

**Williamsfield Village Board Meeting November 2, 2020**

The Williamsfield Village Board met in-person on Monday, November 2, 2020 at 7:00 p.m. at the Norman Legion Hall and encouraged the public to join via Teleconference due to COVID-19. Present were President Tonkin, and Trustees Michael Gray, Stanley King, Pam Courson, Trudy Self, Andrew Scott, and Julie Van Dran. Also present were Chief James Robertson, Cec Ruck, Mary Rice (Treasurer), Tom Rice (R/O Plant), and Village Clerk Tori Courson. Susan Ott attended via teleconference.

Village Clerk Tori Courson swore in new Trustee Julie Van Dran.

Trustee Gray stated changes needed to the October minutes were page 2 FOIA, page 3 Stanley King is American Legion member and Mickey Gray is Village Board member for the Veteran's Park committee and page 4, all in favor needs removed from the vote for the new trustee because Trustee King voted no. In addition, Trustee King noted the maintenance department repaired a water line on the North side of town, not the South. Motion by Trustee Self and seconded by Trustee Courson to approve the minutes, with above edits, of the October 2020 meeting as presented. All in favor. Motion carried.

**New Bills:** The following bills were presented for approval. President Tonkin pointed out the rates of coverage for the workman's comp paid to Stevens-Campbell Insurance had increased and that they vary by the task being completed by maintenance staff. Jeff Campbell suggested being more specific on what the maintenance department is working on to help decrease the total costs and cover the specific jobs.

<b><u>GENERAL</u></b>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance-Gas, oil & diesel	\$182.98
West Central FS	Police Gas & oil	\$189.41
Brimfield Hardware	Misc. wire, connectors, coupling, screws, breaker, etc.	\$91.32
EB Building & Lumber	Marking paint, flags, washer fluid, brake cleaner, motor oil, penetrant & misc. fasteners	\$220.02
German-Bliss	Belt	\$77.60
Staples	Journal, rsvp pens & sheet protectors	\$39.94
Rask Transportation	20.83 ton 1 1/8" down & trucking	\$372.86
Verizon	Police Department	\$36.05
Card Service Center	Birkey's Seal & HP Ink	\$103.58
Stevens-Campbell Insurance	Workman's Comp	\$1,660.00
	<b>TOTAL</b>	<b>\$3,025.76</b>
<b><u>OPERATIONS AND MAINTENANCE</u></b>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
PDC Laboratories Inc	Testing's	\$98.00
KVI, Inc	Install new PH transmitter	\$5,106.00
Menards	1/4" OD x 1/4" MIP adapter	\$2.36
USA Bluebook	5 male connector & 100 delinquent water bill door knob cards	\$54.75

	<b>TOTAL</b>	<b>\$5,261.11</b>
<b><u>DOUBET-BENJAMIN PARK</u></b>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Spoon River Landscape, LLC	Park Maintenance	<b>\$490.00</b>

Motion by Trustee King and seconded by Trustee Scott to approve the new bills as presented. All in favor. Motion carried.

Financial Statements: Trustee Gray provided details on the review of financial statements, percent over and percent under for the month. All were in order. Trustee Gray did note that a close eye must be kept on expenses. Motion by Trustee Gray and seconded by Trustee Courson to approve the financial statements. All in favor. Motion carried.

Public Comment: Cec Ruck presented a bill for \$52.30 for Christmas light repairs. Motion by Trustee Self and seconded by Trustee Van Dran to pay the invoice. All in favor. Motion carried. Cec stated with the help of Williamsfield's National Honor Society, there will be a few Christmas lights displayed at Doubet-Benjamin Park and she asked if the maintenance department can get a hold of Rick Howerton to set the day to hang the Christmas lights on the light poles downtown and to assist Rick. Trustee Self stated Patty Collopy was asking the status of the unkept house on Elm Street. President Tonkin stated that Massie's office mailed the homeowner a letter acknowledging that although some aesthetic efforts had been made, little effort had been made remedy the more substantive issues with the house; President Tonkin will follow up with Massie's regarding the letter and any response.

