

**Williamsfield Village Board Meeting September 14<sup>th</sup>, 2020**

The Williamsfield Village Board met in-person on Monday, September 14, 2020 at 7:00 p.m. at the Norman Legion Hall and encouraged the public to join via Teleconference due to COVID-19. Present were President Tonkin, Trustees Trudy Self, Michael Gray, Stanley King, Pam Courson. Trustee Andrew Scott was absent. Also present were Chief James Robertson, Nancy Everett, Julie Van Dran, Curt Landon, Jeremy King, Joanie Stiers, Kent Rigg, Dawn Winters, Susan Ott (via teleconference), Mary Rice (Treasurer), Tom Rice (R/O Plant) and Village Clerk Tori Courson.

Motion by Trustee Self and seconded by Trustee Courson to approve the minutes of the August 2020 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval.

<b><u>GENERAL</u></b>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance-Gas, oil & diesel	\$205.82
West Central FS	Police Gas & oil	\$270.65
Bank of Farmington card	Lights- Veteran's Park & ink	\$65.66
Brimfield Hardware	24 cans yellow striping paint & putty knife	\$293.34
ILEAS	2020 Police Annual Membership	\$60.00
Rask Transportation	Hauling 21.40 T cold patch from Henry Co	\$179.76
Ladd's Food Mart	Batteries and water	\$27.39
Lampe Publications	Notice of proposal to sell real estate & annual report	\$279.30
EB Buildings & Lumber	Trash bags, blue paint, shop towels & blue flags	\$131.37
Staples	Tri color & black ink-Tori	\$81.98
P.F.. Pettibone	IL citation & complaint tickets	\$174.50
Wight Chevrolet	Fluid & truck test	\$32.06
Illinois Labor Law Posters	2 sets	\$172.00
Allegra Printing	50 Administrative warning tickets	\$98.56
Verizon	Police Department	\$35.81
Howe Overhead Door	Repair overhead door at maintenance building	\$346.25
German-Bliss Equip	Belt & parts	\$533.82
	Total	\$3,040.27
<b><u>OPERATIONS AND MAINTENANCE</u></b>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Hawkins	Chemicals	\$982.98
PDC Laboratories Inc	Testing's	\$357.50
Peerless well & pump	Mileage, leveling, repair damage wire & test run	\$5,225.00
Tom Rice	reimburse for cable ties, wire connectors & ties	\$25.45
Grainger	2 string wound cartridges	\$255.00



Brimfield Hardware	Faucet, sealant, foil tape, pipe insulation & penetrant & 1/4 fem. Coupler	\$101.70
Armature Motor	Labor & parts to repair Starlite Pump	\$1,441.94
Core & Main	12 meters & 12 touchpads	\$1,392.00
KVI, Inc	Well pump shorted out - replaced fuses	\$375.00
Ladd's Foot Mart	Batteries	\$2.69
Hach Company	Electrode with temp & potassium chloride electrolyte	\$473.80
Wight Chevrolet	4 quarts oil – generator	\$27.96
	<b>TOTAL</b>	<b>\$10,661.02</b>

**MOTOR FUEL TAX**

Riverstone Group Inc	131.89 T C16AA	\$2,031.20
Henry Co Treasurer	Cold Patch	\$1,241.02
Collopy Trucking, LLC	Hauling 131.89 T CM16A	\$1,516.74
Knox County Hwy Dept	Application costs	\$3,396.40
Asphalt Sales Co	Sealcoating	\$7,336.08
	<b>TOTAL</b>	<b>\$15,521.44</b>

**DOUBET BENJAMIN PARK**

<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Lambasio	Pump park restrooms	\$240.00
Luanne Smith	Glass, 3- way night latch & Paint	\$70.94
	<b>TOTAL</b>	<b>\$310.94</b>

Motion by Trustee Gray and seconded by Trustee King to approve the new bills as presented. All in favor.  
Motion carried.

