

Williamsfield Village Board Meeting February 7, 2022

The Williamsfield Village Board met in-person on Monday, February 7, 2022, at 7:00 p.m. at "The Truro" due to ongoing renovations at the KP Village Hall which prevented the conference table from being set up. Present were Trustees Trudy Self, Julie Van Dran, Jeremy Eagle Nancy Everett Stuart Hickerson and Andrew Scott. Also, present were Susan Ott, Clayton Hickerson, Mary Rice (Treasurer), Tom Rice (R/O Plant), Chief Robertson, Tori Courson (Village Clerk), Matt Tonkin (Village President).

Motion by Trustee Self and seconded by Trustee Van Dran to approve the minutes from the January 2022 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval. Motion by Trustee Self and seconded by Trustee Hickerson to approve the bills as presented. All in favor. Motion carried.

GENERAL		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$52.00
West Central FS	Maintenance Gas & Oil	\$211.99
West Central FS	Police Gas & Oil	\$104.17
Des Moines Stamp	4 ink pads for dated stamps	\$29.10
H & H Industries Inc	Took down Christmas Lights	\$200.00
Ladd's Food Mart	Batteries - police	\$22.15
Card Service Center	Ink	\$52.71
Blucker, Kneer & Assoc Ltd	Audit	\$5,280.00
Verizon Wireless	Police	\$36.01
Staples	Paper	\$41.04
Julie, Inc	265 emails & 7 voice transmissions	\$287.94
EB Buildings & Lumbar Co	12 pk yellow chore gloves & 8 bales of straw	\$87.91
Illinois Public Safety Agency	6 months billing @ \$50 per month (police)	\$300.00
	TOTAL	\$6,705.02
OPERATIONS AND MAINTENANCE		
Vendor / Category	Details	Amount
PDC Laboratories, Inc	Testings	\$103.25
Hawkins	Chemicals	\$995.94
Core & Main	2 repair clamps	\$893.80
	TOTAL	\$1,992.99
WATER GRANT PHASE II		
Vendor / Category	Details	Amount
Bruner, Cooper & Zuck	Engineering fees	\$491.93

Financial Statements: President Tonkin provided details on the review of financial statements, percent over and percent under for the month. Motion by Trustee Self and seconded by Trustee Hickerson to approve the financial statements. All in favor. Motion carried.

Public Comment: NA

Correspondence: Trustee Van Dran received an email from Gabe Secrist and Dallas Self (owners of Double Take) requesting to extend their hours on super bowl Sunday, February 13 from 8 pm to 10:30pm. Motion by Trustee Van Dran and seconded by Trustee Everett. All in favor. Motion carried.

Streets and Maintenance: Trustee Scott stated they purchased a blade for the John Deere tractor for \$274. They have been plowing and salting and the roads look great. Mark Niebuhr has been using his personal Bobcat to plow the Village sidewalks and the Village wants to reimburse him for wear and tear and investigate whether the Bobcat can be covered on the Village's insurance policy while using it for Village needs. It's an expensive piece of equipment. Trustee Eagle believes it can be added to a policy if it is rented; he will follow up with Jeff Campbell at Steven's-Campbell Insurance. Trustee Scott has been researching IBID & GSA which are government sites that are used to purchase and sell equipment, supplies, etc. from within government entities; he will share more details at the March meeting.

Infrastructure and Maintenance Committee: The MAPPING meetings are set for February 10th, 17th and 24th. Motion by Trustee Eagle and seconded by Trustee Scott to approve painting the parking spaces as presented at the January meeting. All in favor. Motion carried. President Tonkin will have Mark order the paint now and the painting will begin in the spring.

Police Report: Chief Robertson stated the PSB/Knox County will be upgrading to a new report system county will be tentative in May 2022. Thanh will be on leave from mid-February to mid-June. The following calls for service were handled by the police department for the month of December:

(2) 911 calls	All accidental dials NR
(3) person down	Medical/fire
Alarm	Accidental (bank)
(14) domestic dispute	Report on file KCSO/WPD
Noise complaint	County handled
Threats (school)	Report on file/County handled
Damage complaint	Unfounded/Civil issue

CITATIONS ISSUED IN JANUARY

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	0	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	0

Parks Report: Trustee Eagle is going to reach out to see Cec to see if she needs assistance taking down the Christmas decorations.

Veteran’s Park: Andy Fritz gave President Tonkin the draft of Veteran’s Park and he will distribute to the Board. The citizen that volunteered to sort through the bricks to pull the salvageable bricks will have to wait until the snow is melted. President Tonkin has been in contact with Rita Kress about the new sign and the company she has used. The FFA is planning the farmers market and are surveying other communities and vendors to choose a date that will not conflict with other markets; summer 2023 is the goal for the renovations, sign and farmers market.

Water Report: Tom Rice stated the cold weather has caused a few minor issues at the RO Plant, there is a water line leak on pump #3; Backhoe Joe will fix it later this week, the heater parts that were ordered a couple months ago are in and Tom presented a list of items needed at the RO Plant that can be covered under the American Rescue Plan Grant.

COVID Status – The Village’s plan for the funds from the American Rescue Plan need to be submitted in April.

Old Business: Trustee Scott is going to reach out to Neil Smith from Bruner, Cooper and Zuck on the storm water study. The KP Hall renovations have started, after they demolished the walls they leveled the bathroom floor which had sunk during the 2019 storm, the walls and ceiling have been ripped out, framed and dry walled. President Tonkin would like to find a space to store the Village’s file cabinets due the bathroom being extended to comply with ADA and having limited space. Ingle Electric is going to add a vent or remove 2 elbows to help with proper heat/ac flow. USDA requested an update on the project and due to material price increases; additional costs may be added to the grant. Tom reminded the Board of the roof leaking. The exterior repairs will begin in the spring. President Tonkin has been in contact with the Village legal counsel at Massie & Quick, LLC about the Village existing liquor ordinance; at one time, the Village had 2 operating bars and one grocery store that sold liquor and the counsel is questioning whether all 3 establishments should have been selling liquor at the same time according to our ordinance; they will follow up with President Tonkin on the issue and the Village’s liquor and gaming ordinance will need to be amended. President Tonkin asked the Village’s counsel if a public hearing should be held to hear the public’s view on the possible new liquor and gaming establishment and the counsel stated that would be unusual to hold a public hearing for that topic. President Tonkin is the liquor commissioner but can appoint the Board to vote and a Board member can abstain their vote if there is a conflict of interest. The state liquor

board indicated there is no longer a per-capita limit on the number of liquor licenses issued to Villages since the gaming licenses require a liquor license to operate. President Tonkin wants the Village to utilize as many grants as possible; he reached out to Tim Farquer to see who the school uses; Becky Burgin prepares the school's grants but does not search for them; Mark Ebner has mentioned helping with grants.

New Business: Due to police patrol shortages, the Village wants to ensure there is patrol during key times like before and after school and when the bars are closing; the police salary budget is under the projected cost due to less hours patrolled and if the Board raises the wages, it won't necessarily cost the Village more, there will be an incentive/enticement of critical hours covered. Motion by Trustee Eagle and seconded by Trustee Hickerson to raise Chief of Police wages from \$18 an hour to \$24 an hour and regular police staff from \$15 an hour to \$21 an hour. Treasurer Rice asked the Boards permission to purchase the upgrade for the Village's Quick Book program; the Board agreed.

Motion by Trustee Self and seconded by Trustee Hickerson to adjourn the meeting. All were in favor.

The next meeting will be held on March 7, 2022.

Minutes approved as presented: Joi. Courson