

Williamsfield Village Board Meeting September 5, 2023

The Williamsfield Village Board met on Tuesday, September 5, 2023 (due to Labor Day), at 7:00 p.m. at the KP Village Hall. Present were Trustees Trudy Self, Nancy Everett, Stuart Hickerson, Andrew Scott and Lucas Leckrone. Trustee Julie Van Dran was absent. Also present were Stephanie Landon, Pam Courson, John Cation, Susan Ott, Andy Thorton (YMCA), Bob Senneff (Elmwood Community Foundation) Adam Hansberger (CPA) via zoom, President Robert Johnson, Mary Rice (Treasurer), Tom Rice (R/O Plant), Nick Vlahos (Weekly Post), Chief Robertson and Tori Courson (Village Clerk).

Motion by Trustee Self and seconded by Trustee Leckrone to approve the minutes from the August 2023 meeting as presented. All in favor. Motion carried.

Treasurer’s Report: The following bills were presented for approval. Motion by Trustee Everett and seconded by Trustee Self to approve the bills as presented. Roll call vote - Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Self-yes. All in favor. Motion carried.

<u>GENERAL</u>		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$64.00
West Central FS	Maintenance Gas & Oil	\$538.99
West Central FS	Police Gas & Oil	\$148.39
Miller, Hall & Triggs	Legal Fees	\$1,705.00
Staples	Envelopes & paper	\$68.93
Menards	18V starter kit, 18V battery, 18V recip saw tool, composite shim, etc	\$190.05
Card Service Center	Ink	\$53.11
EB Building & Lumber	Shims, engine oil, dust, pollen masks, sawzall blades, glass, blue and white flags, box shop and patio blocks	\$363.52
Ladd's Food Mart	2-24 pk water	\$14.12
Western Illinois Regional Council	Membership fee	\$345.00
Royal Publishing	Ad in program for ROWVA/Williamsfield - Ridgewoods	\$90.00
Verizon Wireless	Police	\$36.01
	TOTAL	\$3,617.12
<u>OPERATIONS AND MAINTENANCE</u>		

Vendor / Category	Details	Amount
Hawkins	Chemicals	\$1,317.98
Pace Analytical Service, LLC	Testings	\$261.30
KVI, Inc	Trouble shoot drive, hydro ranger & program & install new hydro	\$1,142.00
Brimfield Hardware	Grass & weed killer	\$21.99
Rask Transpiration Inc	Rock for Water repair	\$417.30
	TOTAL	\$3,160.57
<u>AMERICAN RESCUE PLAN</u>		
Vendor / Category	Details	Amount
Core & Main	Miscellaneous	\$18,457.12
<u>MOTOR FUEL TAX</u>		
Asphalt Sales Company	Asphalt	\$6,070.50
<u>WATER MAIN IMPROVEMENTS - PHASE II</u>		
Vendor / Category	Details	Amount
Bruner, Cooper & Zuck	Water main improvements - Phase II	\$39,159.94

Treasurer Rice read over the receipts and expenses on the financial statement; motion by Trustee Everett and seconded by Trustee Scott to approve the financial statement. Roll call vote - Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Self-yes. All in favor. Motion carried.

Correspondence: Nothing to report.

Public Comment: Adam representing Cavanaugh, Davies, Blackman & Cramblet joined the meeting via Zoom to update the Board on the Village's audit; he stated he created the depreciation list of assets and the list can be viewed to see if any items are no longer owned, the Village's QuickBooks format will need to be edited to ease future audits; the Village's books are set up on a cash basis that is more difficult to audit; receivables can be accrued. Adam and Treasurer Rice will meet to set up the minor changes.