Correspondence: The Village received a thank you card from former Trustee Stuart Hickerson and the Galesburg Rescue Mission and Women's Shelter for the memorial donation made by the Village in the passing of Stuart's mother. President Tonkin reached out to BP Gas Station on the status of the soil and water tests and learned they did detect contamination in the wells. They will let the Village know what the plan will be with the IEPA.

Street Report: Trustee King stated the maintenance staff laid cold patch, located water lines and shutoffs primarily related to the installation of fiber-optic internet by MidCentury, and got the spreader ready for salt and sand for this winter.

Police Report: Trustee King stated he received an offer on the Police Tahoe for \$7,200 from Brian Elliott. The Tahoe has been for sale to the public since July and if taken to auction, might not bring much profit. Motion by Trustee Self and seconded by Trustee Scott to sell the Police Tahoe to Brian Elliott for \$7,200.00. All in favor. Motion carried.

#### **POLICE REPORT**

<b>Category</b>	<b>Status / Resolution</b>
(2) Person Down	Medical
Dog Bite	Report on File/Citation (ordinance)
Well check	No report
(2) DOA	County Handled
911 Hang ups	No report/Unfounded/accidental
(2) Suspicious Incident	No report-information only

### CITATIONS ISSUED IN OCTOBER

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	1	2
Disobeyed Stop Sign	0	0
Ordinance Violations	3	0
Other	0	0

Parks Report: The Parks Association met October 27 at Luanne Smith's home. The Disc golf tee boxes may be framed up in the coming weeks by volunteers and if weather holds, concrete may yet to be poured this year too. The walking path extension was completed 2 weeks ago with thanks again to the Village Maintenance Department for all their help. They are still hoping to re-layer/resurface the old path sometime in the coming week also. The Arboretum tree signage is being reconsidered; several signs have been damaged or destroyed so they may at least try to secure as many as they can to large established trees. Several trees will be replaced and reinstalled in the next week or two as well. Holiday lights will still be installed but may not be as plentiful; the National Honor Society will be assisting this year. No initial plan for "Lighting of the Park" event; they are reconsidering Santa's involvement perhaps behind Plexiglass or within the caboose. The Parks Association is still encouraging people to look over the old bandstand to see its current condition. Hopefully, the survey that is being prepared by the Veterans Park Committee will be revised and approved by committee members and go out within the next month. The caboose windows will be replaced sometime prior to winter and the demolition of the inside will likely take place in the coming couple weeks as well.

Veteran's Park: President Tonkin stated the Veteran's Park committee met on October 27. Seth Smith was absent and Pam Courson attended via phone. Rita Kress indicated she has the list of registered voters for the survey that includes ideas with regards to Veteran's Memorial Park. John Feltham stated utility payers should also receive a survey. Rita mentioned a designated place on the survey to ask if residents would be willing to donate to implementing the future plans of Veteran's Memorial Park and possibly recognize significant donors with their name on a brick or something similar. One main, important topic was the bandstand, which is unsafe and unsightly. The Committee determined that the bandstand cannot be maintained in its current condition and will need to be taken down. Rita Kress would donate the effort and equipment to take it down at no cost to the Village and any part of the bandstand that is salvageable will be saved so it may be used later for a future structure. The Board members suggested possibly putting caution tape around the bandstand in the meantime, to ensure the safety of residents and kids. Motion by Trustee Scott and seconded by Trustee Self to accept Rita's Kress's donation to demo the bandstand at Veteran's Memorial Park. All in favor. Motion carried.

Water Report: Tom Rice stated the pH meter was replaced and a small pressure relay went out and will get replaced but is not expensive, he also stated the exhaust fans in the water house are 15 years old and will need updated if funds are available for that. Ameren inspected the VFD which is the last step in the approval for the grant funds for the VFD.

