

Williamsfield Village Board Meeting
January 2, 2018

The Williamsfield Village Board met in regular session on Tuesday, January 2, 2018 at 7:00 p.m. in the Village Hall. Present were trustees Connie Wight, Stanley King, Ryan Smith, Pam Courson, Stuart Hickerson, Trudy Self and President Wight. Also present were Treasurer Mary Rice, Tom Rice (R/O Plant), Village Clerk Tori Courson. Motion by Trustee Self and seconded by Trustee Smith to approve the minutes as presented. Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes; Hickerson-yes.

New Bills: The following bills were presented for approval.

GENERAL

Motorola Solutions	Computer Usage	\$ 34.00
West Central FS	Maintenance-Gas, oil & diesel	\$ 14.31
West Central FS	Police-Gas & Oil	\$ 87.50
Smith Bros Repair	Repair	\$ 680.15
Stevens-Campbell Ins	Second Installment workman's Comp Policy	\$ 60.46
TOTAL		\$3,768.42

OPERATION & MAINTENANCE - WATER WORKS

PDC Laboratories	1 fluoride probe, 4 coliform tests	\$ 160.00
Hawkins, Inc	Chemicals	\$ 750.02
Oberlander Electric	Pane view upgrade & PLC upgrade on equip	\$ 13,770.00
Brimfield Hardware	Shop Towels & 55 Gallon Trash bags	\$ 28.98
Ladd's Food Mart	Tape, batteries & supplies	\$ 27.15
Backhoe Joe's Excavation	Water main break on Parkview Dr	\$ 1,275.00
TOTAL		\$16,011.15

MOTOR FUEL TAX

Knox County Hight Dept	Installation of the oil and chips	\$ 2,538.75
Asphalt Sales Co.	HFRS-2 applied to the streets	\$ 3,374.70
TOTAL		\$6,374.70

Motion by Trustee Courson and seconded by Trustee Smith to approve the new bills as presented. Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes; Hickerson-yes.

President Wight reviewed financial statements for the month. All were in order. Motion by Trustee Smith and seconded by Trustee Courson to approve financial statement. Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes; Hickerson-yes.

Public Comment: Treasurer Mary Rice is looking into the cost of a message board for the outside of the Village Hall and she reached out to the Township Board about splitting the cost. The board is \$698. Mary needs to upgrade her version of QuickBooks that she uses for the Village; the software has to be upgraded every 2 years. Motion by Self and seconded by Courson to pass the \$200 cost to upgrade. Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes; Hickerson-yes. The Village received a letter from Ameren requesting payment for the col-de-sac. The total gas line extension is \$11,144.72 due by March 7 and the Electric is \$24,600 due by February 2. Motion by Trustee C. Wight and seconded by Trustee Hickerson to pay the Ameren bill out of the general fund. Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes; Hickerson-yes.

Correspondence: The Board received a thank you card from Tom and Mary Rice for their Christmas bonuses.

Maintenance Department: Ryan Smith and Trenton Walsh plowed snow throughout the Village. The generator on the Hum-vee cannot handle the plow and the headlights being on at the same time. There was a water main break on Gale Street, it was repaired. A big thank you to all of the residents for stopping and offering hot cocoa, coffee and snacks.

Police Report: The following calls for service were handled by the police department for the month of December

DOA	County Handled (Report on File)
(3) Medical Assist	Report on file
Sex offender verification	Report on file
Agg discharge firearm	Report on file (handled by County)
Domestic battery	Report on file
(2) 911 hang ups	Unfounded/accidental dial
Other animal complaint	Report on file

Citations issued in December:

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Park Report: Nothing to report, no December meeting.

Water Report: The gas valve was icing up at the R/O Plant, the very cold weather has been causing problems. Tom inquired about a phone number for BNSF for the metered water they used so they can be billed.

Streets: Rick Secrist leveled the ally between Poplar and Elm Street and added gravel.

Old business: Motion by Trustee Courson and seconded by Trustee C. Wight to acknowledge foreclosure on an Olive Street property. Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes; Hickerson-yes. The property is now owned by the Village due to a lien put on the property for unpaid charges and fines for nuisance's tickets and cleanup and abandonment. The attorneys will be in contact with President Wight on when the property can go up for sale. The new owner must maintain the property. Municipalities are required to adopt a sexual harassment policy. Motion by Trustee Smith and seconded by Trustee Self to pass Ordinance 01-2018. . Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes; Hickerson-yes. The water pipe on Olive Street will need to wait to be repaired until the spring.

The Board went into executive session.

Motion by Trustee C. Wight and seconded by Trustee Courson to adjourn executive session.

Motion by Trustee Smith and seconded by Trustee Self to adjourn the regular meeting.

The next meeting will be held on February 5, 2018.

Minutes approved as presented: _____
Tori Courson - Clerk