

Williamsfield Village Board Meeting
October 3, 2016

The Williamsfield Village Board met in regular session on Monday October 3, 2016 at 7:00 p.m. in the Village Hall. Present were trustees Pam Courson, Trudy Self, Jim Folger, Jolene Tucker, Connie Wight, Lee Wight (present for partial meeting) and President Gray. Also present were Treasurer Mary Rice, Tom Rice (R/O Plant) Village Clerk Tori Courson, Chief Robertson (present for partial meeting) and Teresa Doubet. Motion by Trustee C. Wight and seconded by Trustee Courson to approve the minutes as presented. Roll Call Vote - Tucker-yes; Folger-yes; Courson-yes; Self-yes; C. Wight-yes.

New Bills:

GENERAL

Motorola Solutions	Computer Usage	\$ 34.00
West Central FS	Maintenance-gas, oil & diesel	\$ 145.92
West Central FS	Police-gas & oil	\$ 89.64
Spoon River Landscaping	Herbicide Application -Downtown	\$ 65.00
Home Shopper Publishing	Ordinance 2016-05 & Electronic & Paint Collection	\$ 370.50
Staples	Printer ink, paper, pencils & ink refills	\$ 308.41
BNSF Railway Co	Lease Plus 3% increase	\$2,086.70
Menards	White & yellow striping paint	\$ 39.96
TOTAL		\$3,140.13

OPERATION & MAINTENANCE - WATER WORKS

PDC Laboratories	5 Tests for Testing Coliform & THM_HAA	\$ 244.00
Hawkins, Inc.	Chemicals	\$ 865.65
Brimfield Hardware	2 rolls of duct tape, 2 cans white paint & cleaner	\$ 37.05
USA BlueBook	Drum Pump	\$ 467.28
HD Supply Waterworks	¾ X 2 Brass nipple (10), ½ x 2 Brass Nipple(10) ¾ Brass tee (5)	\$ 96.70
TOTAL		\$1,710.68

DOUBET-BENJAMIN PARK

Spoon River Landscaping Herbicide Application & General Labor **\$ 368.75**

Motion by Trustee Courson and seconded by Trustee C. Wight to approve new bills. Roll Call Vote - Tucker-yes; Folger-yes; Courson-yes; Self-yes; C. Wight-yes.

Motion by Trustee Self and seconded by Trustee Folger to approve financial statement. Roll Call Vote - Tucker-yes; Folger-yes; Courson-yes; Self-yes; C. Wight-yes.

Public Comment: Teresa Doubet representing Williamsfield Parks Association asked approval to start the fundraising process on the playground equipment for Doubet-Benjamin Park. President Gray inquired on the plan and the cost. Teresa stated the estimate for the equipment is around \$100,000 and they hoped to have it done by spring of 2018. The FFA Alumni and Park Association are going to work together to raise enough funds for the equipment. Trustee Tucker wanted to make sure there is a plan for future upkeep and long term maintenance on the equipment.

Maintenance Department: The maintenance department has been striping walkways and working on water leaks. The leak by Klein's rental property came back. They were also working on a leak south of town. The hole in the gully near the bank is still in need of repair; President Gray suggested they start digging to see if it's a water problem or sewer. The sewer hole behind Chicago Ave will be repaired within the next week.

Police Report: Chief Robertson stated to the board that Thanh's generously donated \$1,000 to the Williamsfield Police Department. The following calls of service were handled by the police department for the month of September:

Children in roadway	Warned and advised ROF
Suspicious vehicle	Problem solved
Ordinance complaint	Grass in roadway-warned and advised
Mini bike on roadway	Warned and advised ROF
Damage to vehicle	Report on file
Damage report	Report on file/extra patrol requested
911 hang up	Unfounded
Found property	Report on File
Suspicious vehicle	Owner removed on arrival
ATV Complaint	Did not locate
911 Open line	Child playing with phone/warned & advised
(4) street lights out	Ameren was called & all were fixed the next day

Citations issued in September:

Violations	Citations	Warnings
No insurance	1	0
Speeding	2	1
Disobeyed Stop Sign	1	1
Headlight	0	1
Expired registration	0	1

Park Report: Trustee Courson informed the board that Ag Day was very successful; the food sales increased by 33%. Because of the electrical upgrades there were no blown circuits. The Ag Day Committee apologized for the ruts at the park made by big equipment; the ground was very soft from the heavy rains, the ruts could not be avoided. Most of the ruts will work out over winter's freeze and thaw. The park can be rolled in the spring. The High School golf team members and other volunteers laid concrete and carpet at the mini golf area. A split rail fence will be put up and rock and plants will be placed in the future.

Water Report: A \$400 transfer pump went out last week and Tom had to get that replaced. A new chorine pump was installed to keep the level more constant. Andy Logsdon from Bruner, Cooper and Zuck will have the permits ready and will be ready to move forward with the next steps to change the flow of the pipes. The residents at both apartment buildings are now paying the minimum monthly water usage fee, so they now comply with the water ordinance.

Street Report: The oil and chipping looks good and now the maintenance department will focus on getting their equipment ready for winter.

Old Business: The Village is now finished paying money out of the water grant, the grant paid for 75% of the major changes/repairs that were made to the water tower and the Village was responsible for 25% of the expenses. The next step in the water grant process will be to have a public meeting to summarize how the water grant was consumed, an audit will be done by and then it will be finalized. "Unsightly property A" trees and debris have been removed and the yard has been mowed; the unregistered vehicle still needs to be handled. "Property A" owner will now be billed for the cleanup and if that is not paid the Village can put a lien on that property. The cleanup process at "property B" started last week. A board member was assigned to make sure all other residents in town are following the unsightly property's standards. Oberlander is still working on getting the computers updated/replaced at the R/O building. The board members reviewed the

goals for the year 2016. The goals that have been completed are: installing a new generator at the R/O building, having a backup person for the R/O plant, installing new water meters has been started, map of the water shut offs, replaced a culvert, replaced maintenance department's tractor, a program to keep track of mechanical services done to the maintenance department's equipment, purchase order system. Trustee Folger was asked to have the maintenance department tear down the old water building by the end of this year. The Caldwell Cottage will be open on Homecoming day and there will be a bake sale.

New Business: Trick or Treat hours are set for 5 pm to 7 pm on October 31. The Caucus will be held on December 5 2016. There are a few properties in Williamsfield that are on a flood plain, if the Village became a member of flood insurance that will help make the flood insurance cheaper for residents that are required to purchase it. The Village's corporate, police, municipal, audit and insurance Tax Levy will increase by 5% as it does every year. Motion by Trustee Self and seconded by Trustee C. Wight to raise taxes by 5%. Roll Call Vote - Tucker-yes; Folger-yes; Courson-yes; Self-yes; C. Wight-yes; L. Wight- yes.

Motion to adjourn by Trustee Self and seconded by Trustee Courson. After the meeting, the board members took a tour of the R/O plant. We thank Tom Rice for all of the hard work he puts in maintaining, testing and overseeing all the equipment at the R/O plant every single day.

The next meeting will be held on November 7, 2016.

Minutes approved as presented: _____
Tori Courson - Clerk