

## Williamsfield Village Board Meeting November 4, 2019

The Williamsfield Village Board met in regular session on November 4, 2019 at 7:00 p.m. in the Village Hall. Present were President Tonkin, Trustees Trudy Self, Pam Courson, Michael Gray, Stuart Hickerson, Ryan Smith and Stanley King. Also present were Cec Ruck, Chief James Robertson, Treasurer Mary Rice, Tom Rice (R/O Plant) and Village Clerk Tori Courson.

Motion by Trustee Hickerson and seconded by Trustee Gray to approve the minutes of the October 2019 meeting as presented. All in favor. Motion carried.

New Bills: The following bills were presented for approval.

### **GENERAL**

Motorola Solutions	Computer Usage	\$	34.00
West Central FS	Maintenance-Gas, oil & diesel	\$	183.09
West Central FS	Police Gas & Oil	\$	88.30
Bank of Farmington	O'Reilly Auto, Hobby Lobby, American Legion, WM Supercenter	\$	233.02
Brimfield Hardware	Supplies	\$	90.44
Ladd's	Trash bags & paper products	\$	13.98
Wight Chevrolet	Truck Test	\$	24.00
Automotive Electric of Kewanee	Work on Humvee	\$	1,260.50
German-Bliss	Yoke for mower	\$	33.08
Staples	Ink, paper, large envelopes & file folders	\$	242.54
Newman Signs	2 studded stop signs	\$	101.60
Lambasio	Work on Village Hall bathroom	\$	159.25
Royal Publishing	Ad 2019 Wmsfld Class 1A Girls Volleyball	\$	85.00
Menards	Vinyl tubing, tie downs, windshield wash And miscellaneous supplies	\$	87.08
Massie and Quick LLC	Legal fees for land swap with the Ott's	\$	4,981.50
Kaser Power Equipment Inc	Spring and eyebolt	\$	58.10
Illinois Municipal League	Membership	\$	150.00
	<b>TOTAL</b>		<b>\$7,825.48</b>

### **OPERATION & MAINTENANCE**

Hawkins	Chemicals	\$	884.28
PDC Hardware	Testing	\$	238.00

Oberlander Electric	Labor & material -24V contractor, time delay	
	Fuses & trouble shoot	\$ 1,471.38
KVI, Inc	Labor & material-Allen Bradley output card & 10 hours labor	\$ 2,199.95
<b>TOTAL</b>		<b>\$4,793.61</b>

**CERTIFICATE & INTEREST**

Atlanta National Bank Interest on Debt Certificate **\$ 375.00**

Massie and Quick LLC reduced our bill for the Ott alley dispute by 10%. As per the agreement on the land swap, the Village will reimburse the Ott's for the bill for Wallace Survey for \$200.00. Since the sinkhole at the Village Hall has been filled, the toilet will no longer flush. Lambasio is going to run a new line out the sewer and a vent will be installed.

Motion by Trustee Gray and seconded by Trustee Smith to approve the new bills as presented. All in favor. Motion carried.

President Tonkin reviewed financial statements for the month. All were in order. Motion by Trustee Smith and seconded by Trustee King to approve the financial statements. All in favor. Motion carried.

Public Comment: Mary Rice inquired if a "no parking" sign can be put up at the end of her street. She stated her street is very narrow and there is a truck parked near the end of her driveway where it is hard to see when backing out and it will be hard to plow snow around. President Tonkin is going to have a discussion with the resident on the safety hazards with parking there.

Cec Ruck stated all of the Christmas decorations are working. Last year, indoor extension cords were used on Gale Street for the big decorations on the street poles and she would like to purchase outdoor extension cords. The Board agreed to reimburse her for the cords. Lighting of the Park will be held on November 30 at 5pm. Cec will get ahold of Rick Howerton to schedule installation of the Gale Street decorations.

Correspondence: RMA sent templates to track Village's maintenance work, estimates, labor etc.

Street Report: They plowed for the first time this year, the spreader, plow and chains are all installed. Trustee Smith stated the Township was going to start charging the Village for salt and the agreement was, we used the Township's salt and they used our sand and shed to store the salt and sand.

