

Williamsfield Village Board Meeting February 1, 2021

The Williamsfield Village Board met in-person on Monday, February 1, 2021 at 7:00 p.m. at the Norman Legion Hall. The public was invited to join via a free teleconference line due to COVID-19. Present via teleconference line was Trustee Andrew Scott for the beginning of the meeting and in-person for the remainder. Present in person throughout the meeting were Trustees Michael Gray, Stanley King, Pam Courson, Trudy Self and Julie Van Dran. Also present were Mary Rice (Treasurer), Tom Rice (R/O Plant), James Robertson (Police Chief), Tori Courson (Village Clerk) and Matt Tonkin (Village President).

Motion by Trustee Courson and seconded by Trustee Self to approve the minutes from the January 2021 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Gray, seconded by Trustee Van Dran to approve the bills as presented. All in favor. Motion carried. President Tonkin stated that the Village insurance broker learned that there are only a small number of available labor categories in the State of Illinois for maintenance labor to be ascribed to, which limits the ability to manage the costs of workman's comp other than by reducing labor hours. A refund of \$582 was issued to the Village for the cancellation of the Tahoe's insurance following its sale.

<b><u>GENERAL</u></b>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance-Gas, oil & diesel	\$275.14
West Central FS	Police Gas & oil	\$159.72
Brimfield Hardware	Marking paint, hex key set, socket set, U-bolt, thermocouple, jobber bits, etc.	\$400.73
Staples	W-2's and envelopes	\$59.98
Julie, Inc	E-mail, fax and voice transmissions	\$201.52
Il Public Safety Agency Net	Bullet billing at \$50 per month for 6 months	\$300.00
Card Service Center	Ink, industrial fan & jigsaw and blades	\$210.55
Menards	4.75 gal prem white elastomer, 9" heavy duty frame	\$26.48
Steven's-Campbell Ins	Village Treasurer Bond	\$415.00
Wight Chevrolet	Filter	\$8.48
Blucker, Kneer & Assoc	Audit for financial statements FYE	\$4,800.00
Tom Rice	Payroll books & internet security for Village accounts	\$159.35
Ladd's Food Mart	Batteries-Police	\$2.99
	<b>TOTAL</b>	<b>\$7,071.94</b>
<b><u>OPERATIONS AND MAINTENANCE</u></b>		

<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Hawkins	Chemicals	\$919.21
PDC Laboratories, Inc	Testings	\$98.00
Brimfield Hardware	300-ct cloth like rags	\$12.99
American Water Chemicals	100 cartridge filters plus shipping	\$939.67
	<b>TOTAL</b>	<b>\$1,969.87</b>

Public Comment: The first public comment was by Mark Ebner, regarding the south side water leak. What follows is a summary of that presentation:

Mr Ebner stated he moved to south of the Village on Highway 180 in 2007. His service line connects to a longer main line that runs from Wight Chevrolet through the fields at the back of the homes on Highway 180. Mr Ebner presented a picture of the curb stop next to his porch where the water shut off was originally located, and he stated he thought it was installed by the Village in the 60's. Mr. Ebner stated that there is no one alive who knows the exact history; Trustee King stated that there may be. Mr. Ebner stated he had 6 previous water line breaks along his service line and that a former Village employee repaired those leaks. He stated he had a 7<sup>th</sup> leak on the same line in 2018 70 feet from his shutoff. Mr. Ebner stated he was told by Tom Rice and Stanley King that the prior work done by the Village should have been the homeowner's responsibility. Mr. Ebner stated he believed the 7<sup>th</sup> leak was the Village's problem. No action was taken for about 2 ½ months. Mr. Ebner stated Backhoe Joe then did make repairs and installed a second shutoff in his back yard close to the longer main line to be compliant with the Village water ordinance. Mr. Ebner stated he received a bill from Backhoe Joe for the repairs followed by a letter from the Village requesting payment or further action would be required. Mr. Ebner stated he was not going to cover the bill and ultimately the Village paid it. Mr. Ebner stated he had another leak in 2020 and stated the whole water line should be replaced. Mr. Ebner stated that Julie (utility detection), MidCentury, Trustee King and Backhoe Joe came to replace the line "against his will", Mr. Ebner asked who was going to hook the water up to the house inside, and Backhoe Joe stated that is the homeowner responsibility. Mr. Ebner stated he did not want Backhoe Joe to do the work, and instead contracted Lambasio to replace the line and hook up to the home and meter. President Tonkin discussed with Mr. Ebner and the Trustees splitting the invoice. Mr. Ebner stated that because the first invoice from Lambasio was not itemized, President Tonkin requested an itemized invoice; the total invoice was \$2,427 and \$77 was for indoor work. My Ebner stated he did not agree to a split. During the presentation, Trustees Gray and King reminded Mr. Ebner that all homeowners are responsibility for the service line connecting their house to the main, and also that Mr. Ebners home is not within Village limits. President Tonkin stated that easement research was done which determined there is no clear easement for the Village to go onto the property. President Tonkin stated that the first 6 repairs should not have been the Village responsibility, the homeowner received free repairs from the former Village maintenance staff. The 7<sup>th</sup> repair, which was also paid by the Village, was undertaken to install a properly

