

Williamsfield Village Board Meeting July 6, 2020

The Williamsfield Village Board met in-person on July 6, 2020 at 7:00 p.m. at the Norman Legion Hall and encouraged the public to join via Teleconference due to COVID-19. Present were President Tonkin, Trustees Trudy Self, Michael Gray, Stanley King, Pam Courson and recently nominated and approved trustee Andrew Scott. Trustee Ryan Smith was absent. Also present were Rachel & Dylan Tucker, Mary Rice (Treasurer), Tom Rice (R/O Plant) and Village Clerk Tori Courson.

The first order of business was the swearing-in of Trustee Andrew Scott.

Motion by Trustee Courson and seconded by Trustee Self to approve the minutes of the June 2020 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval.

| <u>GENERAL</u> | | |
|-------------------------|---|--------------------|
| Vendor / Category | Details | Amount |
| Henry County Hwy Dept | 21.09 T Summer patch mix | \$1,223.22 |
| Motorola Solutions | Computer Usage | \$52.00 |
| West Central FS | Maintenance-Gas, oil & diesel | \$237.09 |
| West Central FS | Police Gas & oil | \$218.71 |
| Bank of Farmington card | Ink | \$47.80 |
| Verizon | Police | \$36.05 |
| Brimfield Hardware | 1-40' trimmer line & 1 21/32 x81 belt | \$30.78 |
| Ladd's Food Mart | Tidy cat & supplies | \$30.35 |
| Stevens-Campbell Ins | Village Policies | \$18,494.00 |
| Stevens-Campbell Ins | Bond for Treasurer | \$415.00 |
| Lampe Publications | Publish water quality report | \$666.00 |
| Wight Chevrolet | 4 tire disposals | \$20.00 |
| Staples | Recycle bags & white out | \$53.43 |
| IPSAN | 1-year BULLET billing \$50 per month | \$600.00 |
| Menards | Plate compactor, rags, grinding wheel, oil dry & misc. nuts & bolts & 12" X 20' DW HDPE culvert | \$782.55 |
| American Pest Control | Termite service agreement | \$260.00 |
| EB Buildings & lumber | Concrete mix, trowel, bolt cutter, broom, shovel, 2 16" magnesium float & fasteners | \$280.24 |
| Riverstone Group Inc | 22.48T 1 1/8" down Comm | \$187.71 |
| | TOTAL | \$23,634.93 |

| OPERATIONS AND MAINTENANCE | | |
|-----------------------------------|---------------------------|-----------------|
| Vendor / Category | Details | Amount |
| PDC Laboratories | Testing's | \$98.00 |
| Ladd's Food Mart | 9V battery | \$5.99 |
| American Pest Control | Termite service agreement | \$260.00 |
| | TOTAL | \$363.99 |

| DOUBET-BENJAMIN PARK | | |
|-----------------------------|---|-----------------|
| Vendor / Category | Details | Amount |
| Spoon River Landscaping | Treated lumber, screws, posts, labor for 2 workers. | \$584.75 |
| Spoon River Landscaping | Arboretum replacement trees | \$85.47 |
| | TOTAL | \$670.22 |

| WATER LINE GRANT #2 | | |
|----------------------------|---|-------------------|
| Vendor / Category | Details | Amount |
| Bruner, Cooper and Zuck | Engineering Fees-water main replacement | \$175.62 |
| Bruner, Cooper and Zuck | Engineering fees = Phase II | \$973.65 |
| | TOTAL | \$1,149.27 |

Motion by Trustee Self and seconded by Trustee King to approve the new bills as presented. All in favor. Motion carried. It was discussed by Trustee Courson that it would be helpful if invoices from Spoon River Landscaping have sufficient information on them to identify whether the costs are general parks maintenance, as accounted against the cash rental on the adjacent farmland, or are activities associated with the \$15,000 monies donated by the Norman Foundation.

Trustee Gray provided details on the review of financial statements, percent over and percent under for the month. All were in order. Motion by Trustee Courson and seconded by Trustee Scott to approve the financial statements. All in favor. Motion carried.

Public Comment: Dylan Tucker presented to the Board his plan for his Scout project. He has earned his Life Scout and is working on his Eagle Scout with Galva Troop 4143, which requires a project that he proposes, plans and funds. Dylan has earned 34 badges and would like to build a GaGa ball pit at Doubet-Benjamin Park for his final Eagle Scout project. GaGa ball is a variant of dodge ball and is an original Boy Scout game invented in 1975, he stated the game is a good way to learn life skills, interact with people and learn by having fun. GaGa ball pits are octagon shape between 24" to 30" high with a protective outdoor carpet on the walls. He was thinking of placing it to the right of the path to the bathroom near the tetherball pit and possibly leaving a ball in the pit or having one at the library to

borrow and will post a rules sign. Trustee Courson suggested placing it near the updated volleyball court because of Ag Day's use of the majority of the park area when it occurs. Dylan said the materials which cost around \$300 which he will fund and have fund raisers to help fund and the tools and labor will be volunteers and other scout members. He stated his proposal and project plan must be approved by the Scout Board and should be all approved next spring. Trustee Courson encouraged him to also present his proposal to Parks Board so a location can be discussed.