Trustee Smith also stated Wade Yelm purchased a home on Olive Street and needs more room to park and asked if his alley could be graveled for parking, the Board believes that alley is closed. The resident should follow up with the Knox County Zoning Board to find out for sure.

Police Report: The Board thinks the Police Department needs to patrol more before and after school and pay close attention to Gale and Pine Streets. Chief Robertson stated he can cover a few mornings and afternoons.

The following calls for service were handled by the police department for the month of October:

(2) Person Down	Medical
Burglary	Report on File
911 hang up	Report on File
Driving complaint	Unable to locate

**Citations issued in October:**

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	2	0
Disobeyed Stop Sign	0	1
Ordinance Violations	2	0
Other	0	0

Park Report: Trustee Courson stated the Parks Association met at the Williamsfield Public Library meeting room on October 29. Glass Specialty will be here either Thursday or Monday to install new windows to replace the broken ones in the caboose. Plans for more repairs to seal the caboose up before winter were discussed. Greenview has two out of three trees that we lost in stock and will make good on their warranty. Plans for the winter include forming a subcommittee regarding plans for the caboose and Williamsfield Veterans Memorial Park. A tentative budget for future plans was discussed. Lighting of the Park will be Saturday, November 30 starting at 5:00 with refreshments donated by Laura State Bank. A list of the pavilion reservations was read showing the impact the new playground equipment has had on the Park's activity. Please contact Pam Courson to reserve the pavilion and to get on the master calendar.

Water Report: Tom Rice stated the 2 bills listed above were due to a bad chip in the computer. There is a filter dripping and the part is ordered for \$260.

Maintenance Report: Trustee King stated they did a lot of mowing and found a few broken tiles that will need to be addressed. Backhoe Joe is going to look at one and the maintenance department can fix the others. They power washed Caldwell Cottage before the parade, put up new stop signs on Pine Street, fixed a resident's water leak, shut off the water fountain at the Park. The Fire Department donated garage doors for the Maintenance Building.

Old Business: After discussing with Jordan from Massie and Quick LLC, President Tonkin emailed the Board members the options and draft ordinances for Cannabis sales in Williamsfield, there are basically 3 options; an ordinance that prohibits the sale of cannabis, an ordinance that approves the sale and the Village receives taxes from sales and has typical laws like the sale of alcohol or no action at this time and see what Knox County passes for counties and municipalities. The new law will be in place January 2020 so the Board decided to discuss cannabis sales at the December meeting. Another topic that will be discussed is how to handle employees with the new cannabis laws.

New Business: The maintenance department had an opening for a part time and there were 4 applicants. The Board discussed each applicant in detail and decided Mark Niebuhr was the most qualified; he has experience in concrete work, tile work and electrical work along with many other qualifications which are needed for Village work. A couple of the experienced applicants will still possibly be needed to help plow snow and mow periodically. Motion by Trustee Self and seconded by Trustee King to hire Mark Niebuhr for the part-time maintenance position. Roll Call Vote – Self-yes; Courson-yes; Gray-yes; Hickerson-yes; Smith-abstain; King-yes. All in favor. Motion carried.

Motion by Trustee Smith, seconded by Trustee Courson to go into executive session at 8:35 pm to discuss employee's salary. All in favor. Motion Carried.

Motion by Trustee Smith to return to regular session and seconded by Trustee Courson. All in favor. Motion Carried.

Motion by Trustee Gray and seconded by Trustee King to raise Don Smith's pay to \$14 an hour. Roll Call Vote – Self-yes; Courson-yes; Gray-yes; Hickerson-yes; Smith-abstain; King-yes. All in favor. Motion carried.

Motion by Trustee King and seconded by Trustee Hickerson to start Mark Niebuhr's pay at \$13 an hour. Roll Call Vote – Self-yes; Courson-yes; Gray-yes; Hickerson-yes; Smith-abstain; King-yes. All in favor. Motion carried.

Motion by Trustee Smith and seconded by Trustee Hickerson to adjourn the meeting. All were in favor. Meeting Adjourned.

The next meeting will be held on December 2, 2019.

Minutes approved as presented: Tori Courson  
Tori Courson - Clerk