Dick Taylor representing the Elmwood Community Foundation to discuss the future Community Wellness center in Elmwood he met with Bob in 2017 about a wellness center and Andy Thornton from the YMCA proposed opening a facility in Elmwood and Graham Hospital opened in 2019 and the service area (within 20 miles) is 18,000 people. Dick has visited several facilities and feels it will be a valuable asset for the rural community. Bob representing Graham Hospital stated the clinic was built purposely with extra land for future projects; the Community Foundation owns 8 acres of the 10 purchased. Graham Clinic in Williamsfield has serviced 97 different zip codes but does not have certain services due to the size. Surveys, studies and testings have been done to ensure a wellness center will be successful; there are

18,000 people within 20-30 minutes of the facility site that can offer services and amenities. Andy Thorton stated the center will have a pool for exercise classes, leisure and physical therapy, a gym with an elevated walking track above it, a fitness center for strength and conditioning with 24-hour access, a group exercise studio, a community room for birthday parties, CPR training etc, a kitchenette, a multipurpose lobby. Galesburg and Canton YMCA are supportive of the new facility and Andy plans to meet with Tim Farquer to relay plans of before and after school programs, youth sports teams can be developed; the YMCA has opportunity for everyone regardless of age or income; they have a charity care program for anyone that cannot afford a membership. A Board will be formed with members from surrounding towns. The project will cost 12.5 million and a 2 million endowment; a USDA Federal Grant was received for 3.75M, Graham Hospital donated 1M and an unknown donor donated \$500,000; the 2M endowment will be for building repairs, a slow year etc. There have been several meetings held to educate surrounding communities on the services that will be offered and how Graham Hospital and the YMCA will work together to create funds.

Stepanie Landon distributed the estimated cost of \$400,000 to build a DCFS approved licensed daycare facility with a small gym that she presented to the Board at August board meeting; she is interested in purchasing a lot near Doubet-Benjamin Park. She approached the Ralph Norman Foundation in hopes of getting funding assistance with 5000 square foot building to keep the upfront costs down to ensure reasonable charges to enrolled children. The Board asked how many people she planned to employ, and Stephanie stated the facility could potentially employ 17 people; each age group would have their own room and the number of children enrolled would determine the number of workers. A cook will be necessary for snacks and lunch. Her plans could possibly hold 93 children and the Board asked if she thought she could fill all 93 spots and she hopes to; her plans have the maximum square footage because once it is built, there will be no changes. Stephanie hopes to be open from 6am to 6pm and have a before and after school program. The Board discussed the lot adjacent to the library is in a floodplain area that would need to be built up with dirt, pay engineering fees, get zoned as commercial and have sewer and water ran. Trustee Everett mentioned commercial zoning requires a minimum of 5 acres to develop it which would consume a lot of the land available. The Board asked if a house could be turned in a daycare facility and it cannot, according to DCFS. President Johnson stated the Board would need an overall plan for further discussion.

Police Report: Covered later in the meeting once Chief Robertson was able to attend.

Infrastructure and Maintenance Report: Trustee Everett stated Andy from Bruner, Cooper and Zuck should have the PER next week for the stormwater study; she will follow up with AI on grants available for sidewalks and streets; she did not get a reply on the quote for LED upgrade lighting for the leftover lights that need upgraded. Trustee Leckrone stated Alan Wight is on the lookout for a maintenance truck. Trustee Scott asked if volunteers could help the maintenance department install the rollup door at the new maintenance shed; President Johnson stated Illinois has rules that states if a volunteer is doing a job that someone would be hired to do then then volunteers cannot complete the project because prevailing wages would have to be paid; Board members can volunteer because they technically are employed by the

Village. Backhoe Joe's invoice for \$6,000 to \$7,000 for the broken water pipes will be paid out of the ARPA funds.

Water Report: The water lines are being tested and will connect the service line to the new line, President Johnson will submit all of the data compiled to the Illinois Rural Water Association; they do research and advise municipalities what rate to charge for water. President Johnson and Brayden Boyer attended a seminar hosted by RMA about how to run a small water system and they both learned a lot of valuable information; the end goal is to have Brayden trained to test water due to Larry Lawson retiring and eventually sublet his work out to other communities; our water plant is one of the most complicated systems. RMA can also create a free map of the Village's water valves and lines etc. At the August meeting, Tom Rice presented a quote for an extended warranty that covers parts and labor on the generator at the water plant from Altorfer; 48 months/2000 hours for \$3,500 or 60 months/2500 hours for \$4,130. Trustee Leckrone reached out to an electrician to get advice on whether it would be worth it to get the warranty; he stated it would be a good purchase. Motion by Trustee Self and seconded by Trustee Leckrone to purchase the 60 month/2500 hours for \$4,100 extended warranty from Altorfer. Roll call vote - Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Self-yes. All in favor. Motion carried. Tom Rice stated a water pump is out and an electrician is going to diagnosis it; the secondary pump is running right now.