President Tonkin read a letter from a concerned resident that was unable to attend the meeting, Lora Kutkut, about illegal fireworks in the area the last few weeks. She stated there have also been multiple community concerns on social media, one resident stated it sounded like a "war zone" that caused dogs to run away, scared children, anxiety in adults trying to sleep, debris in people's yard and a thick fog in the air making it difficult to breathe even the next day. Although there was a Williamsfield Police Officer on duty the night of July 4th he had departed the Village for his other place of employment and was therefore not able to address the issue with residents setting off fireworks. Trustee Scott stated any fireworks more than a confetti popper and sparklers are all illegal. Lora Kutkat had performed research on other communities and found Ordinances against them. Trustee Gray reminded the Board that there is already a nuisance ordinance in place that is quite general and could be used in the near-term to cover and inhibit firework use. The Board discussed what longer-term options they have, whether they ban them all together and have more Police patrolling next year on July 4th or having the resident approve the fireworks by the Board and have strict guidelines and times to follow. President Tonkin indicated he will compile and review the various ordinances from other municipalities and share them with the Trustees so that a decision can be made on how to proceed.

Correspondence: Mid-Century is going to replace the existing copper lines with fiber optics which makes our broadband as good as Chicago and Peoria which is great for infrastructure.

Street Report: Trustee King stated they did more cold patching and purchased more cold patch which will be accounted against approved Motor Fuel Tax funds. They are adding gravel to driveway to help preserve sidewalks. Andy Logsdon (Bruner, Cooper and Zuck) is going to meet with the maintenance department tomorrow to discuss requirements for width, depth, the proper time to let the concrete set, etc. on repairing/installing sidewalks. Trustee Gray suggested also discussing with Andy the proper oil and chip to avoid the oil lifting over the rock on the roads. Trustee Scott took pictures of speed rumble strips to possibly have installed to help slow down speeding and encourage stopping at stop signs. He would like to talk to a road commissioner to see how snowplows do with the rumble strips.

Police Report: The sale of the police Tahoe will be advertised on social media, at Ladd's and the Post Office. Most of the equipment has been removed and transferred to the new police car.

The following calls of service were handled by the police department the month of June.

POLICE REPORT

| Category | Status / Resolution |
|------------------|---------------------|
| (3) Person Down | Medical |
| Threats | Report on File |
| Damage complaint | Report on File |
| Disturbance | Report on File |
| Missing adult | County handled |

| | |
|-------------|----------------|
| (2) Alarms | Bank/residence |
| Road hazard | No Report |

CITATIONS ISSUED IN JUNE

| Violations | Citations | Warnings |
|----------------------|------------------|-----------------|
| Seatbelt | 0 | 0 |
| Speeding | 3 | 1 |
| Disobeyed Stop Sign | 2 | 1 |
| Ordinance Violations | 0 | 0 |
| Other | 0 | 0 |

Parks Report: The Parks Association met on Tuesday, June 30 at the Doubet-Benjamin park Pavilion. The annual meeting was held. Meeting dates, times, dues and officers for the next year were approved. The regular meeting followed, and the Parks Association would like to thank the Friends of the Park for their donation to pay for the window repairs on the caboose. They would like to thank Integrity Bank for their donation of \$500. They had procured a \$20,000 grant that they are distributing among local organizations to thank them for their service and commitment to our community. There are two birthday parties and one class reunion scheduled for the pavilion for July. Thank you to maintenance guys for helping with trash last weekend in between two birthday parties and for keeping the parks looking great. They are going to work with Rask to supply the rock for the pathway resurface and would like the Board's approval for Mark to use the Village spreader on the path.

Water Report: Tom Rice stated they lost a variable drive and had to get it replaced and although they have not received a bill yet, Tom estimates it might be around \$5,000. (Note this is not the same VFD as those for which Ameren incentives had been recently applied for). Tom stated that Rick Howerton (H&H Industries) has clips and covers for sale for \$50 for the lights in the R/O plant. The Board approved the purchase of clips and covers. The Board discussed the late water payment list and letters will be mailed out to residents that are 2 months behind.

Maintenance Department: Trustee King stated they spread the 64 tons of sand at the volleyball court at Doubet-Benjamin Park that President Tonkin and Lora Kutkat donated. The similar amount of coarser sand that was removed from the volleyball court was donated to the Village for use in road repairs and other purposes. They trimmed trees, installed 2 garbage cans (1 at Veteran's park and 1 at the disc golf course), they built up the entrance at the storage building. President Tonkin stated there are several dead trees at the cemetery and there are no funds available from the Township to take care of the trees. Mark Niebuhr stated he and a few people can cut the tree down that hangs over the road and some graves to avoid the tree falling and damaging those gravestones, he asked permission to close the road while they remove the tree for safety and space; the Board approved unanimously.