Maintenance Report: Trustee King stated they mopped the leaky roof at the maintenance shed with more water sealant, helped lay the new walking path at Doubet-Benjamin Park; 50 tons of rock was purchased for the path and they recorded their labor for that task, they installed the plow that was on the wheel horse so they can plow sidewalks, installed new lights in the pump house that now shine on the generator, put belts on the mowers and put them away, they are still awaiting the garage doors to be installed. They have not tested out any more mowers to purchase.

Old Business: President Tonkin received an email requesting paperwork for Covid related grants for financial impacts that the Village is potentially eligible for \$25,000 but cannot be used toward tax loss but can be used for increased hours of police patrolling. Trustee Van Dran and President Tonkin stated the Governor has about \$55 million available for Region 2 for business grants and President Tonkin met with Representative Dan Swanson who can help with what the Village can apply for to support businesses. Governor Pritzker announced the closing of indoor dining and bars effective November 4; Trustee Van Dran researched aspects of the oversight and learned it is not the municipalities' primary role to enforce closures – rather, the State Police and Health Department are responsible. Trustee Scott stated verbal warnings then citations can be given. President Tonkin has been in contact with Andy Logsdon from Bruner, Cooper and Zuck about the loan grant for the next water project. Trustee Van Dran expressed her interest in COVID for one of her Trustee roles. President Tonkin met with the current lessee of the Village's farm ground who agreed to the new price of \$185 an acre for 2 years; the FFA showed interest in leasing the farm ground but was not passed at the School Board meeting. Trustee Scott and President Tonkin met with Rick LaFollette from LaFollette Earth Moving to assess the irrigation problem; he gave an estimate of \$6,000 to clear trees, shaping of waterway, construction of 2 dry dams, installation of 6 inch tile and risers, east waterway in farm field. Motion by Trustee Gray and seconded by Trustee King to hire LaFollette Earth Moving for \$6,000 to fix irrigation issue on the Village's farm ground. All in favor. Motion carried. Motion by Trustee Scott and seconded by Trustee Gray to also hire LaFollette Earth Moving for \$450 to clear the trees on right of way on Cottonwood Court. All in favor. Motion carried. The resident on the north side of town has not paid their bill for \$290 for the maintenance department's labor and parts to stop the water leak on the resident's property. There are still repairs that need to be done and the Village suggested exchanging contractor labor with Mid-Century's hired boring machinist for metered water to finish the water repair at the residents home; they would need to pay for rental for the machine, labor and the spool of line water - this would be the cheapest route for the homeowner. President Tonkin has emailed the homeowners with the proposition and had not heard back. The resident on the south side of town has paid his invoice for repairs done to his water line that he had initially agreed to split with the Village, but now wants full reimbursement by the Village. President Tonkin has been in contact with Massie's regarding the bill, and Jordan Newell indicated because the Village previously (2019) repaired the water line to be fully consistent with the water ordinance, the resident is responsible for the costs of the repair just like new residents would have to pay the cost to install their own lines. Essentially the Village corrected a potential ambiguity to be fully consistent with the ordinance, so the resident is responsible for the costs. Jordan read over the easements and it is not clear that there is an easement on the property. The Board discussed possibly annexing the property, but doing so will not fix the issue of the current repair bill. Jordan also suggested amending the water ordinance to expand upon how residents outside of the Village are to be handled. Motion by Trustee Gray and seconded by Trustee Scott to have Massie's office send the resident a letter indicating he is responsible for the most recently incurred repair costs. All in favor. Motion carried. The Williamsfield Clinic opened on Monday, November 2<sup>nd</sup>.

New Business: Trustee Scott stated residents have been complaining about speeding on Highway 180, he met with an engineer from IDOT who studies how speed limits are based. There are not enough driveways or businesses on the highway for the State to be able to patrol. The engineer will sit on Highway 180 for a couple of hours to collect data to see if the current speed limit is appropriate. The Board mentioned more patrolling on Highway 180 and possibly moving the 55 MPH sign further north.

Motion by Trustee Self and seconded by Trustee Courson to adjourn the meeting. All were in favor. Meeting adjourned.

The next meeting will be held on December 7, 2020.

Minutes approved as presented: Tori Courson

Tori Courson - Clerk