Park Report: Pam Courson stated the Parks Association met on August 29 and discusses the material for the roof arriving for the Veteran's Memorial Park pavilion, polyurethane can be applied with marine grade poly; the poly will be applied to the posts next year once they have cured. The corbels, plaque, Williamsfield and Sante Fe signs are the only things remaining for the pavilion to be complete. The 100-year celebration/ice cream social will be held on September 17th from 5-7. Birthday cake, hot dogs, chips, bottled water and ice cream will be available; the ice cream social is the fund raiser for Lighting of the Park. Around 40 invitations were mailed for the event; it will begin with a welcome from President Johnson, a prayer by Pastor Z, recognizing honored guests, a ribbon cutting and photos. They hope the Trustees can attend. Ag Day at Doubet-Benjamin Park will be September 10 starting at 8:00 am with a pancake breakfast, community worship at 9:30, tractor drive at 10:30 and free farm fun activities all day until 3:00. There have been several reservations at the Doubet-Benjamin Pavilion.

Police Report: Chief Robertson asked if anyone followed up on the anonymous complaint letter about a bright light on Knox Street; he stated he drove by and the light is bright but does not shine in neighbor's windows. 3 unsightly properties have not been served due to inability to contact residents.

911 call	Accidental/problem solved
(2) person down	Medical/fire
Alarm	Accidental
Fire	Structure fire (outside of town)
Suspicious incident	Report on file
Harassment complaint	Report on file

CITATIONS ISSUED IN August

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Old Business: The Board discussed passing the ordinance to vacate block 8 on the alley as previously discussed; John Cation's main concern was with the land he would receive, he would also receive a group of unhealthy big trees that belonged to the Village that have not been maintained. Trustee Leckrone got a quote from Heath Smith of \$7900 to take down and haul away the trees. Vacating the alley was discussed due to a homeowner driving through yards while traveling through the alley; residents have put up poles to stop the person from driving on their property. President Johnson stated the Board has 3 options; vacate the alley, gravel the alley to mark the exact alley so there is no confusion on where to drive or leave the alley as it is. Motion by Trustee Everett and seconded by Trustee Self to leave the alley as is. All in favor. Motion approved. Cutting down the trees and hauling away will be added to next year's budget. President Johnson is going to reach out to the Village new water billing company to see if they recommend a copy/scanner/fax for the Village Hall that all Village employees can use. The Board discussed installing fuel and grocery store signs on 78 and 150 to direct people to Williamsfield; the State and County rules will need to be researched because they are considered "advertising". President Johnson stated there is a list from the MAPPING session of what the community wants in the future; the Williamsfield Community Foundation paid to have the water tower washed and contributed to the disc golf course; President Johnson stated the Village would benefit if a donor or an estate was left to the Village. The Village's new legal team noticed the Village does not currently have a tax levy for SSI and street lighting; the Tax Levy Ordinance will be adopted at a future meeting.

New Business: NA

- Motion by Trustee Self and seconded by Trustee Leckrone to go into executive session to discuss paid leave for all workers act at 9:07pm. Paid Leave for all workers act.

Roll call vote - Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Self-yes. All in favor. Motion carried.

Motion to return to open session by Trustee Everett and seconded by Trustee Hickerson at 9:24pm. Roll call vote - Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Scott and seconded by Trustee Leckrone to approve Ordinance 2023- paid leave for all workers act. Roll call vote - Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Scott and seconded by Trustee Self to adjourn the meeting. All were in favor.

Next meeting will be held on Monday, October 2, 2023.

Minutes approved as presented: Tori Coorsa