placed shutoff and as such the 2020 service line repair should be the homeowner's responsibility. The Board will continue to investigate the situation.

Also in public comment: Adam and Paul Jacquet of Eagle Enterprises Recycling addressed the Board about our current recycling program. We have been using Eagle Enterprises for Village recycling for 25 years, with pick up every other week, each house having up to 2 wheeled carts, extra recycling being picked up off the curb and the school receiving free recycling pick up where the kids learn good recycling habits and take them home. He also stated that due to an increase in fuel tax, fuel costs, difficulty finding CDL drivers right now, and the minimum wage increase along with increase cost of recycling sorting and processing, Eagle Enterprises will have to increase their cost to us for recycling to \$5.65 per household for year one, \$5.82 per household for year 2, \$5.99 per household for year 3, \$6.17 per household for year 4 and \$6.36 per household for year 5 or the 5 year average of \$6.00 per household. (Based on 248 household in the Village). Paul Jaquet suggested a 1- or 2-year contract could be considered to see if the economy has approved. They reminded us of the items that cannot be recycled such as plastic bags, masks, food waste, diapers, and Styrofoam. President Tonkin thanked Adam for his clear explanation of their recycling services. The Trustees determined to take this increase under advisement and vote at the next Board meeting.

Correspondence: President Tonkin read a thank you card from Village resident and employee Susan Ott thanking the Board for her Christmas bonus.

Street Report: Trustee King reported that the maintenance department has been plowing streets and sidewalks. The Board complimented them on how nice and safe the sidewalks look.

Police Report: Trustee Gray reminded Chief Robertson that school is back in session and mornings and afternoons will need to be patrolled. Chief Robertson stated he will get it covered. President Tonkin stated all day Sunday patrol was not necessary. Chief Robertson took the police car to a Pekin dealership to get the noise looked at and they did not find anything wrong with it, he will get a second opinion. Chief Robertson gave an update on the Police Badge Patch contest the Village is working on with the school. Judges were asked to pick their 2 favorites; there were 8 or 9 entries submitted with a wide range of students from elementary to high school. Thank you to Mr. Bell and Mr. Binder for their help on this and to the students who submitted a design.

The following calls for service were handled by the police department for the month of January:

**POLICE REPORT**

<b>Category</b>	<b>Status / Resolution</b>
(3) Harassment	Report on file for all 3
911 Investigation	Accidental dial
(3) Frauds	Report on file (1) County handled
(6) Person down	Medical assists
Suspicious Incident	Report on file

Civil/domestic dispute	Report on file
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**CITATIONS ISSUED IN JANUARY**

<b>Violations</b>	<b>Citations</b>	<b>Warnings</b>
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Park Report: There was no Parks Association meeting in January.

Veteran’s Park: The surveys were a little late getting out; 140-150 surveys have been completed and returned so far.

Water Report: Tom Rice had nothing to report for the water plant.

Maintenance Report: Trustee King stated the maintenance crew worked 2 ½ hours each taking down the Christmas lights and putting them away. They helped the gentlemen that took down the old building next to the vet’s office and post office with the water shut off, they need to install a shut off in the spring and remove the old water meter. They also installed fans in the maintenance building in readiness for summer. They shut off the water for a residence on Gale street (per the homeowner’s request). Also, the maintenance staff Mark and Don can possibly take off the old garage doors on the maintenance building and haul them off which would reduce the bid from Sullivan Door Company.

