

Williamsfield Village Board Meeting May 2, 2022

The Williamsfield Village Board met in-person on Monday, May 2, 2022, at 7:00 p.m. at the KP Village Hall. Present were Trustees Stuart Hickerson, Andrew Scott, and Julie Van Dran. Trudy Self, Jeremy Eagle and Nancy Everett were absent. Also, present were Mary Rice (Treasurer), Tom Rice (R/O Plant), Tori Courson (Village Clerk), Matt Tonkin (Village President).

Motion by Trustee Van Dran and seconded by Trustee Hickerson to approve the minutes from the April 2022 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Hickerson and seconded by Trustee Scott to approve the bills as presented. All in favor. Motion carried.

| <u>GENERAL</u> | | |
|-----------------------------------|---|--------------------|
| Vendor / Category | Details | Amount |
| Motorola Solutions | Computer Usage | \$52.00 |
| West Central FS | Maintenance Gas & Oil | \$231.54 |
| West Central FS | Police Gas & Oil | \$56.17 |
| Massie and Quick LLC | Annual legal fees | \$1,500.00 |
| Backhoe Joe | Work at KP Hall | \$13,381.00 |
| Lampe Publications LLC | Cleanup day ad & electronic/paint collections | \$198.00 |
| German-Bliss Equipment | 1 Ton truck test | \$32.00 |
| Card Service Center | HP ink | \$53.11 |
| Verizon Wireless | Police | \$36.01 |
| Staples | Paper & pentel RSVP ballpoint pens | \$46.58 |
| Smith & Potter Equipment | Cap, grease, bearing w/ race, seal, hydro oil & deck spring | \$283.73 |
| Bruner, Cooper and Zuck | Storm water study | \$6,000.00 |
| Brimfield Hardware | Clamp, ball valve, blue marking paint & scott tissue | \$104.85 |
| Rask Transportation | 21.82 T 1 1/8" down and hauling from valley | \$442.94 |
| EB Buildings & Lumber | Garden cultivator, hand cleaner, earplugs, tip cleaner, metal wheel, grass seed, pruning seal, caution tape, 7 pc nutdriver set and electrode | \$188.76 |
| Ladd's Food Mart | Misc supplies for maintenance department | \$19.98 |
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| | TOTAL | \$22,626.67 |
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| <u>OPERATIONS AND MAINTENANCE</u> | | |
| Vendor / Category | Details | Amount |
| Pace Analytical Service LLC | Testings | \$103.25 |
| Card Service Center | Blades for knife | \$4.85 |

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|------------------|--|-------------------|
| KVI Inc | Replace transducer, pull wire from transducer to building, flange and wire | \$1,136.00 |
| Ladd's Food Mart | Paper products and batteries | \$25.57 |
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| | TOTAL | \$1,269.67 |

Financial Statements: President Tonkin provided details on the review of financial statements, percent over and percent under for the month. Motion by Trustee Scott and seconded by Trustee Hickerson to approve the financial statements. All in favor. Motion carried.

Public Comment: NA

Correspondence: President Tonkin received a letter from IML explaining the insurance they sell to municipalities President Tonkin asked the Board if they wanted him to reach out to them to get quotes or keep the insurance policies local; the Board wanted the insurance policy kept local.

Street and Maintenance Report: Trustee Hickerson reached out to BNSF about the hole near the tracks that is in need of repair by BNSF; the hole is 30-35 feet from the tracks and is expanding. Trustee Scott stated Mark and Don investigated the sink hole on Gale Street near the fire station and realized due to Mid-Century boring, the tile is broken and the storm water is "chasing" the fiber optic cable they laid. In addition, the manhole near KP Hall has been plugged since they put the cable in. Mid-Century will be contacted to explain the broken tile their equipment caused and explain the possibility of the "tunnel" collapsing. The maintenance department had 2 summer helpers lined up but that have since found better paying opportunities, therefore, Clerk Courson will re-advertise on social media the help wanted ad again.

Infrastructure and Maintenance Committee: Mapping updates: President Tonkin stated his youth orientated group has a draft survey started to distribute to children and parents to poll the most wanted sports and after school activities. Infrastructure and maintenance mapping group and also Village Board's most important project is the storm water drainage issues, unfortunately the USDA currently does not have a grant available; they will look into IEPA for loan forgiveness programs. Clerk Courson stated her festival group organized the community wide yard sales to be held May 6th and 7th and are going to meet to discuss bringing back the winter walk downtown. The beatification group asked permission to paint the railings on East Gale Street and asked if the Board had a color preference, the Board granted permission to paint the railings white. The Board discussed having an apprentice follow Tom Rice for a couple years to learn the R/O Plant; Tom has to attend to the water plant twice a day, seven days a week and this will take a lot of training due to different situations that can occur. The Board discussed Kurt Vanderostyne as a helper for the sidewalks this summer and possibly the water plant backup/assistant. Mark ordered the equipment for the sidewalk project. The Board has

discussed the issues with the maintenance shed's; Trustee Hickerson has reached out to John Ingle about purchasing his building, if that falls through, the maintenance shed will need to be tore down and reconstructed and possibly add a story for storage.

Police Report: This was not provided at this meeting due to an accident being attended by local police. An update will be provided at the next meeting.

Parks Report: President Tonkin showed the Board a sketch of possible placement of soccer, football and baseball fields at Doubet Benjamin Park, President Tonkin liked the placement of the baseball field better than discussed previously but there is a concern for parking and cost. The blueprint shows the field expanding into part of the Village leased farm ground which is income for maintenance on Doubet Benjamin Park and the will needs to be studied to see if the farm ground can be altered. President Tonkin discussed questioning the public on opinion of the major changes and additions before proceeding with any planning. He also requested an estimate of costs.

Veteran's Park Report: The new sign should arrive in 3-4 weeks.

Water Report: Nothing to report

Old Business: President Tonkin stated there is nothing new to report for the water infrastructure project. The KP Hall's inside renovation is complete and the outside cement will be next to do, USDA has a new grant for up to \$25,000 that could possibly cover the new roof or replace the exterior stairs the KP Hall desperately needs. The big clean up day will be held Friday, May 13th. Trustee Van Dran stated the library is planning the kids summer reading program, and an adult e-book program and plans to collaborate with the MAPPING group and bring back the winterfest.

New Business: President Tonkin stated Massie and Quick LLC's office is working on creating a new liquor/gaming ordinance for the Village by comparing other Village's ordinances and the IML's templates.

Motion by Trustee Van Dran and seconded by Trustee Scott to adjourn the meeting. All were in favor.

The next meeting will be held on June 6, 2022.

Minutes approved as presented: _____