

Williamsfield Village Board Meeting September 12, 2022

The Williamsfield Village Board met in-person on Monday, September 12, 2022, due to Labor Day at 7:00 p.m. at the KP Village Hall. Present were Trustees Andrew Scott, Trudy Self, Stuart Hickerson and Jeremy Eagle. Nancy Everett was absent. Julie Van Dran and Matt Tonkin (Village President) attended via teleconference call due to travel and illness. Also present were James Gibbs, Brandon Hall, Kent Rigg, Susan Ott, Mary Rice (Treasurer), Tom Rice (R/O Plant), Adam Crose (Police) and Tori Courson (Village Clerk).

Motion by Trustee Eagle and seconded by Trustee Scott to approve the minutes from the August 2022 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Self and seconded by Trustee Eagle to approve the bills as presented. All in favor. Motion carried.

<u>GENERAL</u>		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance Gas & Oil	\$789.97
West Central FS	Police Gas & Oil	\$94.38
Brimfield Hardware	Shop towels, oil filter, weed block, jobber bits, ratchet wrenches & misc hardware	\$254.44
Universal Police Supply Co.	Officers shoulder badge patch, chief soft badge patch & embroidery	\$112.92
Card Service Center	Ink, Home Depot & Steiner tractor parts	\$345.42
Verizon Wireless	Police	\$36.01
Ladd's	Water batteries, Windex, trash bags, wasp/hornet spray & raid	\$174.69
Lampe Publications, LLC	Legal advertisement for real estate & ad for electronics & paint recycling	\$234.00
Menards	Washers, (2) 36 pc hex nuts & (5) 10 pc hex bolts	\$40.62
Illinois Labor Law Poster Service	2 complete sets of 2023 State and Federal Posters	\$192.00
Stevens-Campbell Insurance	Inland Marine Policy	\$145.00
Smith & Potter Equipment	Hex Nuts, washers, spindle bottom spacer, cutter blade & cutter deck belt	\$275.33
John Deere Financial	2 seal kits	\$156.68
EB Buildings & Lumber	Misc fasteners, 3/8' quick link, percussion bit, black oxide bit & key	\$48.26

Metal Culverts, Inc	(3) 6" dia 20" L, (3) 8" dia 20' L (1) 8' underdrain 24'L	\$793.44
ILEAS	2022 Annual Membership Dues	\$60.00
Lacky Monuments LLC	Granite monument plus engraving	\$4,096.00
	TOTAL	\$7,901.16
<u>OPERATIONS AND MAINTENANCE</u>		
Vendor / Category	Details	Amount
Hawkins	Chemicals	\$1,849.97
Pace Analytical Service, LLC	Testing's	\$313.31
USA Bluebook	Parts	\$2,798.87
Core & Main	6 touchpads, 4 curb boxes, 6 terminal screws & miscellaneous parts	\$3,505.92
Brimfield Hardware	Key, grass & weed killer, screws, tape, elbow, bushings & misc hardware	\$164.18
Allegra Printing	2500 water bill forms	\$392.54
	TOTAL	\$9,024.79
<u>WATER LINE GRANT #2</u>		
Vendor / Category	Details	Amount
Bruner, Cooper & Zuck	Engineering Fees	\$1,617.77
<u>DOUBET-BENJAMIN PARK</u>		
Vendor / Category	Details	Amount
Ladd's Food Mart	Trash bags & bathroom tissue	\$27.97

Financial Statements: President Tonkin provided details on the review of financial statements, percent over and percent under for the month. Motion by Trustee Scott and seconded by Trustee Hickerson to approve the financial statements. All in favor. Motion carried.

