

Williamsfield Village Board Meeting October 4, 2021

The Williamsfield Village Board met in-person on Monday, October 4, 2021, at 7:00 p.m. at the KP Village Hall. Present were Trustees Jeremy Eagle, Trudy Self, Julie Van Dran, Andrew Scott and Stuart Hickerson. Trustee Michael Gray was absent. Also, present were Mary Rice (Treasurer), Tom Rice (R/O Plant), Tori Courson (Village Clerk), Matt Tonkin (Village President).

Motion by Trustee Van Dran and seconded by Trustee Self to approve the minutes from the September 2021 meeting as presented. All in favor. Motion carried.

President Tonkin and Trustee Van Dran requested that Chief Robertson undertake a wellness check for Trustee Gray, due to his unannounced absence. Chief Robertson was unable to make contact with Trustee Gray.

New Bills: The following bills were presented for approval. Motion by Trustee Scott and seconded by Trustee Eagle to approve the bills as presented. All in favor. Motion carried.

<u>GENERAL</u>		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance Gas & Oil	\$528.73
West Central FS	Police Gas & Oil	\$114.67
Brimfield Hardware	(2) Husq syn oil, 1/2" hyd. Fitting 1/2" hydr fitting & (1) 1/2" hydr hose	\$59.02
Wight Chevrolet	Truck lite & gromet	\$7.59
Staples	Hammermill premium inkjet paper	\$37.98
Ladd's Food Mart	Water for employees & 30 gal trash bags	\$26.58
BNSF Railway Co.	Land Lease (10/01/2021 to 9/30/2022)	\$2,419.06
Card Service Center	Ink	\$53.11
EB Buildings & Lumber Co	6" 1/2 drive extension & Sabr DRV multi screw 9 x 3 & misc. items	\$153.50
Verizon Wireless	Police	\$36.01
Matt Tonkin	Reimburse for 5 gallons of paint	\$131.95
US Postmaster	1 year PO box fee	\$84.00
Menards	Clock, batteries & screws - balance after using rebates	\$3.96
	TOTAL	\$3,708.16
<u>OPERATIONS AND MAINTENANCE</u>		
Vendor / Category	Details	Amount
PDC Laboratories, Inc	Testings	\$198.00
Card Service Center	Rapid Lift	\$622.49

Oberlander Electric	Labor/looked at transformer	\$194.00
Water Products	1" comp ball corp no lead	\$98.85
	TOTAL	\$1,113.34
<u>MOTOR FUEL TAX</u>		
Galesburg Builders Supply	11.5 yds concrete for sidewalks/Rebuild Illinois Funds	\$1,319.63
EB Building & Lumber	(12) 2x6x10 SPF for forms/Rebuild Illinois Funds	\$203.88
	TOTAL	\$1,523.51
<u>WATER GRANT PHASE II</u>		
Vendor / Category	Details	Amount
Bruner, Cooper & Zuck	Engineer fees for Phase II Water Main Improvement	\$1,114.31

Public Comment: Aggie Powers stated she has been a Williamsfield resident for 3 years and loves the community and the school district and is involved in the Library Board, Parks Association and attends UMC church. She and her family are very worried about the flooding that happens in her backyard; she stated most of the runoff water from the south end of town travels through her backyard causing extreme flooding. She asked the Village Board help to fix the problem; installing a bigger culvert similar to the one on West Kentucky will help with the volume and speed of the water flow. The Power's have started building a trench to help with the flow but that alone will not solve the issue. The previous owners had flooding so severe that the water filled 2 inches in their basement; they built a reinforcement trench that now unfortunately, holds water. The Power's are willing to help assist the Village in anyway to help solve this issue. President Tonkin stated that the storm drainage issue is a problem throughout the entire Village; her backyard is one of the first priorities; and that this is a topic that is being evaluated by the Maintenance and Infrastructure Committee.

Correspondence: NA

Streets & Maintenance Report: Trustee Scott stated after to speaking to Aggie about her flooding issue, he reached out to Jared Dexter at WIRC to see what the Village's first step should be in fixing the storm drainage issues throughout the Village. Jarred suggested a project plan from an engineer with an estimate, whether the Village's goals will be large scale or targeted priority areas, like the Power's yard. Trustee Scott is going to reach out to Andy Logsdon at Bruner, Cooper and Zuck to have a land survey done to evaluate the severity of the issues and help guide remediation efforts. Motion by Trustee Scott and seconded by Trustee Hickerson to have Bruner, Cooper and Zuck survey and create a project plan for the storm drain issues. Tom Rice reminded the Board of the broken tile East of the bar and the broken tile/hole near the telephone substation on Hwy 180 that are both causing drain issues. President Tonkin suggested BCZ looking at the drainage behind Cottonwood Court to see if there is a sewer drainage issue. Trustee Scott stated the Maintenance Department has repaired 400 feet of sidewalk and is done for the year, Trustee Scott purchased hand trowels, the maintenance department was using Arly Scott's bull float