Trustee Gray provided details on the review of financial statements, percent over and percent under for the month. All were in order. Motion by Trustee Gray and seconded by Trustee Courson to approve the financial statements. All in favor. Motion carried. Trustee Gray stated the Operation and Maintenance-Waterworks for fiscal year May 1, 2019 thru April 30, 2020 was left out of the publication in the Weekly Post.

Public Comment: Nancy Everett expressed her interest in the vacant Trustee role, her family has lived in Williamsfield for more than 30 years and her background includes civil engineering and surveying. She would be willing to help with future projects for the Village and ask questions of colleagues of hers regarding village matters such as run-off issues. Julie Van Dran, Curt Landon and Jeremy King attended the August meeting showing interest in the Trustee Role and asked the Board members if they had any questions for them. President Tonkin stated he will nominate a Trustee at the October meeting and if everyone agrees, the Trustee will be sworn in at the November meeting.

Correspondence: The IEPA sent a letter stating water across Illinois will be tested for the chemical PFAS for an ongoing investigation of the occurrence of the chemical.

Street Report: Trustee King stated the maintenance department has laid cold patch on the streets, they got parts for the mower, and are going to look at another mower to possibly purchase, they have located most of the water shut off's around town in part because of the phone company's future boring project.



Police Report: Chief James Robertson presented to the Board the list of current and expired ATV stickers and the list of unsightly properties. James has been following up with residents who need to comply with the ATV Village Ordinance. There have been 7 people interested in the former Police Tahoe, it is still for sale.

Maintenance Department: One garage door is fixed at the maintenance building. A lot of heat will be saved after the automatic doors obtained last year are installed. Motion by Trustee Gray and seconded by Trustee King to approve paying the labor to install the other garage doors. All in favor. Motion carried.

#### **POLICE REPORT**

<b>Category</b>	<b>Status / Resolution</b>
(1) person down	Medical/Sheriff's Office
Suspicious Vehicle	Owner was Ameren Contractor
Check Well	Unable to locate
Disturbance	Double Take/Sheriff's office
Theft Report	Report on File
Suspicious Vehicle	Problem
Warrant Arrest	Arrest/Report on File/ Sheriff's Office

#### **CITATIONS ISSUED IN AUGUST**

<b>Violations</b>	<b>Citations</b>	<b>Warnings</b>
Seatbelt	0	0
Speeding	2	0
Disobeyed Stop Sign	0	0
Ordinance Violations	2	0
Other	0	0

Parks Report: Trustee Courson stated the Parks Association held their meeting on Wednesday, August 26 at Doubet-Benjamin Pavilion. Cec Ruck has had knee surgery and will be asking for help getting the Christmas lights out at the park. Pam will let teachers know in case students want to help for their community service hours. The walking path resurface, and expansion will be in September. Updates were given from the joint committee meeting. Seth gave an update on disc golf T-pads and possible upcoming tournaments. Teresa, Mary, Luanne and Rick have scraped and painted the golf hut inside and out. Leftover paint will be used to paint the inside soffit of the pavilion.

Water Report: Tom Rice stated a pump well #2 had a burnt wiring connection, the remote PH meter broke and needs a part, the VSD drivers part-funded by Ameren incentives are installed, the fluoride pump needs repairing and the sink faucet in the bathroom got replaced. Tom presented an estimate from KVI Inc to program, calibrate and install a new Rosemount PH transmitter for \$5,106.00. Motion by Trustee Gray and seconded by Trustee Self to install the new PH transmitter. All in favor. Motion carried. The Board discussed needing a backup for Tom Rice who checks the water levels every day. President Tonkin suggested he and Mark Niebuhr learn. President Tonkin stated the water line issue on the South side of town is not completely resolved: the Village represented by Trustee King and President Tonkin and the resident made a verbal agreement to split the cost of replacing the water line on the condition a letter is signed stating the Village is no longer responsible for that water line, because it's technically the resident's responsibly but the Village did previous repairs. The water line leak on the north side of town crosses



through 2 properties and previously, a shut off was installed at the resident's house rather than at the property line. President Tonkin, Trustee King and the resident are trying to come to an agreement.

