

Williamsfield Village Board Meeting August 3, 2020

The Williamsfield Village Board met in-person on August 3, 2020 at 7:00 p.m. at the Norman Legion Hall and encouraged the public to join via Teleconference due to COVID-19. Present were Trustees Trudy Self, Michael Gray, Stanley King, Pam Courson, Andrew Scott and Ryan Smith. Also present were Julie Van Dran, Curt Landon, Jeremy King, Chief Robertson, Mary Rice (Treasurer), Tom Rice (R/O Plant) and Village Clerk Tori Courson. Present via Teleconference was President Tonkin due to a pending COVID test result.

Motion by Trustee Self and seconded by Trustee Smith to approve the minutes of the July 2020 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval.

| <u>GENERAL</u> | | |
|--|--|-------------------|
| Vendor / Category | Details | Amount |
| Motorola Solutions | Computer Usage | \$52.00 |
| West Central FS | Maintenance-Gas, oil & diesel | \$341.53 |
| West Central FS | Police Gas & oil | \$126.93 |
| Bank of Farmington card | Ink & Intuit checks | \$151.97 |
| Brimfield Hardware | Lawn & garden battery | \$40.99 |
| WIRC | Membership Fee | \$346.80 |
| Verizon | Police | \$36.05 |
| Ladd's Food Mart | Water, AAA batteries & Raid fly ribbon | \$46.20 |
| Supreme Radio Comm | MIC/Kenwood/M/NC serial conn check ds | \$178.89 |
| Ray O'Herron | Computer mnt, 11+ charger& console 18", 16+charger w/o | \$805.05 |
| Lampe Publications | Electronic and Paint Collection July 16 & 23 | \$264.00 |
| Rask Transportation | Trucking - Cambridge to Williamsfield - cold patch, | \$177.16 |
| Rask Transportation | Trucking- Valley to Williamsfield CA9 | \$188.80 |
| Staples | 2 boxes paper, 3 boxes business & check envelopes | \$122.04 |
| | | \$2,878.41 |
| <u>OPERATIONS AND MAINTENANCE</u> | | |
| Vendor / Category | Details | Amount |
| Hawkins | Chemicals | \$1,099.24 |
| PDC Laboratories Inc | Testings | \$98.00 |
| Ladd's Food Mart | Paper Products | \$11.99 |
| Tucker's Printing | 2000 sewer & water bills | \$869.00 |
| Grainger | 2 packages hooded protective suits | \$96.50 |
| Brimfield Hardware | Weed & grass killer, penetrating oil, rages & ruler | \$55.65 |
| Menards | Galv, nipple, union, tee & 3.5" GPF diaphragm | \$32.88 |

| | | |
|-----|--|-------------------|
| KVI | Change sub monitor program, trouble shoot frequency drive, install & program new frequency drive & frequency drive | \$3,591.00 |
| | TOTAL | \$5,854.26 |

WATER LINE GRANT

| Vendor / Category | Details | Amount |
|--------------------------|--|-------------------|
| Bruner, Cooper & Zuck | Preliminary engineering - street maintenance | \$1,454.35 |

Motion by Trustee Smith and seconded by Trustee King to approve the new bills as presented. All in favor. Motion carried.

Trustee Gray provided details on the review of financial statements, percent over and percent under for the month. All were in order. Motion by Trustee Gray and seconded by Trustee Courson to approve the financial statements. All in favor. Motion carried.

Public Comment: Trustee Smith is going to resign from the Board; Jeremy King, Curt Landon and Julie Van Dran all expressed interest in filling the position. Jeremy King stated he is involved in the community and has overseen the Baseball Association for 6 years and participated in the Association for 15 years total. Curt Landon stated he was interested and asked if the Board members had questions for him. Julie Van Dran stated she became a resident in 2015, she traveled for a living until COVID-19 and is now local, she has always been interested in politics. President Tonkin encouraged the interested parties to join the September meeting and any other interested parties would be able to show their interest also at the September meeting, and indicted the nomination will be in October.

Correspondence: President Tonkin stated Trustee Gray discovered that Village Board member and employees are required to complete a stated mandated policy prohibiting sexual harassment training. President Tonkin emailed the link to all members to complete.

Street Report: Trustee Smith stated the roads are going to be oiled and chipped on Wednesday, August 3rd, the maintenance department is going begin the sidewalk repair on the East end of town, they have nearly finished laying cold patch to prepare for the oil and chipping and will need to order more cold patch.

Police Report:

The following calls of service were handled by the police department the month of July.

POLICE REPORT

| Category | Status / Resolution |
|-------------------|---------------------------------|
| (4) 911 hang ups | Problem solved/reports on file |
| (6) alarms | Report on file/no action taken |
| Suicide Complaint | Report on file (County Handled) |
| Threats Complaint | Report on File |

CITATIONS ISSUED IN JULY

| Violations | Citations | Warnings |
|----------------------|-----------|----------|
| Seatbelt | 0 | 0 |
| Speeding | 3 | 3 |
| Disobeyed Stop Sign | 0 | 0 |
| Ordinance Violations | 0 | 0 |
| Other | 0 | 0 |

Chief Robertson stated ATV Permits are due September 1st, he has been working on unsightly properties and he presented to the Board the list of addresses he has been in contact with relaying the actions that are required to be compliant with the Village's Ordinance. Three people have showed interest in the 2010 Police Tahoe that is for sale.

