

Williamsfield Village Board Meeting January 6, 2020

The Williamsfield Village Board met in regular session on January 6, 2020 at 7:00 p.m. in the Village Hall. Present were President Tonkin, Trustees Trudy Self, Pam Courson, Michael Gray, Ryan Smith and Stuart Hickerson. Stanley King was absent. Also present were Gabe Secrist (Double Take), Jordan Newell, Mark and Susan Ott, Chief James Robertson, Treasurer Mary Rice, Tom Rice (R/O Plant) and Village Clerk Tori Courson.

Motion by Trustee Smith and seconded by Trustee Courson to approve the minutes of the December 2019 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval.

GENERAL		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$34.00
West Central FS	Maintenance-Gas, oil & diesel	\$109.48
West Central FS	Police Gas & oil	\$171.48
Bank of Farmington card	(2) 1/4" grab hooks and printer ink	\$55.64
Wight Chevrolet	1 junk tire	\$5.00
Brimfield Hardware	Clevis hooks, saw blades, saw blade set & oxygen	\$136.44
Stevens-Campbell	General Official Bond-Tori Courson	\$341.00
Verizon	Police	\$36.05
Menards	20" Gray Chrome Clock	\$14.99
Staples	1099 Misc., W-2's & 5 reams of paper	\$84.96
Royal Publishing	Lincoln Trail Girls Basketball program ad	\$90.00
Rask Transportation	21.67 Ton 1 1/8" Down & hauling	\$390.06
Ladd's Food Mart	9 volt batteries	\$5.99
H & H Industries, Inc	Take down Christmas lights	\$300.00
	TOTAL	\$1,775.09

OPERATIONS AND MAINTENANCE		
Vendor / Category	Details	Amount
PDC Hardware	Testing	\$60.00
KVI	Labor/checking out UPS System	\$286.00
Armature Motor & Pump	Labor and parts to repair 5hp motor	\$915.45
Peerless Well & Pump	Labor & parts for well no. 2	\$15,459.32
Bank of Farmington	Battery backup component	\$120.00

Backhoe Joe Excavation	Install curb stop & box on east Gale, Repair water leak in front of Dan Browns, repair water leak at end of run-John Rucks	\$2,775.00
Grainger	Solenoid valve with manual operator	\$287.85
Oberlander Electric	Spare Starter	\$632.96
	TOTAL	\$20,536.58

WATER LINE GRANT

Vendor / Category	Details	Amount
Bruner, Cooper & Zuck	Engineering fees water main replacement	\$658.78

Motion by Trustee Gray and seconded by Trustee Self to approve the new bills as presented. All in favor. Motion carried.

Trustee Gray provided details on the review of financial statements, percent over and percent under for the month. All were in order. Motion by Trustee Gray and seconded by Trustee Smith to approve the financial statements. All in favor. Motion carried.

Public Comment: Gabe Secrist representing Double Take Bar and Grill wanted Board approval to stay open later on Sunday, January 19th for Williamsfield High School Baseball/Legion Baseball Trivia Night fundraiser and February 2nd for the Super Bowl. The Board approved.

Susan Ott inquired on the barricades and open hole in Lions Park. Trustee Smith and President Tonkin stated the maintenance department is working on where all the tiles and pipes lead and trying to find all the broken tiles.

Correspondence: President Tonkin received an invitation to join the High-Speed Rail Alliance for a monthly fee or a onetime personal donation. No action was taken.

Street Report: The maintenance department is going to order rock. They are going to start purchasing supplies needed to replace/repair sidewalks while the cost is down for winter. MFT will fund the supplies. They inquired on whether to mix their own cement or order it. Ordering and delivery by a truck would be the best method.

Maintenance Department: The maintenance department needs a bigger air compressor; the Board advised them to get quotes. The storage shed roof leaks and needs repair; the maintenance department can purchase supplies for \$200 and install themselves, the Board approved. They have been busy cleaning and rearranging the maintenance building. Trustee Smith is going to check on the status of installing the garage doors, they were in need of toolboxes and are going to get tool boxes donated by a company that are replacing theirs.

