

Williamsfield Village Board Meeting July 11, 2022

The Williamsfield Village Board met in-person on Monday, July 11, 2022, (due to 4th of July) at 7:00 p.m. at the KP Village Hall. Present were Trustees Andrew Scott, Trudy Self, Jeremy Eagle and Nancy Everett. Julie Van Dran and Stuart Hickerson were absent. Also present were Stanley King, Jeff Campbell, Mike Mackie, Jeremy King Susan Ott, Mary Rice (Treasurer), Tom Rice (R/O Plant), James Robertson (Chief of Police), Tori Courson (Village Clerk), Matt Tonkin (Village President).

Motion by Trustee Everett and seconded by Trustee Eagle to approve the minutes from the June 2022 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Self and seconded by Trustee Scott to approve the bills as presented. All in favor. Motion carried.

GENERAL		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance Gas & Oil	\$805.59
West Central FS	Police Gas & Oil	\$0.00
Brimfield Hardware	100' 1/4" chain, shop towels, (2) bar oil, round file (2pk), Stihl 3/8 blade, qt stump treatment, HD30 motor oil, handle, 3 bull float, 1 float handle, 1 power screed, float blade, 4" steel forms, 2 keys & caps	\$4,748.55
EB Buildings & Lumber	(12) 3/4x18 nail stake & (3) 5'x150' rewire 10GA roll	\$644.25
Card Service Center	Ink	\$53.11
Verizon Wireless	Police	\$36.01
The Weekly Post	Publish water quality report & proposal to sell real estate	\$651.00
Western Illinois Regional Council	Membership Fee	\$345.00
German-Bliss Equipment	Gear Box	\$1,252.22
Illinois Public Safety Agency	6 month bullet billing	\$300.00
Stevens-Campbell Insurance	Village Property & liability insurance plus Workers Compensation	\$18,927.00
Mobile Team Training Unit IV	Membership Fee	\$425.00
Uniform Den, Inc	(1) Armorshin 100% carrier, plain (2) black poly shirts	\$176.19
D & D Pavement Solutions	Spray Patching	\$18,987.00
	TOTAL	\$47,402.92
OPERATIONS AND MAINTENANCE		
Vendor / Category	Details	Amount
Hawkins	Chemicals	\$1,164.97

Pace Analytical Service, LLC	Testing's	\$104.80
Brimfield Hardware	8 gal 4 HP wet/dry vac, hardware, roundup, pipe compound, 3/4" hose bibb 1/2x520 PTFE tape	\$202.38
USA Bluebook	40 PVC saddle for 4' pipe, schedule 80 PVC plugs, multi purpose cement & purple primer	\$245.38
Menard's	Masonry drill bit & wedge anchors	\$14.09
American Pest Control	Termite Service Agreement	\$260.00
	TOTAL	\$1,991.62
<u>DOUBET-BENJAMIN PARK</u>		
Vendor / Category	Details	Amount
Spoon River Landscape LLC	Park Maintenance	\$644.00
<u>WATER MAIN IMPROVEMENT - PHASE II</u>		
Vendor / Category	Details	Amount
Bruner, Cooper & Zuck	Engineering Fees	\$1,622.20

Financial Statements: President Tonkin provided details on the review of financial statements, percent over and percent under for the month. Motion by Trustee Scott and seconded by Trustee Everett to approve the financial statements. All in favor. Motion carried.

Sale of lot on Cottonwood Court: Leland Ballard offered to pay the advertised asking price of \$7000 for the NW lot on the north corner opposite of the library, with the condition that the Village commits to mowing the property for a period of 12 months following the close of sale. Leland plans to start construction of a home in 2023. Massie and Quick LLC published the required notice of sale and the Village has agreed to continue to mow. President Tonkin asked if there were any questions or concerns with the sale. Motion by Trustee Eagle and seconded by Trustee Scott to sale the NW lot to Leland Ballard. All in favor. Motion Carried.

Public Comment: Jeremy King stated there is an issue with a local resident bullying and trying to persuade his father, Stanley King, to physically fight him, the police have been notified but he wanted the entire Board to be aware of his concerns with someone getting hurt and he feels like something needs to be done. Chief Robertson stated he is going to reach out to a family member for some assistance in handling it. Jeff Campbell representing Stevens-Campbell Insurance explained the coverages on the premium of \$18,927 the Village paid for village property, liability insurance and workers compensation. He stated the Village has saved money on workers comp by the maintenance department categorizing their labor. Mark Neibhur's personal skid steer can not be covered under the Village's insurance while it is used for Village use. Mike Mackie is interested in purchasing lots 6,7 and 8 from Cottonwood Court; he would like to build a one-story home with an attached garage and a large unattached garage in the future, the Board discussed the policy with selling multiple lots at one time and lots that do not have dwellings on them. Mike stated the company he spoke with could be ready to place the home in 8 to 10 months. They also discussed the easements that are automatically created in between each lot; Trustee Everett suggested vacating the easements when the transfer deed is drawn up on the easements that would not be needed if he purchases all 3 lots. Mike stated lot 8 is the

