

## Williamsfield Village Board Meeting October 3, 2022

The Williamsfield Village Board met in-person on Monday, October 3, 2022, at 7:00 p.m. at the KP Village Hall. Present were Trustees Andrew Scott, Trudy Self, Stuart Hickerson, Julie Van Dran and Jeremy Eagle. President Matt Tonkin was absent due to out-of-state travel, and Nancy Everett filled in as pro-tempore. Also present were Brandon Hall, Kent Rigg, Mary Rice (Treasurer), Tom Rice (R/O Plant), James Robertson (Chief of Police) and Tori Courson (Village Clerk).

Motion by Trustee Self and seconded by Trustee Hickerson to approve the minutes from the September 2022 meeting as presented. All in favor. Motion carried.

**New Bills:** The following bills were presented for approval. Motion by Trustee Van Dran and seconded by Trustee Eagle to approve the bills as presented. All in favor. Motion carried.

<b>GENERAL</b>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance Gas & Oil	\$609.47
West Central FS	Police Gas & Oil	\$203.41
Brimfield Hardware	White marking paint, brake cleaner, blak pipe, walk groover & edger, bolts, sash cord, brz qk & one ploy cotton flag	\$266.49
Card Service Center	Ink	\$53.11
Verizon Wireless	Police	\$36.01
BNSF Railway Company	Lease shed for equipment and material storage	\$2,491.63
Staples	Labels, paper and 4 pack time cards	\$165.64
P.F. Pettibone & Co	Minute book	\$122.95
D & D Pavement & Co	Spray patch Lion Dr, Oak St, Park View St, Pine St, Gale St, Elm St & Maynard Dr	\$9,608.00
Lee Bros welding & sandblasting	Weld Aluminum snowflake decoration	\$32.00
	<b>TOTAL</b>	<b>\$13,640.71</b>
<b>OPERATIONS AND MAINTENANCE</b>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Pace Analytical Service, LLC	Testing's	\$92.58
USA Bluebook	Parts	\$125.50
Core & Main	12 black touchpads and miscellaneous part	\$1,238.25

Grainer	2 Solenoid valves	\$459.42
Brimfield Hardware	Miscellaneous Hardware, monster tape, 3/8" elbow and bushings	\$98.92
Des Moines Stamp	New credit stamp for water department	\$56.00
Backhoe Joe	Water main break @ well pump #2, installed parts and removed & installed 2 control valves in pump house	\$4,200.00
	<b>TOTAL</b>	<b>\$6,270.67</b>

Financial Statements: President Tonkin had provided written detail early in the day prior to the meeting via email on the review of financial statements, percent over and percent under for the month. Motion by Trustee Self and seconded by Trustee Van Dran to approve the financial statements. All in favor. Motion carried.

Public Comment: Treasurer Rice stated several homeowners have complained about not being able to read the amount due on the water bills and several people have paid incorrect amounts due to the bills being not legible. Clerk Courson will bring the issue up to President Tonkin to follow up with Lorna. Treasurer Rice also stated she witnesses several people failing to stop at stop signs especially on Chestnut Street - the Board stated that unfortunately, if the police specially patrol there, people will stop while police are present, but not other times. Tom Rice suggested the Village build a maintenance shed on the north side of Doubet-Benjamin Park where the Village already owns the land. Kent Rigg stated the FFA is still interested in the Village farm ground and feels it would be a great opportunity for the students and he wanted to remind the Board that he was approached about FFA farming the land for learning 2 years ago; but did not have the support from the school that he has now. Kent stated he has several students that are not farm kids that go into the Agricultural industry that would benefit from the farmland experience. Brandon Hall (FS Manager) stated that he would love to see the farmland leased by FFA to educate not just ag students but science, biology, math, etc., and he does not want to take the farmland from a farmer, but Williamsfield's FFA is very talented and could learn even more from the plot of land.

