

Williamsfield Village Board Meeting January 3, 2023

The Williamsfield Village Board met on Tuesday, January 3, 2023, at 7:00 p.m. at the KP Village Hall. Present were Trustees Trudy Self, Andrew Scott, and Jeremy Eagle. Trustee Stuart Hickerson was absent. Julie Van Dran attended via telephone due to an illness. President Matt Tonkin was absent due to out-of-state travel and Trustee Nancy Everett filled in as pro-tempore. Also present were Susan Ott, Mary Rice (Treasurer), Tom Rice (R/O Plant), Nick Vlahos (The Weekly Post), Robert Johnson and Tori Courson (Village Clerk).

Motion by Trustee Self and seconded by Trustee Van Dran to approve the minutes from the November 2022 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Scott and seconded by Trustee Self to approve the bills as presented. All in favor. Motion carried.

<u>GENERAL</u>		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance Gas & Oil	\$151.08
West Central FS	Police Gas & Oil	\$44.24
Brimfield Hardware	Punch pin set, blue marking paint, galvanized strap, cold chisel's, blue stake flags, alum rivets brake cleaner, tarp strap & misc hardware	\$243.43
Staples	Adams 2022 W2 tax forms, 2022 1099 NEC tax forms & pens	\$89.37
Doubet Mechanical Service	Worked on John Deere 4066M - compact tractor	\$270.00
Card service center	Ink	\$53.11
Verizon Wireless	Police	\$36.01
Stevens-Campbell Insurance	Workers comp installment payment	\$2,435.00
Royal Publishing	Ads in programs for 2023 Lincoln Trail Girls & Boys basketball - ROWVA Williamsfield	\$200.00
Wight Chevrolet	Repair tire-police car. Repair GMC blade, thermostat, therm gasket, spark plug filter, oil etc	\$461.19
	TOTAL	\$4,035.43
<u>OPERATIONS AND MAINTENANCE</u>		
Vendor / Category	Details	Amount
Pace Analytical Service, LLC	Testing's	\$112.13
Galesburg Electric	Heater parts	\$342.00

Brimfield Hardware	Shop towels, C batteries, caulk saver unit, caulking, backer rod, window foam, misc hardware, Schlage door key, male elbow, male connector, compression sleeve, compression tee, capsule key chain, flare nut wr set and 5" CRV lock plier w/cutr	\$267.50
KVI Inc	Work on RO system - found loose wire	\$400.00
Core & Main	(5) 5' servbox tap, (6) 3/4 strt ball curg cts & (2) 1 strt ball curb cts	\$1,484.85
H & H Industries	#2 headed LED emergency fixture	\$39.00
	TOTAL	\$2,645.48

Financial Statements: Motion by Trustee Self and seconded by Trustee Scott to approve the financial statements. All in favor. Motion carried.

Public Comment: NA

Correspondence: Trustee Everett received a survey from Great Lakes Community Partnership regarding James Meece who assists with applying for grants.

Streets and Maintenance Report: Trustee Scott stated Eric Mitchell is a consultant from Core and Main that is going to take inventory of stock items at the maintenance shed, suggest items to order to have on hand and identify obsolete items. There are 3 hydrants on the East end of town that need to be checked and possibly replaced, Trustee Scott questioned if hydrants were included in the second water phase. The GMC dump truck heat quit working and the thermostat is obsolete; the Board had discussed trading in or selling both Village trucks and getting a 1-ton 4x4 truck with a dump bed and plow, it would save on maintenance costs and insurance. The mower tractor used for sidewalk plowing had a wheel motor go bad. There was a water main break on Gale Street on Christmas Eve and the Village's backhoe would not cut through the frost and the borrowed backhoe from Ed Lewis also struggled. President Tonkin asked Trustee Scott and the maintenance department to make a list of priorities on items that need completed; #1 new truck, #2 maintenance shed, #3 backhoe upgrade and #4 new mower tractor. The Village will save \$2500 a year once the leased building from the railroad is cancelled. Trustee Scott stated the maintenance department has a map of sidewalks and roads in need of repair, they want to make sure summer help is lined up and trained to complete the sidewalks in the summer. The storm water study is on hold; the USDA Grant requests an engineering report that costs \$34,0000; Trustee Everett is in contact with "local roads" for assistance. The alley behind Double Take and next to the Food Pantry has not been vacated; Massie's could possibly create/amend an ordinance declaring the ally not for public use/no motorized vehicles allowed.

Water Report: Trustee Everett stated there have been quite a few bidders for the second water phase. Tom Rice stated there were a few minor problems at the RO Plant due to the cold weather; he ordered 12 boxes of filters that are hard to get so he is stocked up. The boil order is still in effect.

Police Report: The Board approved advertising in the local paper help wanted for the police department. The following calls for service were handled by the police department for the month of December:

(4) Person down	Medical/fire
(5) 911 calls	Accidental/problem solved
Alarm	Accidental (Vet Clinic)
DOA (death)	Report on file hospice (County)
Suspicious vehicle	Problem solved/checked okay
Driving complaint	County called and handled
Dispute	County handled report on file

CITATIONS ISSUED IN DECEMBER

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Parks Report: A website has been launched for the fundraiser for the pavilion at Veteran’s Park: Treasurer Mary Rice stated \$28,000 (\$20,000 from Ralph Norman Foundation) of \$56,000 has been raised. Kary Powell asked if the soccer fields will be ready by fall; Trustee Eagle asked permission to get a quote from Rick Lafollette to level out and move the sand volleyball court and level where the soccer field is now to make a practice field. Motion by Trustee Scott and seconded by Trustee Self. All ok. Motion carried.

Old Business: President Tonkin is going to reach out to the contractor to find out when the water tower will be cleaned. Water projects lead to lead in the water; there is a slim chance but it is possible, the Board will follow up with Bruner, Cooper and Zuck. KP Hall grant paperwork is being submitted for final payment. The board discussed advertising for someone to clean the KP Hall once a month.

New Business: September 2023’s meeting will be held Tuesday, September 5th due to Labor Day.

Motion by Trustee Self and seconded by Trustee Scott to adjourn the meeting. All were in favor.

Next meeting will be held on Monday, February 6th, 2023.

Minutes approved as presented: *Toe Carson*