Central Butane	2 Batteries	\$	242.95
Menards	Light, claw hammer, white marking spray, blue Caution markings, phone line splitter & telephone	\$	87.05
Menards	Batteries, putty knife, painters tool, flint striker & E ring	\$	34.35
Wight Chevrolet	4 tires, balance & mount on Tahoe-swap Carry in tire	\$	586.82
German-Bliss	Grade 5 bolts	\$	10.98
Staples	Staples, W-2's, 1099 Misc, calendar & ink	\$	160.95
Sam Harris Uniforms	1 long sleeve, 2 short sleeve shirts, jacket Embroidery and put in zippers	\$	430.90
Koenig Body & Equip	5.70 Rim only (no Tire)	\$	82.26
Julie, Inc.	Voice & fax transmissions	\$	230.27
Doubet Mechanical Service	Labor & materials -Revamped cutting edge (snowblade)	\$	240.00
Blucker, Kneer & Assoc.	Audit	\$	4,120.00
	Total		\$6,544.63

OPERATION & MAINTENANCE - WATER WORKS

PDC Laboratories	Testing Coliform & Fluoride Probe 12/15/16	\$	87.00
Hawkins, Inc.	Chemicals	\$	805.45
Security Fence Co.	Repair Fence to water tower	\$	125.00
Grainger	Solenoid valve, 5 electronic ballast & fuses	\$	621.65
USA Bluebook	Suction valve assembly, (1) 4 function bleed Valve & LMI repair kit	\$	318.02
Oberlander Electric	Check Freq. Drive Labor & Material	\$	1,318.54
Corrpro	Annual Service Agreement	\$	630.00
	Total		\$3,905.66

Motion by Trustee Self and seconded by Trustee C. Wight to approve new bills. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes.

Motion by Trustee L. Wight and seconded by Trustee Folger to approve financial statement. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes.

Public Comment: Andy Fritz representing the Volunteer Park Board and Spoon River Landscaping discussed proposals for upcoming goals and projects to the Board before the March budget meeting so that the requested projects would be taken into consideration for the Village's budget. The putt putt green and the hillside slide that are proposed will be no cost to the Village. They will be funded by Park Assoc. A project that will need financial assistance from the Village is the upgrades to the electrical service at the park to help with the Lighting of the Park. The Village will also be responsible for the \$480 a year charge for the electricity. The plan for a second pavilion has been put on hold for now because the cost would be too high. The Park Board would also like to install new playground equipment, repair existing equipment and purchase new plaques for memorial trees and make a new flower bed for Dave Malien's memorial. Motion to approve assistance with the electrical upgrades in the Village's budget by Trustee C. Wight and seconded by Trustee Self. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes. Also, the maintenance agreement with Spoon River Landscaping will be discussed at the March budget meeting.

Correspondence: Tom Rice and Stanley King will be attending a pipeline meeting to learn what to do if something were to happen to the pipelines near the Village.

Maintenance Report: The Hummer had 2 new batteries installed. The required new reflective stop signs are being installed where needed. The maintenance dept. is working on running underground electrical to the flag lights in Veterans Park. Due to clogged/broken culverts, the Shop Around the Corner needs rock put in at the front of the business.

Police Report: The ATV stickers come in a minimum quantity of 1,000. Chief Robertson proposed just using the application that the residents need to fill out in order to legally drive their ATVs as proof their ATV has been registered with the Village. Chief Robertson is following up with the unsightly property fines that were issued. The Following calls of service were handled by the police department for the month of January:

Warrant Arrest	Transported to Jail
Domestic Dispute	Warned and Advised
Driving Complaint	Complainant refused/No report
Theft complaint	Report on file
Stand by request	Cancelled/rescheduled
VIN verification	No report
Animal complaint	Check well being

Citations issued in January

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	1	2
Disobeyed Stop Sign	0	0
Ordinance	2	0
Other	3	0

Water Report: The security fence around the new generator has been installed. Tom proposed a service and maintenance contract for the generator for the Village to purchase in case something happens to the generator. Motion to approve 10-year service and maintenance contract by Trustee Self and seconded by Trustee Folger. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes. When the weather warms up, dirt and rock will be needed to level the ground around the water tower.

Old Business: Generator is up and running. Unsightly properties will be turned over to the Village's attorney for further action. Hall's Plumbing will begin installing new meters the first week of February. All of the goals for 2016 were discussed at the meeting; Trustee Tucker conducted a survey to each board member to prioritize the goals. The following goals are at the top of the list to be completed first: following up with water tower grant to see if there is more work that can be done with funds leftover from the grant, have someone lined up to be the backup R/O Plant person (completed), complete water shut off map, update water collection procedure, check on bulk water rates, test & possibly replace water shut offs, develop a plan to tear down the old water building, repairing/replacing culverts on Gale St., sidewalk/path that leads to the new library, street lights in new addition, repair/replace sidewalk throughout the Village with Motor Fuel Tax funds, equipment maintenance program to log all repairs and service down to Village's equipment, getting rid of railroad leased property and store Village's rock somewhere else, purchase order system for Village's employees, do upgrades/renovations to inside of Village Hall.

New Business: President Gray is going to have a discussion with Massie Law Office to request a new attorney be assigned to the Village. The previous attorney that worked with the Village is no longer employed at Massie's.

Next meeting will be held on March 7, 2016

Motion to adjourn by Trustee Self and seconded by Trustee L. Wight.

Minutes approved as presented: _____
Tori Courson - Clerk