COVID-19 Status: President Tonkin uploaded the paperwork for the COVID-19 CARES relief funds for \$6,800 although IML then indicated that there was an extension to the deadline for submittal.

Old Business: President Tonkin emailed three (3) different-sized water project options to the Trustees for them to study, compare and vote on which option would be the best for the Village next water infrastructure project. Option #1-The Board originally requested of BCZ Engineering that they scope a project maximizing IEPA forgiveness (at that time, \$500K, since reduced to \$400K). This original plan would address the issues of non-compliance in the water treatment plant outlined in the IEPA letter received after the Village’s inspection - it includes a new ground storage tank, forced draft aerator, and chemical changes inside the building. This option would also include replacement of the water mains on East Gale Street, which has long been an objective due to failures there. The total cost of Option 1 is \$968,500, of which \$400K would ultimately be forgiven by IEPA, so the village would be responsible for \$568,500 via a loan with IEPA at very favorable rates given our economics (1%). Option #2-this middle option we requested last week, based on the pros-cons of Option 1 and Option 3, plus input from Tom Rice and from Larry Lawson. This option would include addressing the issues of non-compliance at the water treatment plant, referred to as Phase I. It would also include a subset of the Phase II improvements to the water treatment plant which would relocate the RO flush discharge to the exterior, construct a

new pumphouse over well #3, replace the rusted wall sheeting, and improve ventilation in the building and lower the humidity that is causing the wall sheeting to rust. This option would also include replacing the inoperable valves at Rt 180 where the water main crosses and runs north. It would include boring a new water main under Rt 180 since the Village currently only has one main crossing the highway to supply the residential area on the north end of Rt 180. The total cost of Option 2 is \$557,635, of which \$278,817 would be forgiven, and an equivalent amount the village would be responsible via a loan at 1%. Option #3- when we asked for Option 1, we also asked BCZ to provide the costs for a project that only met the IEPA non-compliance issues at the water treatment plant. This option is much more affordable, but does not maximize principal forgiveness and it just pushes down the road repairs that we need to get done at some point. This is the lowest cost option, coming in at \$423,605, of which \$211K would be forgiven. The Board discussed the pros and cons of the 3 options and realized they need to get the upgrades done that the IEPA requires and they also want to avoid raising water rates after having made a large increase only 18 months ago to fund repairs. Andy Logsdon of BCZ Engineering stated the work would start at the end of the summer and would not finish until 2022, and that loan payments would not start until the work is completed. Trustee Gray mentioned that there might be more infrastructure funding opportunities available in the future and may be able to be applied to existing projects with IEPA. Motion by Trustee Gray and seconded by Trustee Scott to approve Option #1 to continue the Village water project. All in favor. Motion Carried. President Tonkin stated he reached out to the IEPA regarding the north side of town water issue and that according to the IEPA there is a procedure for a waiver application to replacing the line with a 4-inch line because there are no future plans for development that would connect to that line. President Tonkin will follow up with IEPA and the homeowner. Buddy Bouchez from Bouchez Trash Hauling's contract is about to expire and he submitted a bid of \$10 a month per individual pick for years 2021 and 2022 and \$10.50 a month per individual pick up for years 2023 and 2024. Motion by Trustee Courson and seconded by Trustee Self to accept the bid. All in favor. Motion carried.

New Business: President Tonkin stated there needs to be a plan in place for streets and sidewalks to submit for Motor Fuel Tax. We can use the funds for materials on sidewalk repairs but not labor. The priority roads are the cemetery road, Cottonwood Court, Norman Drive, in front of Ladd's and the downtown area in front of Double Take. Trustee Scott approached President Tonkin about establishing a committee based on that established for the Veterans Park to piggyback off the previous MAPPING infrastructure work. The idea would be to brainstorm and plan out projects for the spring, summer and future and work for maintenance (Mark and Don). Residents have asked about sidewalks to the park and library. The committee would be an advisory committee for the Village Board.

Motion by Trustee Self and seconded by Trustee King to adjourn the meeting. All were in favor.

The next meeting will be held on March 1, 2021

Minutes approved as presented:   
Tori Courson - Clerk