

**Williamsfield Village Board Meeting August 1, 2022**

The Williamsfield Village Board met in-person on Monday, August 1, 2022, at 7:00 p.m. at the KP Village Hall. Present were Trustees Andrew Scott, Trudy Self, Nancy Everett, Julie Van Dran and Stuart Hickerson, Jeremy Eagle was absent. Also present were Brook Trunk, Cindi Marcotte and Tammy Chatten (Integrity Community Bank), Nick Vlahos (Weekly Post), Susan Ott, Mary Rice (Treasurer), Tom Rice (R/O Plant), James Robertson (Chief of Police) and Matt Tonkin (Village President). Pam Courson took meeting notes in Tori Courson’s absence.

Motion by Trustee Self and seconded by Trustee Van Dran to approve the minutes from the July 2022 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Van Dran and seconded by Trustee Everett to approve the bills as presented. All in favor. Motion carried.

<u>GENERAL</u>		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance Gas & Oil	\$0.00
West Central FS	Police Gas & Oil	\$0.00
Brimfield Hardware	Concrete mix & husq syn oil	\$96.75
Uniform Den, Inc	1 pair stretch pants	\$101.34
Staples	1 box paper	\$38.49
Wight Chevrolet	Tire disposal, fuel line & filter	\$22.79
Card Service Center	Ink	\$53.11
Verizon Wireless	Police	\$36.01
	<b>TOTAL</b>	<b>\$400.49</b>
<u>OPERATIONS AND MAINTENANCE</u>		
Vendor / Category	Details	Amount
Hawkins	Chemicals	\$139.95
Pace Analytical Service, LLC	Testing's	\$0.00
Backhoe Joe's	Fire hydrant replacement corner of Gale & Olive	\$1,350.00
Core & Main	3 black touchpads and parts for meters	\$775.19
	<b>TOTAL</b>	<b>\$2,265.14</b>

Financial Statements: President Tonkin provided details on the review of financial statements, percent over and percent under for the month. Motion by Trustee Self and seconded by Trustee Hickerson to approve the financial statements. All in favor. Motion carried.

Public Comment: Tammy Chatten, Cindi Marcotte and Brook Trunk from Integrity Bank attended the meeting to discuss and demonstrate a Smart Source Scanner that would make

remote deposits possible from downloaded software, this would be good for the water department deposits and would save Treasurer Mary a lot of time. There will be a one-time cost of the scanner and then a monthly fee for the software. The software has the capability to add credit card use, also could be set up for monthly automatic withdrawals and payments for water customers. This could be auto set or customer driven. President Tonkin stated Mary and a couple Board members should get together to further discuss, but in the meantime should consider a short-duration and free test of the scanner technology as proposed by Brook Trunk.

Correspondence: President Tonkin received approval from the IEPA of the owner-operator contract for the water plant that was submitted a couple weeks ago. He also received notice from Integrity Bank there will be construction on the drive through on August 8<sup>th</sup> and everyone will need to use the lobby during this time.

Streets and Maintenance: Trustee Scott stated Mark, Don and Abby are doing most of the mowing the other 2 summer employees are busy with sports. Trustee Scott requested permission for a \$100 part for the batwing to keep it moving and a 4-inch auger bit for installing new street signs. Motion by Trustee Self and seconded by Trustee Hickerson to allow needed purchases. All in favor. Motion Carried. The maintenance dept has been trimming trees and the rails have been painted by the Mapping beautification committee. The maintenance department is gearing up for sidewalk improvements soon.

Infrastructure and Maintenance Committee: Trustee Everett has received information on USDA funding for storm water plans, she has a record of the Phase I water project for reference and they are still working on a couple items for the phase II plans. For the next water phase, they would like a different material for the cross-overs on the streets that was covered by the previous grant because it is not compacting, it was suggested we could use sand with a flowable-fill cement component; she will get more information on the cost, the flowable fill sets up very fast. Trustee Scott is going to mention street painting to the maintenance department. New street signs have been ordered to replace older signs, it was suggested maybe getting volunteers help to put up posts and/or replace signs; maybe along with Mapping a team could be organized. Trustee Scott will send out emails and J.U.L.I.E. will need to be called before anyone digs. Replacement culverts are ordered.

Water Report: Tom Rice stated the cathodic systems in the water tower needs repaired, he called for service and they are to come out sooner than later, he also requested to add to bills and order for additional chemicals (1 year supply). Motion by Trustee Van Dran and seconded by Trustee Hickerson. All in favor. Motion Carried.

Police Report: Chief Robertson stated he has spoken to 2 homeowners about unsightly properties. One homeowner had received a citation on July 9<sup>th</sup>. So far, not enough cleanup is being done so a second citation could possibly be issued. The following calls for service were handled by the police department for the month of July:

(2) 911 calls	No reports county handled
(1) person down	Medical/fire
Burglary to residence	County handled ROF
Theft of motor vehicle	County handled ROF

**CITATIONS ISSUED IN JULY**

<b>Violations</b>	<b>Citations</b>	<b>Warnings</b>
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Parks Report: Trustee Scott stated the caboose is nearly finished all but some lights to be installed and staining. The Park Association requested that the Village split the cost for the installation of the wiring for electric service. Motion by Trustee Scott and seconded by Trustee Self to approve splitting the cost. Motion carried. All in favor. Sunday, August 7<sup>th</sup>, the Park Association annual ice cream social will be held at Veteran's Park along with an open house of the new caboose; there will be a ribbon cutting ceremony. The Parks Association asked if some Board Trustees would be able to attend. New posts were installed at the disc golf course on holes 1-9 at Doublet-Benjamin Park, if the new plans go through, and a baseball field is installed, the Park Association would like to extend the walking path over to the ball field. President Tonkin will ask FFA if they could give a presentation for their plan of the farm ground at the next Village Board meeting.

Veteran's Park: Nothing to report.

Covid Status: Nothing to report.

Old Business: KP Hall renovations are complete. We are waiting to hear from USDA to see what else needs to be done to receive reimbursement funds. Trustee Self asked if the Board was interested in hiring someone to clean the Village Hall once (after renovations) or on a monthly basis. Nothing to report on the updated combined liquor/gaming license. Jordan Newell at Massie Quick LLC will draw up paperwork for the sale of the 3 lots on Cottonwood Court to Mike Mackie; that was discussed at the July meeting and will be published in the Weekly Post. Mike is going make calls to get clarity on easements on the 3 new lots. Motion by Trustee Scott and seconded by Trustee Hickerson to pass the Ordinance for sale of lot to Leland Ballard. Motion carried. All in favor.

New Business: Trustee Van Dran spoke of perpetual fires burning all the time, most cities have limited burning ordinances; our nuisance ordinance is not specific enough. President Tonkin will check to see if Massie's office may have a template for guidelines for burning and Chief Robertson has information on what Galva has used as a model. President Tonkin addressed the Board about a recent unsuccessful cyberattack on the Village's bank accounts. Treasurer Rice alerted President Tonkin and the bank immediately which avoided unauthorized transfer of funds.

Motion by Trustee Self and seconded by Trustee Scott to adjourn the meeting. All were in favor.

The next meeting will be held on September 12th, 2022 (due to Labor Day).

Minutes approved as presented: Ter. Cowser