Old Business: The roads were oiled and chipped for less cost than planned. There are COVID related grants available, and they require paperwork backing up how the municipality was affected by COVID-19. Trustee Gray noted that the employee tax and video gaming tax are lower than budgeted. The Village received \$6,800 from the Rebuild Illinois funding that can be used for similar purposes as MFT; the Village will receive 2 payments per year for the next 3 years. Trustee Gray suggested setting up a new account to track it. The VFD work is done and the Village will receive funds from Ameren for 75% of the repairs/upgrades. President Tonkin is working on the grant to the KP Hall repairs and discovered there is a \$50,000 cap on the grant but no cap on how many times you can apply for the grant. President Tonkin discussed making the KP Hall handicap accessible – which is required by the granting agency - fixing the storm damage to the sewer and bathroom, possibly moving the heater upstairs, installing a cement pad at the back door for wheelchair accessibility, possibly moving the Police Department upstairs, and updating inside of KP Hall. Andy Logsdon hasn't given an update on the next water project. Lorna's new computer is up and running. Graham Hospital indicated it does not have concrete news on a clinic in the former OSF Clinic building but President Tonkin remains hopeful. President Tonkin stated the Village's 29 acre leased farm ground has been well maintained for years but the rent has been at the same price for years, the Village relies on the income to fund the parks, the Board voted in August to increase the rent from \$175 an acre to \$200 an acre, they also discussed co-oping the current lease and the school/FFA/AG to work together as a teaching experience. Kent Rigg and Joanie Stiers presented an outline on how this would be a valuable opportunity for students to "learn by doing." Trustee Gray asked if they would be willing to pay \$200 an acre; Joanie and Kent stated they needed to talk to the School Board to get it approved but they felt like they could. The Board discussed the erosion at the field that needs to be addressed.

Veteran's Park: The Veteran's Park Committee met on Tuesday, August 25. The committee includes: Pam Courson, John Feltham, Mickey Gray, Judy Johnson, Stanley King, Rita Kress, Luanne Smith, Seth Smith and Matt Tonkin. They discussed possible future plans for the caboose, the history of the park and its significance to Williamsfield, the placing of the monuments, the plaque to be installed to recognize the student who won the competition naming the park and surveying the registered voters about the caboose, bandstand, monuments etc.

New Business: The Board wants a log filled out when the Village Maintenance Truck is driven out of Williamsfield; Trustee King is going to follow up on that. Trustee Gray also stated that summer helpers should not drive the truck without Village Employee present. Motion by Trustee Gray and seconded by Trustee King to adopt Ordinance 2020-04 Authorizing the sale of real estate at the Ralph Norman Subdivision on Cottonwood Court. All in favor. Motion carried. Digger and Kelly Goodin who recently purchased a lot on Cottonwood Court noticed the overgrown weeds and bushes that cover the post and pins that mark the property and asked if they cut down what is on their side of the property, what were the Village's plans for the easement. President Tonkin suggested the Village clean it all and the Goodin's make a donation to help cover costs. They also might be interested in purchasing the adjacent lot which would not have a dwelling so the lot would be more expensive. President Tonkin wants to keep an eye on what communities around us are doing for Trick or Treating; for example, Alpha is going to go ahead with Trick or Treating and encourages residents to keep their light off if they don't want to participate. The Board was unsure whether the fire station or Methodist Church were going to hold their events. The KP Hall and possible new clinic will need parking spots on the street that are handicap accessible. There will be a bags tournament held at Double Take on September 19 at 3pm.

Motion by Trustee Self and seconded by Trustee Courson to adjourn the meeting. All were in favor. Meeting adjourned.

The next meeting will be held on October 5, 2020.

Minutes approved as presented:



Tori Courson - Clerk