

Williamsfield Village Board Meeting  
June 4, 2018

The Williamsfield Village Board met in regular session on Monday June 4, 2018 at 7:00 p.m. in the Village Hall. Present were trustees Trudy Self, Pam Courson, Connie Wight, Stanley King, Ryan Smith and President Wight. Stuart Hickerson was absent Also present were Treasurer Mary Rice, Tom Rice (R/O Plant), Tim Farquer Village Clerk Tori Courson, Motion by Trustee C. Wight and seconded by Trustee Courson to approve the minutes as presented. Roll Call Vote: Self-yes; Courson-yes; C. Wight-yes; King-yes; Smith-yes.

New Bills:

**GENERAL**

Motorola Solutions	Computer Usage	\$ 34.00
West Central FS	Maintenance-gas, oil & diesel	\$ 328.06
West Central FS	Police-gas & oil	\$ 87.59
ABC Fire Extinguisher	Service fire extinguishers & 1 new extinguisher	\$ 298.30
Menards	Spout, Orange paint, gas can & trash bags	\$ 40.83
Brimfield Hardware	Oxygen, misc, hardware, elbow, pipe swivel & steel	\$ 62.92
American Pest Control	Annual Termite Inspection	\$ 260.00
Collopy Trucking LLC	21.78 T 1" CL & 22.37 T 1" D Hauling	\$ 375.27
Wight Chevrolet	Repair tire on snow plow	\$ 12.00
Staples	1 ink & 1 box of paper	\$ 77.12
Ladd's	Trash bags for Hall	\$ 3.99
Galls	4 Shirts, 3 trousers and 1 belt	\$ 268.93
Sam Harris Uniforms	3 Embroidery	\$ 37.50
Asbury Sales and Service	Primer Bulb for weed eater	\$ 4.20
Riverstone Group, Inc	21.78 T 1" CL & 22.37 T 1" D	\$ 415.30
	<b>TOTAL</b>	<b>\$2,306.01</b>

**OPERATION & MAINTENANCE - WATER WORKS**

Hawkins, Inc	Chemicals	\$ 593.58
IRWA	Dues	\$ 292.50
	<b>TOTAL</b>	<b>\$ 886.08</b>

Motion by Trustee Self and seconded by Trustee King to approve new bills. Roll Call Vote: Self-yes; Courson-yes; C. Wight-yes; King-yes; Smith-yes. All in favor. Motion carried.

President Wight reviewed financial statements for the month. All were in order. Motion by Trustee Self and seconded by Trustee King to approve financial statement. Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes. All in favor. Motion carried.

Public Comment: Trustee Connie Wight spoke with Rita Kress from DAR and Rita would like to rent the land recently purchased next to Caldwell Cottage to the Village for \$1 per year. Rita will replace the broken sidewalk that was taken out when the house was torn down. The Village will be responsible for maintaining the property. Motion by Trustee King and seconded by Trustee Smit to approve leasing the property from Rita Kress for use for the Caldwell Cottage. Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes. All in favor. Motion carried.

Tim Farquer representing Williamsfield School asked the board permission to install a new water main that would need to be dug and installed on the Village's property from Norman Drive to the school at the baseball diamond area. The new water main will go to the bus garage and concession stand. A fire hydrant will be installed near the bus garage and an irrigation line for the baseball fields will be installed. President Wight inquired who would maintain the water lines and the Village would be responsible for maintenance but the school would be responsible for all costs for installing the water line. If the Village Board approves his request to dig on the Village's property then Tim will ask the School Board's permission to move forward with the installation. President Wight requested a final proposal in writing from the Williamsfield School after the school board passes the proposal so the Village Board can see the final plans. Motion by Trustee Courson and seconded by Trustee C. Wight to allow the school to install new water lines and the Village will be responsible for maintenance on the lines. Tim then asked permission to level, seed and grate the soccer field area. President Wight gave permission.

Correspondence: Lee Wight has been in contact with Mike Lewis, Project Engineer for the State roads and he informed Lee that the improvement program for Highway 180 is in the plans for 2019-2020. They have done some primarily testing on the Highway. If any residents see potholes that need attention, they are encouraged to turn them in so they can be filled.

Maintenance Report: Trustee King and maintenance department helped remove the swings at the park to help get ready for the new equipment to be installed. A few belts were installed on the bat wing for the mower but it still needs some work. They would like to purchase a big tool box that can be carried around to each project so they have tools on hand at all times. The maintenance department is going to put up barricades on June 9 on both

sides of Oak Street to allow plenty of parking spaces for motorcycles and vehicles from the St Jude Benefit poker run.

Police Report: The following calls for service were handled by the police department for the month of May:

(2) Alarm	Employees NR (bank)
Damage complaint	Report on File
Person down	Report on File
Unwanted Subject	Report on File
Dispute	Report on File
Burglary	Report on File

### **Citations issued in May:**

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	1	0
Disobeyed Stop Sign	0	0
Ordinance Violations	2	0
Other	1	0

Water Report: Rick Lafollette is ready to get started on the demo of the old water house; they are waiting for an electrician to disconnect the wiring. Their plan is to save some of the walls to save on the cost. BNSF has been purchasing metered water.

Street Report: Trustee Smith informed the Board that they have been digging and cleaning ditches out for better drainage. They received cold patch and will begin filling holes/grooves in the streets.

Old Business: The Board has been in contact with Andy Logsdon from Bruner, Cooper and Zuck and Josh from WIRC about replacing the water lines throughout town with the help from a grant that the Village will apply for. Motion by Trustee Self and seconded by Trustee Smith to move forward with getting bids for replacing all water lines in the Village that need to be repaired. Massie's Law firm is working on finalizing vacating the alley on Landon and Plack's property.

New Business: The Villages attorney, Massie and Quick LLC, would like to raise their retainer fee from \$1,500 to \$3,500. The Board decided this increase was not budgeted for the fiscal year 2018-2019. Therefore, the Village will get billed from the attorneys on any fees that exceed the retainer fee. The raise will be discussed next year while planning the budget. Concrete Problem Solvers have been doing a great job leveling out sidewalks throughout town and the maintenance department will get a list of sidewalk that need repaired and will get a bid for the work. The sidewalk near the school that is over the culvert will be on the list to be repaired. WADCO asked the Village to donate \$1,000 for a directory sign that will have all of the businesses listed on it to help direct patrons to local businesses. The Board discussed whether they can donate the full \$1,000 and what account the funds could come out of. Motion by Trustee Courson and seconded by Trustee King to donate \$500 out of street expense and \$500 out of miscellaneous expense. Roll Call Vote - Courson-yes; Self-yes; C. Wight-yes; King-yes; Smith-yes. All in favor. Motion carried.

A special meeting will be held Thursday June 6, 2016 at 6 pm to pass the prevailing wages ordinance that was not listed on the agenda.

Motion by Trustee Courson and seconded by Trustee King to adjourn the meeting.

The next meeting will be held on July 2, 2018.

Minutes approved as presented: \_\_\_\_\_  
Tori Courson - Clerk