

Williamsfield Village Board Meeting January 4, 2021

The Williamsfield Village Board met in-person on Monday, January 4, 2021 at 7:00 p.m. at the Norman Legion Hall and the public was invited to join via Teleconference due to COVID-19. Present via teleconference line were President Tonkin due to a positive COVID test and Trustee Julie Van Dran. Present in person were Trustees Michael Gray, Stanley King, Pam Courson, Trudy Self, Andrew Scott. Also present were Mary Rice (Treasurer), Tom Rice (R/O Plant), Jeremy Eagle and Village Clerk Tori Courson. Susan Ott attended via teleconference.

Motion by Trustee Self and seconded by Trustee Scott to approve the minutes from the December 2020 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Gray, seconded by Trustee King to approve the bills as presented. All in favor. Motion carried.

<u>GENERAL</u>		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance-Gas, oil & diesel	\$125.44
West Central FS	Police Gas & oil	\$189.69
Brimfield Hardware	Toggle switch, spray paint, battery terminals, zinc pin hinge, windshield wash & oil filter	\$68.98
Martin Sullivan	2 oil filter	\$17.46
Wight Chevrolet	2 filters & oil	\$35.71
H & H industries, Inc	4 ft lamp	\$53.00
Card Service Center	Hp ink, Stanley - Home Depot & Northern Tools	\$195.81
Stevens-Campbell Insurance	Bond for Village Clerk, Tori Courson	\$341.00
	TOTAL	\$1,079.09
<u>OPERATIONS AND MAINTENANCE</u>		
Vendor / Category	Details	Amount
PDC Laboratories, Inc	Testing's	\$373.00
Brimfield Hardware	3 bags & 2 pails ice melt	\$89.35
Ladd's Food Mart	Paper Products	\$11.99
USA Bluebook	4 foot valves, 2 flow indicators & 2 strainers for PP foot valve	\$240.23
Grainger	Mech expansion plug, Hex-Nut 2"	\$19.31
Tucker's Printing	2000 Water & Sewer bills	\$869.00
Larry Lawson	Shipping expense & asbestos samples	\$319.20
	TOTAL	\$1,922.08

Motion by Trustee Self and seconded by Trustee King to pay invoice #208 from LaFollette Earth Moving for \$6,325.00. Of this, \$5,875 will be expensed to Parks for clearing trees, shaping of waterway, construction of 2 dry dams, installation of 6-inch tile and risers, east waterway in farm field (south of greenhouse) and \$450 will be expensed to the General Fund for clearing trees on right of way at Cottonwood Ct. All in favor. Motion carried.

Financial Statements: Trustee Gray provided details on the review of financial statements, percent over and percent under for the month. All were in order. Trustee Gray did note that a close eye must be kept on expenses. Motion by Trustee Gray and seconded by Trustee Courson to approve the financial statements. All in favor. Motion carried.

Public Comment: Susan Ott inquired if the water tower has a scheduled cleaning for the outside and inside, and asked if there was a procedure in place for cleaning the park's pavilion and picnic tables etc. President Tonkin requested an email from Susan so he can follow up.

Correspondence: NA

Street Report: Trustee King stated they plowed and salted the streets; they usually plow after 2 inches of snow has fallen but the ice came before they could get a good start. They will start sooner next snow fall.

Police Report: Trustee King stated the new patrol car is making a ticking noise and Chief Robertson is going to take it to a dealership to get looked at. Trustee Gray stated Chief Robertson accepted a position at Galva Police Department.

The following calls for service were handled by the police department for the month of December:

POLICE REPORT

Category	Status / Resolution
Custody Dispute	Report on file
(5) 911 Hang ups	Accidental/Children
(2) Domestic Dispute	Report on file
Check Well	No report
(2) person down	No report-Medical
Theft	Report on file

CITATIONS ISSUED IN DECEMBER

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	3

Park Report: December meetings were not held.

Veteran's Park Report: President Tonkin is following up on the status of mailing of the surveys.

Water Department: Nothing to report.

Maintenance Report: Trustee King stated they repaired a couple water shut offs, changed the oil in the maintenance truck, stated the dump truck needs a clutch or brakes and is at Wight Chevrolet for repairs, they repaired a sewer cover at Cottonwood Court; the sewer department will be billed 4 hours labor, they shut off the water to a rental house that had a leak, they hooked up power for the garage doors at the maintenance building and are waiting for the company to install them.

Covid Status: Trustee Van Dran, Gray and Treasurer Mary Rice have been working on the CURES grant; President Tonkin confirmed the date for submittal and will share our application ahead of time to ensure no rejections.

Old Business: President Tonkin stated Andy Logsdon from Bruner, Cooper and Zuck emailed an update on the Phase II water grant project, he estimated the project costs at \$968,500 with a possible principal forgiveness of \$400,000; the Village's portion to borrow would be \$568,000 for an annual payment of \$31,507.60 and an increase of \$9.55 to residents. Without principal forgiveness; the loan amount would be \$968,000 with an annual payment of \$53,696.05 and an increase of \$16.27 to residents. President Tonkin expressed concern about any potential for an additional increase and will follow up with Bruner, Cooper and Zuck regarding alternative plans. This will be followed up at the February meeting. President Tonkin stated he and Trustee King met with Backhoe Joe and Chris Courtright at the KP hall to discuss options for the upgrade. They discussed removing the cement block walls entirely and putting up drywall, and they discovered USDA only requires 1 handicap accessible door. Backhoe Joe is working on an estimate. President Tonkin stated Massie and Quick LLC mailed a letter to the resident on the southside of town who opined that the Village should pay for the water leak repair. President Tonkin also asked Massie and Quick LLC about the next action for the leaking water pipe on the north end of town that needs to be fixed. The Village attempted to work with the homeowner while contractors were in town to have them do the digging to install the new water pipe at a lower cost while they were available, but that opportunity since passed. Tom Rice suggested the water line run down the road instead of through the property line. President Tonkin is going to reach out to IEPA to see what the guidelines will be to install a new water pipe and discuss the solution with the homeowner to potentially share the costs.

New Business: IML requires all dates for Village Board meetings be set for the year; the monthly meetings will be held the first Monday of every month and due to Labor Day, September's meeting will be held on Monday, September 13.

Motion by Trustee Courson and seconded by Trustee Self to adjourn the meeting. All were in favor.

The next meeting will be held on February 1, 2021.

Minutes approved as presented: 
Tori Courson - Clerk