Public Comment: The Village's farm ground lease is approaching its expiration date and James Gibbs wanted to let the Board know he is still interested in farming the land, he understands the FFA is also interested in the land; James stated he has taken good care of the 30 acres for the last 20 years; he expressed his worry with 30 acres being too much for students to farm due to lack of big equipment. James also stated he had a 2-million-dollar liability insurance policy and an umbrella plan and asked how the students would be covered. He welcomed the students to come and take samples, ride in his equipment during planting and harvesting season etc. Kent Rigg representing FFA/Williamsfield School stated he did not have the support 2 years ago from the administration that he has now; he feels the farmland will provide a lot of opportunities for the students and AG Day to educate students and

the public. He plans to have test plots of soybeans and corn, he has 2 upper class and 2 under classmen that will be in charge of the land with help from FFA Alumni. They plan purchase small equipment in the future. Trustee Scott asked Kent about the school's existing farm ground north of Dahinda. Kent stated it is a hay field, he stated it is nearly impossible to do anything else due do so many deer. It is also a 20 minute drive to the field and back which consumes most of class period. Kent stated the insurance is covered by the school's policy. James inquired if the School Board has approved the FFA/Williamsfield High School to sign the lease for the Village's farmland and Kent stated he has not had the opportunity to ask them yet but he does have the support from the administration. James also inquired if the FFA was going to pay the rent to the Village. James stated he supports local businesses 100% with leasing the farm ground from his insurance coverage, using the local elevator and buying products from FS. Trustee Eagle asked Kent what equipment they will use until they purchase equipment and Kent stated FFA Alumni's equipment will be used. President Tonkin stated he spoke with Tim Farquer and Kent Rigg about keeping the Village's revenue from the farm ground similar to what the revenue is now but wonders whether the School Board will need to approve before the Village votes on who will lease the land. He indicated he will contact Tim Farquer to obtain clarification on this. The Board will vote at the October meeting to allow plenty of notice before the contract expires in January.

Correspondence: President Tonkin stated he received a letter from IEPA stating the Village has \$1M loan reserved for the next water project; Andy Logsdon is working on the next step which is to prepare the bid package.

Streets and Maintenance: Trustee Scott stated after discussing painting designated parking spaces downtown, he researched the Illinois Compiled Statutes and there is no parallel parking on a city street within 30 feet from a stop/yield sign, 20 feet from a crosswalk and 15 feet from a hydrant; he stated he feels the maintenance department should proceed with painting the handicap parking spaces near the sidewalks with ramps to access the businesses and the "no parking loading zone" spaces. Trustee Scott stated the maintenance department will need a space to unload snow, the lot behind The Truro is occupied by the Township's rock and sand; Doubet-Benjamin Park was suggested but the tractor and dump truck would need to be used; Trustee Scott is going to inquire how long the rock and sand will be stored there. The Board has discussed the poor shape of the maintenance building at several meetings and inquired about purchasing Ingles building and it just sold; Larry Mattson's lot and building near the railroad tracks is for sale for \$50,000 but the building will not be big enough for all the equipment, the Board suggested attempting to purchase half of Bonnie Strom's lot next to Larry's. Trustee Hickerson is going to talk to Bonnie and Larry about the Board's suggestion. Larry Mattson trimmed a tree on his lot that was leaning over the power line and asked if the Village would split the cost; Trustee Hickerson will also follow up. Trustee Scott

asked if there were funds available in the budget to thin out mature trees that are hanging over power lines as preventative maintenance before winter. President Tonkin suggested contacting Heath Smith but also asked if it makes sense to get bids if it is a large amount of work. Trustee Scott stated he will order American Flags for Veteran's Park and Doubet-Benjamin Park and asked permission to order \$600-\$700 in new signs to replace the old, faded signs around the Village; he would like to reuse the "children at play" signs under speed limit signs. The school requested a "no parking" sign be installed on Kentucky on the East near the bus alley; vehicles are parking there and making it a very tight corner for the buses. Motion by Trustee Scott and seconded by Trustee Hickerson to install a permeant "no parking" sign form the south side of Pine Street to the bus alley. All in favor. Motion carried. Motion by Trustee Self and seconded by Trustee Eagle to purchase \$600-\$700 stop, speed limit, children at play etc signs for throughout the Village. All in favor. Motion carried. The cement tools have been purchased for sidewalk repairs and there is a slight change in priorities; Mark discussed having to tear up the sidewalk near the new gambling establishment to replace the water meter and he plans to replace the sidewalk in front of the business and a section in front Ingle's and eventually install a sidewalk across the driveway and down to Ingle's building for the new businesses. The maintenance department asked if the soccer goals could be moved back on school ground on Tuesday-Friday while they mow; there isn't a set day of the week they mow. Mark Niebuhr marked the area on the streets that need spray patching. Motion by Trustee Van Dran and seconded by Trustee Scott to get a quote from D&D Sweeping. All in favor. Motion carried.