smallest lot and if he were to purchase lot 6 and 7, he feels like lot 8 would have a hard time selling and the Board agreed. In the past, the Board has charged premium price for lots that do not have a dwelling on them. President Tonkin had suggested charging Mike Mackie \$30,000 for lots 6, 7 and 8 in order to not encourage others to purchase multiple lots; there are 6 lots left for sale and 3 are touching. The Board members suggested charging \$27,000; \$2,000 extra for the lot with no building and \$1,000 extra for the lot with the unattached garage. Motion by Trustee Eagle and seconded by Trustee Scott. All in favor. Motion carried. Mike Mackie will be in touch with President Tonkin when he has had chance to consider this counteroffer from the Trustees.

Correspondence: NA

Streets and Maintenance: Trustee Scott stated he received a confirmation that the Village can now purchase and sell equipment on the intragovernmental websites IBID and GSA. The new summer workers have needed a little extra training; once they are fully trained, sidewalk repairs will begin, a new gear box was ordered for a tractor, the new street signs are in but mowing has taken precedent over the signs and street painting. President Tonkin requested the loading zones paint to be applied soon. Trustee Everett has been in contact with Andy Logsdon at Bruner, Cooper and Zuck regarding the storm water project; President Tonkin stated we can apply for a grant while in conjunction with the KP Hall Grant because they are different categories. Trustee Scott stated he saw Woodford County using a small dura-patcher for spray patching the streets; they stated that the annual maintenance is around \$500 and they purchase oil as needed and use immediately; the Village might need to purchase a steel roller if a dura-patcher is purchased. President Tonkin stated he wants to compile a spreadsheet to compare the costs of purchasing Ingle's vacant building versus tearing down the current maintenance shed and rebuilding one and the cost of storing equipment, tools and vehicles while it is under construction.

Water Report: Tom Rice stated when the fire hydrants were bled one needed to be replaced because it would not shut off, the new heaters are in for the water house and will be installed, the Board discussed speaking with Neil Smith from Bruner, Cooper and Zuck to have the outside of the water tower to be cleaned or painted and possibly have lights shining on it, the internal cleaning has been done and the internal inspection has been approved but not completed yet. President Tonkin stated the Williamsfield Community Foundation helps with viable improvements in the Village and might assist in costs on beatifying the water tower. Tom Rice stated there is an unused 20 foot flagpole at the water house and asked if the Village would relinquish ownership and give it to the Historical Society. Motion by Trustee Scott and seconded by Trustee Self to donate the 20 foot flag pole to the Historical Society. All in favor. Motion Carried.

Police Report: Chief Robertson stated he has given 7 homeowners written warnings stating steps that need to be taken on their properties in order to be compliant with the Village Nuisance Ordinance and failure to do so will result in a citation. The following calls for service were handled by the police department for the month of June:

(3) 911 calls	Accidental/problem solved
(1) person down	Medical/fire
Threats	Report on file
Harassment	Report on file
Warrant/well check	Report on file (county handled)
Suspicious vehicle	Problem solved/checked okay
Sex offender complaint	Report on file/warrant issued
(3) other animal complaint	Owner located animal

CITATIONS ISSUED IN JUNE

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Parks Report: The ice cream social and ribbon cutting for the caboose will be held on August 7th at Veteran's Park; the Parks Committee inquired if the Board had discussed fund raising ideas for the new pavilion at Veteran's Park; it could cost up to \$35,000 to \$40,000 with a concrete floor for possible roller skating, ice skating, etc. President Tonkin stated John Feltham has a drawing of the original train depot building. The new disc golf signs are in and the maintenance department will install, the caboose floor and walls are complete and the electricity will be installed next, they believe the siren wires will be best to splice off of, there will historical information displayed and could be reserved for events once it is completed. At Doubet-Benjamin Park, wildflowers were redone to have a trail in the center and mulch was added and a teepee will be added also; there were 4 reservations at the park in June and 2 booked for July. The Village Board and Parks Committee has been viewing and discussing the different layout ideas for the new fields to be added to Doubet-Benjamin Park; only initial action is to approve the soccer field area for soccer practices/games, which the Board agreed to have the soccer field behind and caddy corner from the back of the library. Other actions will follow based on more information and later votes. The Parks Committee asked if Board members would like to attend the next parks meeting to discuss the next steps on the soccer field.

COVID Relief Status: The Village will receive the reminder of the funds sometime this summer.

Old Business: The previously approved renovations have been completed at KP Hall; photos will be sent of the completed work to receive the final payment from the grant. The roof and exterior stairs repairs will be in the future; contractors are booked out. The revised/consolidating Liquor/Gaming license is being handled by Massie and Quick, LLC.

New Business: Paint and Electronic recycle day will be held on September 24th.

Motion by Trustee Self and seconded by Trustee Eagle to adjourn the meeting. All were in favor.

The next meeting will be held on August 1, 2022.

Minutes approved as presented: Tom Cowser