Old Business: Oil and chipping of the roads is scheduled in August, the Village Motor Fuel Tax was approved for \$20,000 for oil and chip and up to \$10,000 for cold patch. President Tonkin and Trustee Courson are researching COVID-19 related grants, the Village hasn't yet found one for which they qualify but they are continuing to review available options.

There are quotes for the VFD's at the water plant and they are waiting for electrical to come. President Tonkin and Treasurer Mary Rice will need to do a follow up call with USDA on the KP Hall sewer repairs; the USDA requested a scale drawing and Backhoe Joe is working out of state but will complete it on his return. Other paperwork also needs to be completed and submitted to secure the grant.

Andy Logsdon (Bruner, Cooper and Zuck) sent the approval for the final bill to close out the first water grant, but some residents expressed concern that their ditches are not back to the way they were before Laverdiere dug. Laverdiere stated they put everything back to normal. Trustee King worked with the maintenance department to review the culverts and ditches and determined that where issues with ditches and culverts were identified, these were mostly present before the work commenced. Motion by Trustee Gray and seconded by Trustee King to pay the final bill on the water project. Roll Call Vote – King-yes; Self-yes; Courson-yes; Scott-yes; Gray-yes. All in favor. Motion carried.

Tom Rice stated the cement slab that the pump house is on needs to be jacked up and lifted because it is settling in the ground and tilting. He will work with Mark Niebuhr to get this completed.

Jordan Newell (Massie & Quick, LLC) drafted a letter to go to the home owner at 212 N Elm Street, the home owner has been warned about the unsightly property and the unsafe conditions of the home and no action has been taken by the home owner to improve to-date. The letter will be circulated to the trustees for review before being sent to the homeowner.

Trustee Gray suggested coordinating members that were involved in mapping and involve some DAR, Park Association, Legion, Village members for mapping project/strategic planning/WADCO. A meeting can hopefully be planned in the future. It was discussed that this might be organized via a committee established by the Village in a manner similar to the committee established to evaluate options for the Veterans Park.

OSF agreed to sell the old OFS Clinic building to Matt & Lora and they intend to set it up as a non-profit organization that could house a part-time clinic.

New Business: There is an Ameren Grant to help replace/install lights that can save the Village money in the long run by replacing lights in the maintenance garage, R/O Plant, water tower and Village Hall. The information from Ameren suggests that the Village will save the money spent to install the lights in around 18 months. Motion by Trustee Self and seconded by Trustee Scott to replace/install LED lights. All in favor. Motion carried.

Establishment of the Veteran's Park committee was discussed so that it could be formally created on record, listing the members and purpose of the committee. A motion will be made to establish a committee to discuss how to renew and maintain Veteran's Park. Motion by Trustee Courson and seconded by Trustee Scott. Roll Call Vote – King-yes; Self-yes; Courson-yes; Scott-yes; Gray-yes. All in favor. Motion carried. Based on correspondence it is anticipated that the members will be: Matt Tonkin, Pam Courson, Mickey Gray, Stanley King, John Feltham, Rita Kress, Judy Johnson, Seth Smith, Louanne Smith, unless anyone declines their invitation to participate. The committee will be advisory only, and will report to the Village Board their goals, ideas etc. for the Trustees to discuss and vote on any actions.

Following past practice, President Tonkin wants to discuss and establish roles for each Trustee and will do some research on roles for former Trustees and what roles would fit each Board member.

After removing the gas pumps and underground storage tanks at the old BP gas station, the IEPA stated an investigation is needed to see if any additional petroleum related impacts are present in the ground. A drilling contractor installed a well near the tracks and took a sample and will find out in about 4-6 weeks if they need to test and drill more.

President Tonkin stated the maintenance department laid gravel behind the food pantry which is technically his property; the maintenance department did not realize. President Tonkin will reimburse the Village for the cost of the gravel.

The Village farm ground lease contract will expire in September 2020, Trustee Gray is going to check with Jimmy Gibbs to make sure he hasn't fertilized the field before a decision is made how to proceed.

The Village's old police car, a 2010 Chevrolet Tahoe will be up for sale and will be advertised on social media, at the Post Office, Ladd's and the Village Hall with the details.

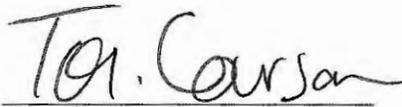
A reminder needs to be posted on social media reminding residents that it's illegal to blow grass clippings on the streets.

Debbie Newell emailed President Tonkin about someone interested in purchasing lot #10 in the new subdivision on the NE side, the interested party wouldn't be able to start constructions for 2 1/2 years and requested an extension on the covenant restrictions when a lot is purchased. The trustees agreed that an extension would be considered if the offering price sufficiently accommodates this contingency.

Motion by Trustee Self and seconded by Trustee Courson to adjourn the meeting. All were in favor. Meeting adjourned.

The next meeting will be held on August 3, 2020.

Minutes approved as presented:

A handwritten signature in black ink that reads "Tori Courson". The signature is written in a cursive style and is positioned above a horizontal line.

Tori Courson - Clerk