

Williamsfield Village Board Meeting September 13, 2021

The Williamsfield Village Board met in-person on Monday, September 13, 2021, at 7:00 p.m. at the KP Village Hall. Present were Trustees Michael Gray, Jeremy Eagle, Trudy Self, Julie Van Dran, Andrew Scott. Stuart Hickerson was absent. Also, present were Mary Rice (Treasurer), Tom Rice (R/O Plant), Tori Courson (Village Clerk), Matt Tonkin (Village President) and Susan Ott.

Motion by Trustee Eagle and seconded by Trustee Van Dran to approve the minutes from the August 2021 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Eagle, seconded by Trustee Van Dran to approve the bills as presented. All in favor. Motion carried.

GENERAL		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance Gas & Oil	\$313.44
West Central FS	Police Gas & Oil	\$145.38
Brimfield Hardware	Blue marking paint, measuring cups, brake cleaner, latex gloves and rollers	\$41.53
Illinois Labor Law Poster	2 sets State & Federal poster 2022	\$172.00
Wight Chevrolet	Oil	\$4.42
Staples	Timecards	\$14.79
Ladd's Food Mart	Batteries, water for employees, etc.	\$46.10
Illinois Public Safety Agency Net	Bullet billing at \$50 per month for 6 months	\$300.00
Card Service Center	Ink	\$53.11
ILEAS	Annual Membership	\$60.00
Lampe Publications, LLC	Publish Annual Report	\$299.25
EB Buildings & Lumber Co	14" Surface scraper & (2) 3/4 x 18 nail stake	\$102.79
Stevens-Campbell Insurance Agency	Additional Premium Workers Compensation	\$891.00
	TOTAL	\$2,495.81
OPERATIONS AND MAINTENANCE		
Vendor / Category	Details	Amount
Hawkins	Chemicals	\$529.88
PDC Laboratories, Inc	Testings	\$98.00
Brimfield Hardware	Shop rags	\$19.99
Ladd's Food Mart	AA batteries for testers	\$2.69
USA Bluebook	(18) FF gaskets, (2) PVC couplings, (1) 10 pc male connector & (1) female adapter	\$336.74
Water Products	SGL band repair clamp, 8" wide band, 1" comp ball corp no lead, 1" comp Q curb stop no lead, Minn Ptrn curb box & tap measure to measure OD	\$1,141.50
	TOTAL	\$2,128.80

MOTOR FUEL TAX		
Galesburg Builders Supply	7 yards concrete for sidewalks/rebuild Illinois Funds	\$803.25
Knox Co Highway Dept	Application Costs	\$5,388.28
Bruner, Cooper & Zuck	Engineering Fees - 2021 MFT	\$1,984.57
D & D Pavement Solutions, Inc	Spray Patch 3 areas	\$400.00
	TOTAL	\$8,576.10
WATER GRANT PHASE #2		
Vendor / Category	Details	Amount
Bruner, Cooper & Zuck	Engineer fees for Phase II Water Main Improvement	\$2,765.85
DOUBET-BENJAMIN PARK		
Vendor / Category	Details	Amount
Ladd's Food Mart	Bathroom tissue (2)	\$17.98

Financial Statements: Trustee Gray provided details on the review of financial statements, percent over and percent under for the month. Motion by Trustee Gray and seconded by Trustee Eagle to approve the financial statements. All in favor. Motion carried.

Public Comment: NA

Correspondence: President Tonkin stated the Village received information about assistance on paying water bills, but it only applies to very delinquent or shut off water. Governor Pritzker mandated masks indoors whether you are vaccinated or not.

Street and Maintenance Report: Trustee Scott stated the maintenance department painted the road ways at the crosswalks and some stop signs, replaced a culvert on Gale and Olive Street, the forks to help remove old sidewalk were purchased for \$1,077, sidewalk repairs are completed on Pine Street to Knox Street and sections of Pine Street to Gale Street, Trustee Scott stated the sidewalk on South Elm is next to get repaired, has a heavy duty truck that drives over it and has caused the concrete to crumble, the maintenance department only has 4 inch forms but this sidewalk might require 6 inch. President Tonkin is going to reach out to the homeowner about repairing the sidewalk to Gale Street. Trustee Scott spoke with Oberlander and Laser Electric to get bids on the electrical work to relocate the emergency siren; Supreme Radio sells a bracket for \$530 to adhere the siren to at the new location and can also assist with the height location to ensure the siren's coverage; it will be placed behind the KP Hall. Trustee Scott would like to set 2 days out of the year to flush fire hydrants every year and give the community notice. Limestone Township is holding an auction that ends September 15th for a smaller version of the Dura Patcher. Motion by Trustee Van Dran and seconded by Trustee Self to allow Trustee Scott to bid on the patch spray trailer for up to \$3,000. All in favor. Motion carried. If purchased, the EPA guidelines will be researched, inspected, and followed for the oil collection and clean out. President Tonkin stated the maintenance department expressed concerns with their current 4 inch forms that are untreated wood and after 3 pours are cracked and dried out; Mark will follow up with a price for 6 inch metal forms for future pours. President Tonkin stated Gisele from MAPPING is willing to have a zoom or in person meeting with the MAPPING steering committee to follow up to revisit past goals and make future goals; one of the topics MAPPING is assisting with storm drainage.

