

Williamsfield Village Board Meeting April 3, 2023

The Williamsfield Village Board met on Monday, April 3, 2023, at 7:00 p.m. at the KP Village Hall. Present were Trustees Trudy Self, Andrew Scott (arrived at 8pm), Stuart Hickerson, Julie Van Dran and Nancy Everett. Trustee Jeremy Eagle was absent. Also present were president-elect Robert Johnson, Susan Ott, Lee and Connie Wight, Alan, Kathy and Graham Wight, Mary Rice (Treasurer), Tom Rice (R/O Plant), President Matt Tonkin, and Tori Courson (Village Clerk).

Motion by Trustee Hickerson and seconded by Trustee Van Dran to approve the minutes from March 2023 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Self and seconded by Trustee Hickerson to approve the bills as presented. All in favor. Motion carried.

GENERAL		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance Gas & Oil	\$166.26
West Central FS	Police Gas & Oil	\$39.20
Royal Publishing	AD for 2023 IESA 7th grade girls volleyball championship	\$110.00
Card service Center	Ink, (2) 2x5/16" wire center polyester flagpole rope, (2) 2x1/4" wire center & 2 pack of 3-side edger start blades	\$59.98
Staples	Box of printer paper	\$255.33
Brimfield Hardware	3/4" insert	\$25.77
Smith & Potter Equipment	(3) 1/4" 24.5 cutter blades, (1) 1/4" 21.0" cutter blade & filter oil	\$161.37
Illinois Municipal Treasurer	Dues	\$50.00
Verizon Wireless	Police	\$36.01
BNSF Railway Company	Rental covering site for pumphouse and cistern	\$330.58
Tom Rice	Milage to pick up 2021-2022 fiscal year items in Galesburg & deliver to Monmouth	\$57.64
Kirgan's Property Solutions	Trim tree & tree removal on Elm Street	\$1,650.00
	TOTAL	\$2,994.14
OPERATIONS AND MAINTENANCE		
Vendor / Category	Details	Amount

Hawkins	Chemicals	\$1,134.87
Pace Analytical Service, LLC	Testings	\$176.60
USA Bluebook	Excel LMI pump, (2) shc PVC for 4" pipe, (2) sampling tap 3/4" 14 NPT	\$1,636.05
KVI, Inc	Replacement office heater	\$1,567.00
Altorfer	Troubleshoot engine coolant temp gauge	\$354.12
Menards	Fittings for hot water heater	\$35.40
	TOTAL	\$4,904.04

Financial Statements: Motion by Trustee Van Dran and seconded by Trustee Everett to approve the financial statements. All in favor. Motion carried.

Public Comment: Lee Wight stated our maintenance department was looking for a mower to put a snow blade, the United Methodist Church would like to donate their mower to the Village in exchange for the maintenance department plowing the church's parking lot. Mark estimated it would take 10-15 minutes. Motion by Trustee Self and seconded by Trustee Everett to accept the donated mower in exchange for plowing the church parking lot. All in favor. Motion carried. Graham Wight from Williamsfield High School applied for the Integrity Bank Scholarship and was required to read his essay to a group, his essay included the explanation, pros and cons of Fintech which is a blend of financial and technology.

Police Report: James Robertson emailed the list of unsightly properties and unregistered vehicles; he will issue the homeowners a letter stating what needs to be done to be compliant with the nuisance ordinance. A full police report was not available at the time of the meeting.

Correspondence: NA

Street and Maintenance Report: President Tonkin spoke regarding recent storms, the Village and the fire department no longer have a trained storm chaser to activate the tornado siren; he spoke with Jamie Klein (fire chief) who stated it is not the fire departments responsibility. The Board expressed concern with not having a trained storm chaser and some trustees will attend the fire department board meeting to hopefully recruit a few fire fighters and Village Board members to get the training. Trustee Scott stated the 2 priorities for the new maintenance shed are electrical (waiting for Ameren engineer) and rollup door. Motion by Trustee Scott and seconded by Trustee Self to approve the purchase of a rollup door for \$4300 from Menards as discussed at last month's meeting and have Mark Niebuhr install it. All in favor. Motion carried. Trustee Scott stated Mark will need a forklift to install the door.

Infrastructure and maintenance Report: President Tonkin stated the parking spaces should be painted soon now that all snow plowing is done, 4 summer helpers have been hired; 2 for weekdays and 2 for weekends for concrete work. The Board discussed what items can be purchased under Motor Fuel Tax to help with the

drainage issues; Mark suggested using a ditch plow to pull behind the tractor to widen and slope the ditches to help with the drainage. President Tonkin stated bids will go out early summer in 2024 for widening and repairing Highway 180; installing a sidewalk was discussed but will be too costly; instead, they can have a wide margin of black top on each side of the highway from Gale Street to Ladd's Food Mart for walking. Paperwork was signed Thursday for the purchase of the new maintenance shed.

Water Report: The Village Board accepted Hoerr's bid for the second water phase at the March meeting.

Parks Report: Due to the high cost of grating the soccer and baseball field, the Board requested a breakdown for Rick LaFollette's estimate. Rick LaFollette stated grating will need to be done at Cottonwood Court to help with drain issues. Trustee Everett asked if there are easements in order for ditches/properties to be maintained for drainage; President Tonkin is going to ask Andy Logsdon from Bruner, Cooper and Zuck.

Veteran's Park: A GoFundMe account has been created for the pavilion fundraising; Trustee Hickerson applied for a grant from BNSF. LuAnn Smith applied for a Cormeer grant and a T-Mobile grant. President Tonkin is going to check to see if last year's pavilion bid is still valid; one other quote has been received so far.

Old Business: Motion by Trustee Self and seconded by Trustee Hickerson to approve the 2023-2024 Annual Budget Ordinance. All in favor. Motion Carried.

New Business: Motion by Trustee Hickerson and seconded by Trustee Everett to approve updated water rate ordinance (increase of \$3 as discussed at the March meeting) to help offset the Village loan for the second water phase project. All in favor. Motion carried. The summer helpers position has been filled, the water billing position will accept resumes until April 15th. Trustee Eagle will be resigning from the Board due to a new job opportunity; his signed resignation letter has not been received yet. Treasurer Rice stated the Village's new auditor is Cavanaugh, Davies, Blackman & Cramblet. President Tonkin is going to check with Massie's office on the procedure for selling the old maintenance shed.

Motion by Trustee Hickerson and seconded by Trustee Van Dran to go into closed session.

During closed session, Mark Niebuhr and Tom Rice wages were discussed. Motion by Trustee Scott and seconded by Trustee Self to approve a \$1 wage increase for both employees. The water billing position will be a split wage position for 6 months between Lorna and the new hire. Motion to exit closed session by Trustee Everett and seconded by Trustee Scott.

Motion by Trustee Self and seconded by Trustee Van Dran to adjourn the meeting. All were in favor.

Next meeting will be held on Monday, May 1, 2023.

Minutes approved as presented: Tom, Cursa