

Williamsfield Village Board Meeting November 1, 2021

The Williamsfield Village Board met in-person on Monday, November 1, 2021, at 7:00 p.m. at the KP Village Hall. Present were Trustees Trudy Self, Julie Van Dran, Andrew Scott and Stuart Hickerson. Trustee Jeremy Eagle was absent. Also, present were Mary Rice (Treasurer), Tom Rice (R/O Plant), Chief Robertson, Tori Courson (Village Clerk), Matt Tonkin (Village President).

Motion by Trustee Self and seconded by Trustee Van Dran to approve the minutes from the October 2021 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Scott and seconded by Trustee Self to approve the bills as presented. All in favor. Motion carried

| <u>GENERAL</u> | | |
|-----------------------------------|--|-------------------|
| Vendor / Category | Details | Amount |
| Motorola Solutions | Computer Usage | \$52.00 |
| West Central FS | Maintenance Gas & Oil | \$522.32 |
| West Central FS | Police Gas & Oil | \$129.71 |
| Lampe Publications LLC | Publish recycling paint/electronic recycle day | \$132.00 |
| Royal Publishing | Ad in program for 2021 Williamsfield class 1A girls volleyball Tournament | \$90.00 |
| Stevens-Campbell Insurance | 2nd Installment - Workers Compensation | \$2,514.00 |
| German-Bliss Equipment | Truck test | \$32.00 |
| Card Service Center | Ink, check for American rescue plan, Concrete tools, overhead door remotes | \$476.08 |
| Verizon Wireless | Police | \$36.01 |
| | TOTAL | \$3,984.12 |
| <u>OPERATIONS AND MAINTENANCE</u> | | |
| Vendor / Category | Details | Amount |
| PDC Laboratories, Inc | Testings | \$114.50 |
| Hawkins | Chemicals | \$987.90 |
| USA Bluebook | (1) chemical injection quill, female adapter & roytronci 4-funciton valve | \$375.52 |
| Water Products | (1) 1.25X18 curb box repair kit | \$258.00 |
| Brimfield Hardware | Stainless steel bolts & nuts | \$143.04 |
| | TOTAL | \$1,878.96 |
| <u>MOTOR FUEL TAX</u> | | |
| Bruner, Cooper & Zuck | Engineer fees - Street Maintenance | \$53.88 |

| | | |
|---|---|--------------------|
| | TOTAL | \$53.88 |
| <u>WATER MAIN IMPROVEMENT - CURRENT PHASE</u> | | |
| Vendor / Category | Details | Amount |
| Bruner, Cooper & Zuck | Water main improvement - current phase | \$1,081.16 |
| <u>MOTOR FUEL TAX - REBUILD ILLINOIS FUNDS</u> | | |
| Vendor / Category | Details | Amount |
| Galesburg Builders Supply | Concrete for sidewalks | \$344.25 |
| <u>DOUBET-BENJAMIN PARK</u> | | |
| Vendor / Category | Details | Amount |
| Spoon River Landscape LLC | Mulch, herbicide & labor - flower beds & tree rings | \$250.00 |
| | | |
| <u>AMERICAN RESCUE PLAN</u> | | |
| Vendor / Category | Details | Amount |
| Oberlander Electric | Transformer change | \$3,400.00 |
| USA Bluebook | 2 globe valves | \$9,823.08 |
| Mitch Daily Excavating, LLC | Repair water line leak @ R/O plant | \$700.00 |
| | | \$13,923.08 |

Financial Statements: President Tonkin provided details on the review of financial statements, percent over and percent under for the month. Motion by Trustee Van Dran and seconded by Trustee Self to approve the financial statements. All in favor. Motion carried.

Public Comment: Susan Ott had a question on the incorrect due date on her tenant's late water bill, she inquired when the outside and inside of the water tower will be cleaned; President Tonkin stated Andy Logsdon (BCZ) indicated that it will be inspected in the spring of 2022 as part of the next water project phase.

Correspondence: President Tonkin read a thank you letter from Tom and Mary for the wage increases. The Federal Aviation Authority sent the website to visit to find the results of the aerial study on the wind turbines in Oneida. The IEPA sent an approval letter for the next water project and requested additional paperwork. Treasurer Rice and President Tonkin attended a zoom meeting for the American Rescue Plan funds and learned the budget deadline has been waived until April 2022. The official Census was published and it records that there are 575 residents in the Village.

Street and Maintenance: Trustee Scott stated Heath Smith removed the tree behind the KP Hall so the emergency siren can be relocated there and then the next steps for the Veterans Park renovations can proceed; Trustee Scott purchased remotes for the garage doors at the maintenance shed and a few small cement tools; the roads have been marked for patching. Trustee Scott, President Tonkin, resident Nancy Everett (member of the Infrastructure and Maintenance Committee) and Jeff Campbell met with Gisele Hamm from MAPPING via zoom to discuss future plans; due to staffing changes, the 3 meetings for the Village will be held at the end of January / early February and will be catered. President Tonkin stated there is a separate organization from MAPPING at Western University that helps with drainage issues and resolutions, President Tonkin will reach out to him. Trustee Scott presented a picture to the Board of a temporary rubber-like speed bump that can be removed in the winter

months for the snowplow; there are still several complaints at Gale and Pine, signs would be installed to warn drivers of the speed bump ahead. Trustee Scott will research exact prices and revisit at the December meeting.

