

Williamsfield Village Board Meeting

November 2, 2015

The Williamsfield Village Board met in regular session on Monday November 2, 2015 at 7:00 p.m. in the Village Hall. Present were trustees Pam Courson, Trudy Self, Connie Wight, Jim Folger, Jolene Tucker, Lee Wight and President Gray. Also present were Treasurer Mary Rice, Tom Rice (R/O Plant), Village Clerk Tori Courson, Bill Knight (Weekly Post), Andy Logsdon from Bruner Cooper and Zuck, Joyce Stodgel, Andy Fritz (Spoon River Landscaping, LLC) Mark & Susan Ott, Chief Robertson. Motion by Trustee Tucker and seconded by Trustee C. Wight to approve the minutes as presented. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes.

New Bills:

GENERAL

Motorola Solutions	Computer Usage	\$ 34.00
West Central FS	Maintenance-gas, oil & diesel	\$ 152.94
West Central FS	Police-gas & oil	\$ 134.20
Menards	Miscellaneous Supplies	\$ 104.61
Riverstone Groups	20.73 Ton 1" Down Comm	\$ 148.22
Illinois Public Safety	Alerts Billing for 6 months	\$ 288.00
Wight Chevrolet	GMC (repairs) Tahoe(battery & key)	\$ 2,037.76
Royal Publishing	Ad Girls Volleyball regional & boys Football	\$ 150.00
Homer Shopper Publishing	Boil Order & Ordinance 2015-11	\$ 275.50
Collopy Trucking, LLC	Hauling 20.73 T 1" Down Comm	\$ 171.02
Staples	Ink, correction tape, paper & post-its	\$ 135.92
Koenig Body & Equipment	Install new motor, reinstall spinner	\$ 345.97
German Bliss	2 filters & index pin	\$ 100.65
Radar Man	1 Radar Certification	\$ 35.00
	Total	\$ 4,113.79

OPERATION & MAINTENANCE - WATER WORKS

PDC Laboratories	Testing 9/21/15 Lead Cooper	\$ 260.00
Hawkins, Inc.	Chemicals	\$
EB Buildings	Insulation, duct tape & spray paint	\$ 33.37
Mendard	Filter & shop rags	\$ 14.16
HD Supply Waterworks	(5) 5/8 x 3/4 Accustream ECR 100 Gallon Meters	\$ 435.00
	Total	\$ 742.53

DOUBET-BENJAMIN PARK

Spoon River Landscape, LLC Annual Maintenance

\$300.00

Total \$300.00

Motion by Trustee Self and seconded by Trustee Courson to approve new bills. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes.

Motion by Trustee Tucker and seconded by Trustee C. Wight to approve financial statement. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes.

Public Comment: Andy Fritz stated the park is currently getting quotes to get electrical upgrades for the Christmas lights and possibly path lighting in the future. Also, a hillside slide is in the works to be installed on the West side of the park, the slide will be a non-maintenance item. Also, the park is looking into installing a 3 hole miniature golf area as a memorial to Ralph Norman. Andy is working on getting the golf area approved and will possibly start that project this fall or next spring.

Andy Logsdon from Bruner, Cooper and Zuck said they are very pleased with the work done to the water tower, inside and out. The boil order is now lifted. There is a top vent that still needs to be installed on the water tower and they are looking for the part to order. There was an issue they came across while repairing the water tower, a fire hydrant was stuck open and needed to be repaired as soon as possible so the water system could be restored. The Village did not have time to add this repair to the water grant because that could take up to 3 weeks to get approval so the Village is responsible for the cost to repair the hydrant. This problem would have happened in the future so the Village was fortunate to have the facilities nearby to help us resolve the problem in a hurry. Also, one of BCZ's engineers discovered a pipe that is corroded underneath the ground, below the water tower. It is a common problem but it does need to be repaired. A solid plan will need to be made because the pipes sit/go through a big cement anchor. It will be an expensive fix but hopefully the water grant will cover the repairs. Repairs will be bid in the Spring. Another minor problem was found by Tom Rice. The overflow pipe is clogged and built up with rust causing an overflow of water which has leaked on insulation. Andy will work on getting an estimate to get that repaired. Andy stated there is going to be a pre-construction meeting held on November 4 about the new generator for Williamsfield. The installation of the new generator will be starting soon.

Correspondence: The Village's Treasurer Mary Rice currently uses QuickBooks for accounting and the software needs to be updated every 2 years to keep current with federal forms. There is a sale price of \$199.99 right now. Approval to purchase newest version of QuickBooks motion by Trustee Courson and seconded by Trustee Folger. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes.

Maintenance: The maintenance department has the snow removal equipment all ready for the winter. Monte Little has been helping Neil out and will be available to plow snow if he is needed. Neil has been working extra hours in the absence of Rick. Motion to pay Neil at a higher rate while he is working without Rick by Trustee Folger and seconded by Trustee C. Wight. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes. The water leak located near Ed Lewis is going to be repaired Friday, November 6th. The culvert across from the maintenance building will need to be repaired in the future; the road is flooding because the rain water is flowing incorrectly.

Police Report: Chief Robertson has ordered the stickers to register ATVs to make them street legal.

The following calls for service were handled by the Williamsfield Department:

Phone Harassment	Report on file
Check well being	Followed up by City of Galesburg PD
Animal at Large	Cattle out of pasture (Pine & Kentucky)
Animal at large (other)	Information for Police
Neighbor dispute	Questions only
Alarm (motion)	Vets office (unfounded)
Suspicious vehicle	Located at library (checked out okay)
Civil complaint	County assisted & provided report

Citations Issued in Month of October:

<u>Violations</u>	<u>Citations</u>	<u>Warnings</u>
Seatbelt violations	0	0
Speeding Violations	0	0
Driving Suspended	0	0
Disobeyed Stop Sign	0	0
Other	1	3

Park Report: The Lighting of the Park will be held on November 28th at 5 pm. The Tour of Homes will be held at 5:30 pm-8:00 pm. Mary Rice is going to contact the company that hangs up the decorations on Gale St power poles to make sure they are installed before the Lighting of the Park.

Water Report: The chemical transfer pump stem is leaking, this stem pumps chlorine and needs to be repaired. The cost of the stem is \$393.00 and the tubing is \$22.68. Also the electronic face on the water pump meter is not visible because it is corroded. The screen can be replaced for \$290 plus shipping. Motion to purchase these parts to repair the chlorine pump and screen on the water pump by Trustee Folger and seconded by Trustee C.

Wight. Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes.

Old Business: All of the sidewalks have been repaired. In doing the repairs by Landon's, we discovered that a culvert was drilled through by Mediacom. The Village has contacted Mediacom to make them responsible for costs to fix their damages and Mediacom has submitted the claim to their insurance company. A new water meter was installed at the Catholic Church and 6 more meters have been ordered. The paint and electronic recycle day went very smoothly. Jim Folger is going to start being the Board contact for the R/O Plant. All payroll is going to be changed to a week delay to prevent rushing to get their hours figured and checks signed on the same day timecards are turned in. The Village has decided to levy a 5% property tax increase this year thus keeping the Village tax rate low. Motion to approve the 5% Tax levy by Trustee T. Self and seconded by Trustee L. Wight Roll Call - Tucker-yes; Folger-yes; L. Wight-yes C. Wight-yes; Courson-yes; Self-yes.

Next meeting will be held on December 7th 2015

Motion to adjourn by Trustee Tucker and seconded by Trustee C. Wight.

Minutes approved as presented: _____
Tori Courson - Clerk