Police Report: The following calls for service were handled by the police department for the month of August:

POLICE REPORT

Category	Status / Resolution
Order of protection violation	Report on File
Suspicious Vehicle	No report - unable to locate
Fraud complaint	Report on File
(4) Person down	No reports (medical)
Road hazard	Removed
Other animal complaint	No report UTL
Threats complaint	Report on file (warned & advised)
ATV complaint	County handled

CITATIONS ISSUED IN AUGUST

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	2	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Parks Report: Trustee Eagle stated the gazebo work is done by the Eagle Scout, the benches are redone, and Mark Niebuhr is going to reinforce the swing, Ag Day was held on September 12th and was a big success with out-of-town people included. Representatives of Elmwood community helped advertise the event in reciprocity for Williamsfield advertising their events. There will be a disc golf tournament held on September 25th, the Parks Committee asked if the rock chip pile could be moved and unfortunately, there isn't place to store the pile. Nine of the 18 cement pad tee boxes will be installed this year. Trustee Van Dran asked if the Parks Association ever discussed getting a dog park.

Veteran's Park Renovation Report: Present Tonkin distributed the results of the survey and asked the Board's permission to publish the results with the current layout on the Village website. President Tonkin also distributed a recent aerial image view of the current Veteran's Park, the sketch of ideas and the possible future overland view. Trustee Eagle stated the Parks Association expressed they did not want a sidewalk fully dividing the Park and were concerned about the new sign being too big and taking away from the monuments and the rest of the Park; also that volunteers will be needed to help disassemble the bandstand and preserve the bricks to reuse on pathways at the Park. Trustee Gray stated that Rita Kress has withdrawn her donation towards the new sign and we are no longer interested in any decisions made or events held at Veteran's Park and we no longer care; President Tonkin asked who is "we" and was that decision made on a vote? Trustee Gray stated the Legion made those decisions and it yes, it was voted on. President Tonkin stated

each item will get voted on and this was just the main layout of the Park. The layout will be voted on at the October meeting because it was not on the agenda for this meeting.

Water Report: Tom Rice stated the globe valves are still on backorder, Oberlander's need to schedule a date to replace the transformers.

COVID Report: The Village submitted the application to the Coronavirus Local Fiscal Recovery Fund, the IML created a template Ordinance for Villages to follow, adopt and pass. Motion by Trustee Scott and seconded by Trustee Van Dran to pass the Coronavirus Local Fiscal Recovery Fund Ordinance. All in favor. Motion Carried.

Old Business: President Tonkin stated the phase II water grant from the IEPA requires a public meeting to be held for questions/comments about the grant and plans; the meeting was held, and the next step of the grant process will follow. The next step for the KP Hall renovations is to review and adopt an Operations and Maintenance Plan (O&M) for the KP Hall to ensure the finances are used for what the grant intends. Motion by Trustee Self and seconded by Trustee Eagle to review and adopt an operations and maintenance plan for the KP Hall renovations. All in favor. Motion carried. Massie and Quick, LLC office will prepare an outline of a letter to go to the neighboring property owners of the school's alley; the school is going to take on the legal and maintenance responsibilities of the alley; President Tonkin suggested Superintendent Farquer having the alley blacktopped instead of graveled.

New Business: President Tonkin distributed Elmwood's new mural painting and inquired about Kewanee's funding for their multiple murals; Trustee Van Dran stated Kewanee holds a concert and a sidewalk chalk competition and she will ask what the cost is. In October 2020, the Village employees receive a cost-of-living raise; President Tonkin wanted to revisit the COLA raise every year; he supplied spreadsheet of the current Village employees' wages and their wages with a 2.7% COLA raise and 3 informational links on the COLA increases.

The Village Board went into closed session to discuss 2 employee raises based on performance.

Motion by Trustee Self and seconded by Trustee Scott to exit closed session. The Board will vote on raises at the October meeting.

Motion by Trustee Scott and seconded by Trustee Self to adjourn the meeting. All were in favor.

The next meeting will be held on October 4, 2021.

Minutes approved as presented: Tori Courson
Tori Courson