Police Report: Due to recent thefts, Chief Robertson reminded every to lock doors to homes and motor vehicles when not in use and to remove all valuables from your vehicles as they can smash and grab as well. The following calls for service were handled by the police department for the month of October:

POLICE REPORT

| Category | Status / Resolution |
|---------------------------|--------------------------------|
| (2) 911 calls | Unfounded |
| (3) Person down | Medical/fire |
| Alarm | Accidental (bank) |
| Check Well | No report |
| Stray dog | County handled |
| Suspicious incident | Report on file/County handled |
| Motor vehicle theft | County handled/vehicle located |
| Burglary to motor vehicle | Report on file/County handled |
| | |

CITATIONS ISSUED IN OCTOBER

| Violations | Citations | Warnings |
|----------------------|------------------|-----------------|
| Seatbelt | 0 | 0 |
| Speeding | 0 | 0 |
| Disobeyed Stop Sign | 0 | 0 |
| Ordinance Violations | 0 | 0 |
| Other | 1 | 0 |

Parks Report: Cec Ruck is going to ask for help from FFA to put up the Christmas lights, H&H will hang the Christmas lights on Gale Street the week before Thanksgiving. The disc golf tournament was cancelled but the new tee boxes have been installed. The Parks Associations is going to ask Mark Niebuhr to burn the prairie grass; the topic of extending the east side of the D-B Park into the Village's leased farm ground was discussed again as one possibility to build a sport facility that would benefit the entire community. This will be discussed further, but currently renovations at Veteran's Park are the priority. The Village Board discussed surveying the public again to see what sort of facilities would be the most utilized and desired at D-B Park. Trustee Van Dran stated that residents are also asking about a dog park.

Veteran's Park Renovation Project: The bandstand was taken down at Veteran's Park due to unsafe conditions. Thankfully, this was done at no cost to the Village. Salvageable bricks were saved to possibly give out to residents in return for a donation with any remainders kept to use around flower beds or for a path. President Tonkin spoke with Rita Kress and

she has not withdrawn her offer to pay for half of the Veteran's Park sign; as a consequence, he will continue to pursue selecting a sign for the park as recommended by the Committee. The caboose has been painted, it will be wired, and new windows will be installed.

Water Report: Tom Rice stated the globe valves are in and will be on hand until needed, the cement pad at the R/O Plant is sinking and needs to be lifted; President Tonkin stated that the sidewalk repair company will come to town if there are several sidewalks to jack up; he will check with Mark Niebuhr on which sidewalks need attention. The fire hydrants have not been flushed yet; it is planned for next week.


COVID Status – The Village received the first installment of \$37,000 from the American Rescue Plan Funds that can be used towards local businesses impacted by COVID, water infrastructure (not sidewalks or roads) or police salaries. The globe valves, new transformer and water leak at the R/O Plant for a total of \$13,923 were covered by ARPA; a detailed spreadsheet will need to be submitted by April 2022 on how the funds were spent.

Old Business: Nothing new to report on the next water project or KP Hall renovations.

New Business: Michael Gray resigned as Trustee in October, his term would have expired April 2023; after much consideration, President Tonkin nominated Nancy Everett as Trustee. Roll Call Vote: Trustee Self-yes; Trustee Van Dran-yes; Trustee Hickerson-yes; Trustee Scott-yes. All in favor. Motion Carried. Due to recent thefts, police coverage and availability is a concern; President Tonkin asked if a rate increase would help get more coverage. Chief Robertson stated unfortunately, all police departments are extremely short staffed and that is the sole issue, the car theft was in between 2:30 and 4:30 am and Thanh was patrolling until 2 am. The Village has police funds available in the budget to have extra coverage. Trustee Scott stated a letter can be written to the Police Commander requesting school safety patrol; a letter can be written by the principal and mayor expressing concerns with habitual speeding and disobeying stop signs and request extra coverage. President Tonkin stated the Cozy Corner owners park and unload every morning near their building and the parking spot is sometimes occupied; he suggested a loading sign and no parking from 8 – 10 am, an ordinance will need to be created or an existing ordinance will need to be amended. Due to limited parking on Oak Street painting straight lines for parking instead of diagonal will create more spaces; a designated handicap spot will need to be researched and revisited at the December meeting.

Motion by Trustee Self and seconded by Trustee Van Dran to adjourn the meeting. All were in favor.

The next meeting will be held on December 6, 2021.

Minutes approved as presented: 
Tori Courson