Water Report: Tom Rice stated the output meter that he uses daily for readings is bad; he received an estimate for the whole assembly for \$3,161 or \$2,791 for the meter. Motion by Trustee Eagle to purchase the whole assembly for \$3,161 and seconded by Trustee Scott. All in favor. Motion carried. Tom stated there is also a problem with well pump number and will need to be replaced before it completely goes out; Tom got a quote from Peerless for around \$30,000. President Tonkin and the Board discussed the cost of the well pump that was replaced 2-3 years ago which cost significantly less; Tom read over the quote and the Board discussed ways to save on the pump replacement. Motion by Trustee Hickerson and seconded by Trustee Self to replace well pump #2 at the best price the Village can get. All in favor. Motion carried. Tom stated Russell Galbreath is compiling a quote to replace the broken door at the RO Plant.

Police Report: Adam Crose wanted to bring to the Board's attention to make residents and neighborhood ATV/golf cart permit holders aware that the ordinance does not allow operation after dark. Ordinance states riding restrictions are limited to riding dusk to dawn. The unsightly property homeowner on Pine did some clean up and wants to talk to Chief Robertson about what else needs to be completed to

be in compliance with the Nuisance Ordinance; the neighbor is concerned his leaning tree will fall on his garage. The following calls for service were handled by the police department for the month of August:

Driving Complaint	Unable to locate
Suspicious incident	Report on file/referred to Triad
Custody Issue	Report on file
Domestic trouble	Report on file (county handled)
Suspicious vehicle	Problem solved/checked ok
ATV complaint	Unable to locate/aware of owner
Threats	Report on file/county handled

CITATIONS ISSUED IN AUGUST

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Parks Report: Trustee Eagle state Abby Gruber donated a volleyball net for the sand volleyball court, Ag Day was held on August 11, table and chairs were put in the caboose, a reminder will be displayed to call Pam Courson to reserve the Doubet-Benjamin Park pavilion, parks asked permission to use KP Hall's WIFI for a wireless lock on the caboose that can be unlocked from a cell phone; the wireless is through the police department and might not be public. President Tonkin indicated he would follow up on the wireless from KP Hall to see if we can have a different signal broadcast. The Board discussed the 3 options for the soccer field plan (1) is the cheapest, the sand form the volleyball court will be moved and the soccer field will be installed there and would be a JV playing field only (2) move sand volleyball court and lose baseball practice field; this field would be a varsity playing field (3) most expensive, expand current soccer field to fit varsity, it would require a lot of dirt to level the land followed by seed. The Board discussed getting quotes from Rick LaFollette and seeing if the maintenance department can move the sand. Kari Powell said she would be ok with a JV only field for now.

Veteran's Park: The new sign was installed; President Tonkin purchased a stiff brush to clean algae from the monuments. The Board is going to follow up with Andrew Fritz on a timeline for completion on landscaping, path, pavilion etc. for the year 2023 celebration.

COVID-Clerk Courson will follow up on the Village's second installment of the American Rescue Plan Funds.

Old Business: President Tonkin stated that he confirmed that the IML has liquor/gaming ordinance template that can be created to supersede all previous liquor ordinances. Integrity Bank presented a check scanner for incoming water payment to scan and immediately deposit in the Village account and the option to accept water payments electronically for a fee of \$199 a month and around \$2 per payment; Treasurer Rice stated she has to go to the bank for other transactions, a scanner is not needed; President Tonkin is going to follow up with the bank on the high fees.

New Business: Motion by Trustee Eagle and second by Trustee Self to approve the ordinance prepared by Massie and Quick LLC for the (3) lot sale to Mike Mackie that was discussed at the July and August meetings. All in favor. Motion Carried. Mike Mackie expressed he would like to build a Morton building along with his house and attached garage and was inquiring about what size it could be; the Board is going to research the Covenant and discuss at the October meeting.

The next meeting will be held on October 3.

Minutes approved as presented: Tai. Courson