Correspondence: NA

Street and Maintenance Report: Trustee Scott stated the D & D Pavement Inc completed the spray patching on the streets. He spoke to the Township about the rock that is stored where the Village stores snow and they assured him the rock will be gone before winter. The maintenance department stated they are having issues with the GMC work truck, they discussed trading in/selling the GMC work truck and dump truck and purchasing a 1-ton dump truck; he checked the government sites and there are none available close to Illinois. He will follow up with Wight Chevrolet. The Board then discussed the possibility of purchasing Larry Mattson's land and building that will be auctioned as the new maintenance shed. As discussed at the September meeting, Trustee Hickerson reached out to Jennifer Nichols about purchasing the back half of her lot that is next to Mattson's land; he has not heard back from her. The Board also discussed the land/building is estimated to sell for

\$50,000 and the building is made from used tin and lumber and could possibly need repairs/updates. Trustee Scott quoted a shell only the same size as the maintenance shed now and that was around \$90,000. The Board decided to not move forward with Mattson's shed because the auction will be held before the next Board meeting for more discussion, they are not sure if the partial lot next to it would be available for sale, the shed is not big enough and could need repairs/updating, a minimum of \$50,000 would be spent and a new shell would be \$90,000. Trustee Scott stated the 2 outside parts of the building are not in as bad of shape as the middle.

Infrastructure Report: Trustee Scott stated the Village's Parking Ordinance will have to possibly be amended in order to paint parking spaces downtown, Heath Smith gave an estimate of \$2,000 for tree trimming on Elm and removing one rotten tree; Treasurer Rice suggested getting a quote from Kirgan's Tree and Stump Removal to compare. The maintenance department is going to schedule a day to replace the sidewalk into of the new gaming establishment. They spread dirt where the bandstand was removed. Trustee Scott emailed quotes on purchasing new street signs to replace the faded ones; the quote from Newman for \$2,956.74. Due to the high cost, Trustee Scott suggested only ordering priority signs that we need now. Trustee Van Dran suggested making sure the prices per unit will be the same for a non-bulk order. Trustee Everett suggested a big one way sign for the school bus alley due to several people driving the wrong way. Motion by Trustee Scott to order a no parking-loading zone, no parking during school hours and one way sign if prices per unit are the same as the quote on a small order, seconded by Trustee Self. All in favor. Motion carried. Trustee Everett stated Bruner, Cooper and Zuck requested an engineering fee and grant writing fee of \$36,000 for the storm water project, she relayed to them that the Village has a free grant writing company and the bid was lowered to \$34,000. The Board feels like that is a lot higher than the previous water project and the Village could possibly get a quote from another survey company to get the best prices.

Water Report: Tom Rice stated there was a leak in well house #2 causing the cement pad to settle and it needs to be raised and stabilized before cold weather; Jack-A-Slab gave a quote of \$2,800 and Concrete Problem Solvers for \$1,200. Motion by Trustee Van Dran and seconded by Trustee Scott to have Concrete Problem Solvers raise and stabilized cement pad. All in favor. Motion carried.

Police Report: Chief Robertson stated that he has received complaints of a home owner driving down an alley and Chief was wondering if the alley was vacated in the past. The Board members discussed an alley cannot be vacated if there are utilities in the alley and there is a J.U.L.I.E. the Board will follow up. The following calls for service were handled by the police department for the month of September:

(1) Person down	Medical
Suspicious Incident	Report on file
Driving complaint	Unable to locate
ATV/UTV complaint	Warned and advised
Accident	Report on file (county)

Check Well	No report
Dispute	County transferred to WPD
Order violation	Report on file

### **CITATIONS ISSUED IN SEPTEMBER**

<b>Violations</b>	<b>Citations</b>	<b>Warnings</b>
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	1	0
Other	0	0