for the sidewalk; Trustee Scott stated he is going to look for a reasonably priced one for the Village. Mark purchased 12 2X6's forms for \$204 which are good for 3-4 pours after the concrete pulls the moisture out of the boards; purchasing metal forms were discussed at the September meeting to be prepared for the sidewalk repairs in the spring. Motion by Trustee Hickerson and seconded by Trustee Self to allow up to \$1,000 to purchase metal forms for sidewalk repairs. All in favor. Motion carried. Trustee Scott is going to follow up on the distance recommendation for the siren relocation; he spoke with the residents behind the KP Hall and they are ok with taking the tree down to relocate the siren. Trustee Scott asked the Board the best time of the week to schedule hydrant flushes, Tom Rice recommended a Tuesday or Wednesday; residents and businesses will be informed before they flush the hydrants. Due to the road paint shortage, completing crosswalks and lines in front of stop signs is recommend and not the letters "stop" at this time. The maintenance department has been organizing the shop to prepare for the paint and electronic recycle day, they are preparing the plow trucks for snow. Mark stated the tri-wing mower has had RPM issues and asked permission to purchase parts if needed to repair the mower before spring; the Board agreed. President Tonkin stated D&D Pavement Solutions was not comfortable using our left over chip because it made them uncomfortable guaranteeing their work, not using their supplies; the chip is very clean but a mixture of different sizes; President Tonkin is going to reach out to them to see if they would patch some areas that are sorely in need and use our chips if a waiver or agreement was made that the Village recognizes they are not using their own chips. The patch spray trailer Trustee Scott was bidding on in September was sold for \$5,500 and the Village allowed \$3,000 for purchase; Trustee Scott will continue looking for one. President Tonkin stated he spoke with Giselle ay WIU and is waiting to hear back about a kick-off meeting to cover MAPPING goals and ideas; one of the MAPPING focuses this year is to be storm water drainage.

Police Report: The following calls for service were handled by the police department for the month of September:

POLICE REPORT

Category	Status / Resolution
(5) 911 calls	Reports filed/accidental
(2) Person down	Medical/fire
Alarm	West Central FS
Harassment	Report on file
Unwanted subject	County handled
Driving suspended	Report on file
(2) other animal complaint	Followed up on/information only
Warrant Arrest	Report on file

CITATIONS ISSUED IN SEPTEMBER

Violations	Citations	Warnings
Seatbelt	0	0

Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	2	0

Park Reports: Trustee Eagle stated the Parks Association inquired about the new lock on the lights at the pavilion; Trustee Scott will follow up, they plan to paint the caboose in the near future, weld a part of the roof and eventually put in new windows and get the electrical hooked up once the siren is relocated. They mentioned when the bandstand is taken down because of its unsafe structure, bricks that can be salvaged will be repurposed for pathways or around flower beds. The disc golf tournament was cancelled due to lack of teams signing up because of other events held; Breedlove's can now order the signs/markers for the trees at Doubet-Benjamin Park and will be in this winter, they asked if the maintenance department could mow the southwest side of the park where the 4 inch tall weeds are in the low spots close to the culvert. President Tonkin mentioned they need to be aware of where to mow to avoid mowing wanted or donated flowers. The Park Association plans to add wildflowers and mentioned installing a tennis/basketball court at Doubet-Benjamin Park, and how to run a road from Norman Drive to north park road. A resident approached Trustee Eagle about an unsightly property; the address was given to Chief Robertson to follow up on. Trustee Van Dran mentioned residents suggesting adding a dog park; Trustee Eagle will relay that on to the Park Association.

Veteran's Park Renovation Report: President Tonkin stated before the September meeting, a sketch was distributed to the Board to vote on the basic fundamentals and layout of Veteran's Parks updates; including removing the band stand. Motion by Trustee Scott and seconded by Trustee Self to proceed with the basic layout of Veteran's Park renovation; all decisions will be discussed with the Board and any decisions regarding permanent structures will be voted on by the Board. President Tonkin stated in 1923 they broke ground for the park and the Committee recommended having a centennial dedication in spring of 2023. Trustee Self is going to follow up with the Legion President on the new Park sign's design, size and placement. President Tonkin stated that an Elmwood committee member reached out about possibly having movies in the park again hosted by Elmwood Palace Theatre to help generate interest in the theater.

Water Report: Tom Rice stated the high lift cart has arrived. Oberlander has not showed up to replace the transformer, the ordered valves are still not in and the deep well pump will need to be pulled and serviced in the spring or summer due to the pump wearing; the cost will be around \$12,000 and will need to be added to the new budget.

COVID Report: Treasurer Rice stated the first relief check has been received and a separate bank account will be opened to monitor and track the funds; a report needs to be filed by October 30th listing what the funds will be spent on, and a quarterly report will need to be filed. President Tonkin asked if the Board was comfortable with himself, Treasurer Rice and Trustee Scott compiling a spreadsheet on the planned expenses. Motion by Trustee Van

Dran and seconded by Trustee Scott to open a new bank account for the COVID American Rescue Plan Funds. All in favor. Motion carried.

Old Business: President Tonkin has not heard any updates on the water infrastructure project with IEPA since the public meeting was held, the contractors delayed the extended date to repair KP Hall, President Tonkin is going to suggest getting the exterior repairs done before it gets too cold to do concrete. Motion by Trustee Self and seconded by Trustee Eagle to give the Village employee a cost-of-living adjustment raise of 2.7% as discussed at the September meeting.

New Business: Motion by Trustee Hickerson and seconded by Trustee Van Dran to set the trick or treat hours for 5 to 8 pm on Sunday, October 31st. All in favor. Motion carried. Paint and electronic recycle day will be held Saturday October 16th at the maintenance shed; filers are posted with the list of accepted items.

Motion by Trustee Hickerson to go into closed session to seconded by Trustee Self to discuss 2 individual employees' wages. Motion by Trustee Self and seconded by Trustee Hickerson to return to open session.

Motion by Trustee Self and second by Trustee Hickerson to raise Tom Rice to \$17 an hour and Mark Niebuhr to \$16.50 an hour due to their hard work, dedication and knowledge. President Tonkin has been in contact with Massie and Quick LLC office about the idea of salary wages for some employees instead of hourly.

Motion by Trustee Hickerson and seconded by Trustee Van Dran to adjourn the meeting. All were in favor.

The next meeting will be held on November 1, 2021.

Minutes approved as presented: Tori Courson
Tori Courson