Police Report: Chief Robertson stated he was going to purchase numbers to put on ATV/UTV slow moving triangles to verify that Village ATV/UTV vehicles are registered and current. He also presented to the Board quotes on 2017, 2018, 2019 and 2020 Dodge Chargers and a 2019 Ford Taurus and a 2020 Ford Explorer. He had various quotes for equipped and non-equipped vehicles. The current police vehicle is 2WD and is difficult to drive in the winter and is out of warranty. The proceeds from the sale of the Tahoe will go towards the purchase of a new squad car. Motion by Trustee Smith and seconded by Trustee Self to allow Chief Robertson to further his research on a replacement vehicle. Roll Call Vote – Self-yes; Courson-yes; Gray-yes; Hickerson-yes; Smith-yes. All in favor. Motion carried.

The following calls for service were handled by the police department for the month of December:

POLICE REPORT

Category	Status / Resolution
(2) Person Down	Medical
(2) Stand-by	Report on file
Fraud	County Handled
911 Hang up	Accidental dial
Driving Complaint	Followed up/GOA
Alarm	Bank (False Alarm)
Suspicious Vehicle	Warned and Advised (Park)

CITATIONS ISSUED IN DECEMBER

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	1	2
Disobeyed Stop Sign	1	0
Ordinance Violations	0	0
Other	0	0

Jordan Newell (Massie Law) arrived at the meeting to discuss/explain the Cannabis Ordinance. He stated the ordinance the Board decided on last month would not work. The Board wanted to ban Cannabis sales but add a clause that stated if an individual wanted to open a dispensary or grow Cannabis, it would have to get approved by the Board; there is no conditional ordinance. There are 3 possibilities; 1-ban it completely, 2-Villages can regulate the operations through a zoning ordinance, there can be dispensaries and growers but only within specific, strict locations and hours decided by the Village, 3-dispensaries and growers allowed

anywhere and the Village can tax up to 3.2%. Because the Village has no Zoning Ordinance in place, one would need to be created from scratch. If the Village decides not to adopt an ordinance, it would be left up to the County Zoning and Village's voices might not always be heard at County hearings for zoning. The Board members discussed several scenarios; keeping the school in mind, issues that may arise but also the tax the Village could receive. Motion by Trustees Self and seconded by Trustee Hickerson to adopt an Ordinance to Ban the sale of cannabis in the Village. Roll Call Vote – Self-yes; Courson-yes; Gray-yes; Hickerson-yes; Smith-yes. All in favor. Motion carried.

Park Report: There was no December meeting.

Water Report: Tom Rice stated a new pump was installed but it is producing too much pressure; each well should have a variable speed control. Peerless might have to pull out the well and take one stage out. The generator is being serviced, hoses and wires will need to be replaced. The EPA inspection went well and they were very satisfied.

Old Business: The process to sell the SE lot at Cottonwood Court has started, an ad showing the sale must be published for 3 weeks in the local paper stating the property will be sold for \$8,000. The first instance of this notice has appeared. All three notices should have appeared before the next (February) meeting.

The Board members discussed the issue of multiple water meters not working. Trustee Hickerson presented estimates on the cost to replace meters. The Board also discussed that it might not be the meters that are bad, it could be wiring or installation issues. The maintenance department is going to start diagnosing meters to determine whether it is typically the meter, the reader, or the wiring between the two that is at fault, so appropriate repairs can be made.

President Tonkin and Trustee Gray have discussed a Strategic Plan for the Village, they have researched other communities strategic plans and they think the best approach would be to do a questionnaire to residents asking the advantages and challenges of living in Williamsfield and then get a small group together to work on a plan. Trustee Gray stated he thinks an important thing is to identify what services Williamsfield offers; street department, water department, police department, school and churches plus, we have to consider there are a lot of low income families and priorities need to be made to keep the cost of living low.

New Business: President Tonkin is going to research computers to purchase one for Lorna Yelm to process the water bills. Her current computer is about 8 or more years old.

The Board decided to schedule paint and electronic recycle months for April, August and November.

President Tonkin is going to have a meeting with Graham Hospital to discuss a possible clinic for Williamsfield. It is at the very early, exploratory stage.

Trustee Courson stated the Williamsfield Middle School Robotics team, placed 1st in their division overall (among 18 teams) qualifying for the state FLL tournament. The team members had demonstrated their project presentation to the Village Board at the December meeting.

Motion by Trustee Self and seconded by Trustee Hickerson to adjourn the meeting. All were in favor. Meeting Adjourned.

The next meeting will be held on February 3, 2020.

Minutes approved as presented: Tori Courson
Tori Courson - Clerk