Parks Report: Trustee Eagle stated the parks committee checked the Christmas light displays and had to get a snowflake welded, booths and a wooden display cabinet was purchased for the caboose, there were RR signs in the maintenance shed that will be displayed in the caboose. The Board asked if there were going to be trees planted at Veteran's Park and Andy Fritz's blueprint shows 3 new trees; the Board will follow up on a timeline. The bathroom at Doubet-Benjamin Park will need to be pumped out. Trustee Eagle is working on getting 3 quotes from Rick Lafollette as previously discussed at the meeting for moving the sand volleyball court, moving the practice baseball field and flatten the current soccer field. There have been several parties and events held at Doubet-Benjamin Park and the attendees stated they hold the parties there because it is so beautiful. The bathrooms needed to be cleaned and Parks Association members cleaned them due to several reservations at the pavilion for the weekend. Trustee Van Dran asked Kent Rigg and Brandon Hall whose equipment they plan on using if the FFA gets the opportunity to lease the Village's farm ground and Brandon stated he hopes several different farmers will volunteer their time and equipment and FFA's long term goal is to purchase their own small equipment but would always borrow a combine. Trustee Van Dran reminded Brandon and Kent that Jimmy Gibbs stated in the September meeting that the students can take samples from the field and ride on equipment (but not drive) anytime they want; Kent stated they reached out in the past and they were not allowed. The Board asked if every farmer that plan to help can show proof of liability insurance to make sure everyone is covered. Trustee Hickerson stated he is under the impression the farm ground is supposed to eventually be sold as lots for houses to be built there and is the FFA ok with the land being sold for houses in the future. The Board inquired when the lease is paid and each year lease is due on November 1<sup>st</sup>. Trustee Scott stated that FFA is a non-profit organization so the profit from the farm ground would have to go back to FFA and not to individuals and if requested the FFA would have to show proof that the profit went to the organization. Trustee Eagle asked if the FFA had a "back up plan"

for a test plot; Brandon stated that a lot of the farm ground that they could use requires a drive and when the classes are 50 minutes long, the drive takes up most of the class time so the farm ground behind the school is ideal for the students in terms of location and the field can be used at Ag Day to educate the community and corn mazes etc. The Board asked what size is ideal for the students and Kent and Brandon stated 10 to 20 acres, the Board then discussed possibly splitting the land between the farmer and FFA. President Tonkin emailed information on the farm ground value and with the improvement the Village had done; the value has risen. After a long discussion and questions, the Board decided to vote on a price per acre, then vote on who will farm the land. Motion by Trustee Scott and seconded by Trustee Hickerson to raise the Village farm ground lease from \$185 an acre for 29 acres to \$230 an acre for 29 acres. All in favor. Motion approved. The Board took a ballot vote and the current leasee Jimmy Gibbs had 4 votes and FFA had 1 vote. Jimmy Gibbs will lease the Village farm ground for \$230 an acre for 29 acres for 2 years. Brandon asked the Board if they wanted them to approach again to see if they can have the opportunity to lease it in the future and the Board said yes and they Board told him to make sure Jimmy follows through with his promise of letting the students test the land and ride in the equipment.

**Veteran's Park:** The Board will follow up on a timeline for landscaping and trees.

**COVID Status:** Treasurer Rice stated the Village received the second and final installment of the COVID American Rescue Funds.

**Old Business:** The Village is still awaiting the grant funding for repairs to the KP Hall. Motion by Trustee Scott and seconded by Trustee Eagle to approve Mike Mackie's request to build a 1200 square foot out building.

**New Business:** Motion by Trustee Eagle and seconded by trustee Van Dran to set the Trick or Treat hours for 5pm to 8pm on October 31<sup>st</sup>. The Caucus will be held on Monday December 5<sup>th</sup> at 6pm and the regular Village Board meeting will follow at 7pm. President Tonkin distributed the CPI COLA adjustment for Village employees which has ranged between 6% and 9%; he included various sources and public and private employees range from 3% to 6%. Motion by Trustee Eagle and seconded by Trustee Van Dran to give the Village employees a 6% raise based on the sources.

The next meeting will be held on November 7.

Minutes approved as presented: Tar. Courson