Parks Report: Trustee Courson stated the Parks Association met on July 28 at the park pavilion. Dylan Tucker gave his presentation on his Eagle Scout Project – a Gaga Pit. It was agreed that the best spot would probably be by the newly renovated sand volleyball court. There was a discussion about putting a reminder on our Facebook page as to the activities available at the park. Also, a discussion about the disc golf T pads. We will contact Julie Strom's family to see if they are interested in holding Julie's tournament this year and will research other tournaments. We may have to wait until next year, most local tournaments have been cancelled. The plan is to resurface and enlarge the walking path in September. The golf hut door is broken, and landscape rocks were thrown around and on the roof. Luanne offered to paint the hut sometime since they did not have a spring workday. Larry Mattson will be contacted about helping repair the gazebo boards with composite that Andrew Fritz has. It was suggested that we add a horseshoe pit and or shuffleboard. They are possibly going to have a workday in October.

Veteran's Park Report: A committee has been established and President Tonkin has obtained everyone's availability to plan a meeting soon. The first meeting will be scheduled before the next Village Board meeting.

Water Report: Tom Rice stated H & H installed LED lights at the water plant and it's much brighter, a high service pump went out and is in Peoria getting rebuilt, they are working on the variable speed drive. Tom talked to Peerless about replacing a nipple on the top of the hood.

Maintenance Department: Trustee King stated they have been mowing, they replaced water meters and purchased 12 more, electronic paint and recycling was a huge success, the LED lights were installed the at maintenance building and KP Hall and a new metal detector would cost too much to purchase at this time.

Old Business: The streets will be oiled and chipped August 3rd, using Motor Fuel Tax, \$1,223 has been spend on cold patch so far and more will need to be purchased, there is about \$10,000 MFT that was assigned as a limit for cold patch this year.

President Tonkin received an email from Senator Weaver's office about a new rural transportation toolkit grant that he is going to look into.

President Tonkin stated they requested an extension from Ameren to get contractors in place for the VFD upgrade. President Tonkin and Trustee King measured and drew a scale drawing for USDA for the KP Hall repairs from the storm damage, USDA noticed the doors were not ADA compliant and relayed that the grant has to comply with ADA but can be increased to be used on necessary updates. President Tonkin would also like to update/repair the outdoor staircase and add a ramp, widen the doors, repair the roof and upper wall. The Village is eligible for 75%, so if we applied for \$50,000, the Village could be eligible for \$37,500 forgiveness, potentially. The new items can be added to the existing application and resubmitted. President Tonkin stated the water plant IEPA ceiling for principal forgiveness on loans isn't as high as last year and the Village wont be eligible for as large a

total principal forgiveness as required in order to undertake a project to cover all the items planned. But, the loan forgiveness percentage is good (50%) so a project will be sized so that the IEPA labeled uncompliant will be addressed first in the grant but the idea of replacing East Gale Street's water lines and replace the central loop lines around the water plant may be put on hold. The Village Board will be able to vote on the project as it is developed and on the loan amount before commencing the actual project.

Trustee Scott stated the unsightly property on Elm Street that has been warned several times of the unkept property, hired a company to remove the paint and repaint the home which resulted in lead paint chips being blown off the house and into Trustee Scott's yard which resulted in one of Trustee Scott's small children testing positive for lead in his blood system, Trustee Scott has been in contact with the Health Department on what steps to take next and he is going to contact IEPA next for help. President Tonkin stated he is going to have Massie and Quick LLC's office move forward with the letter to the homeowner about the dangers of the home, with the inclusion of the note about the lead paint.

Lorna Yelm's new computer will be set up the first available open weekend after President Tonkin has received his "clean "result for his COVID-19 test.

President Tonkin and Lora's offer to purchase the old OSF Clinic building has been accepted and the closing will be this Friday, Graham Hospital will do a walk through on the 11th to see what upgrades are required. President Tonkin would like to collaborate with the school on a possible flu vaccine clinic as a starting point.

No report yet from the drilling at the old BP Station.

President Tonkin has been in touch with Jimmy Gibbs (current lessee) and Kent Rigg (Williamsfield AG teacher) about the Village's leased farm ground. The rates will need to be increased some to produce more income, the rates have been the same for at least 6 years. Kent Rigg said the school would be interested in leasing the property and operate for profit to pay and possibly experiment with different varieties of corn/beans and methods of planting and could possibly make up the difference on the lease from donations. The current rate is \$175 an acre. Trustee Gray and President Tonkin had reached and learned that the Village is responsible for the erosion and it needs attention as soon as possible; Trustee Scott is going to research the erosion. The Board members stated that working the land in some manner would be a good learning experience for the students and 80% of employment in the area is farming. President Tonkin is going to reach out to Kent Rigg and the current lessee to discuss the raised rate to possibly \$200 an acre and to see if maybe the school and current lessee want to work together.

New Business: Trustee Smith turned in his resignation letter stating between work and family, he does not have enough time to effectively fulfill his duties to the fullest. He will gladly spend time with the new Trustee that takes his position to update them on all the ongoing projects.

The Board members discussed late water payments.

Trustee Scott stated a gentleman is going to provide a on the application of the speed rumble strips on August 12th at 10am. Trustee Scott stated the Peoria County Road Commissioner recommend this company and he stated the snow plow will need to be aware of the strips; each pack is about \$162.

Motion by Trustee Self and seconded by Trustee King to adjourn the meeting. All were in favor. Meeting adjourned.

The next meeting will be held on Monday September 14, 2020-due to Labor Day.

Minutes approved as presented: Tori Courson

Tori Courson - Clerk