

## Williamsfield Village Board Meeting October 2, 2023

The Williamsfield Village Board met on Monday, September 2, 2023, at 7:00 p.m. at the KP Village Hall. Present were Trustees Trudy Self, Julie Van Dran, Stuart Hickerson and Andrew Scott. Trustees Lucas Leckrone and Nancy Everett were absent. Also present were Pam Courson, Richard Miller, Brayden Boyer, President Robert Johnson, Mary Rice (Treasurer), Tom Rice (R/O Plant), Nick Vlahos (Weekly Post), and Tori Courson (Village Clerk).

Motion by Trustee Self and seconded by Trustee Scott to approve the minutes from the September 2023 meeting as presented. All in favor. Motion carried.

Treasurer's Report: The following bills were presented for approval. Motion by Trustee Self and seconded by Trustee Scott to approve the bills as presented. Roll call vote – Scott-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

<u>GENERAL</u>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Motorola Solutions	Computer Usage	\$64.00
West Central FS	Maintenance Gas & Oil	\$366.60
West Central FS	Police Gas & Oil	\$96.12
Menards	Replacement spout, washers, nuts, screws and bolts	\$63.13
Metal Culverts, Inc	15" dia elbow & 15" dia bankd 24" wide	\$205.48
Lampe Publications, LLC	Electronic/paint collection ad	\$150.00
Card Service Center	Ink and gas	\$121.56
Ladd's Food Mart	Alkaline Batteries & water	\$36.66
Rask Transpiration	Truck miles to Cambridge for cold patch	\$261.47
Henry County Hwy Dept	16.14 T summer patch mix	\$1,316.22
Illinois Labor Law Poster	2 sets for 3 years	\$662.00
Tom Rice	Reimbursement for Village paper for printers	\$82.29
Verizon Wireless	Police	\$36.01
	<b>TOTAL</b>	<b>\$3,461.54</b>
<u>OPERATIONS AND MAINTENANCE</u>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>

Hawkins	Chemicals	\$952.91
Pace Analytical Service, LLC	Testings	\$111.10
Menards	Box 200 ct white rags & blaster penetrant	\$15.85
Grainger	(4) Flange gaskets	\$17.10
USA Bluebook	(1) chemical injection Quill PVC 1/2"	\$146.81
Core & Main	Miscellaneous parts	\$246.16
	<b>TOTAL</b>	<b>\$1,489.93</b>
<b><u>AMERICAN RESCUE PLAN</u></b>		
<b>Vendor / Category</b>	<b>Details</b>	<b>Amount</b>
Core & Main	Pipe & cable locator	<b>\$3,100.00</b>
<b><u>MOTOR FUEL TAX</u></b>		
Asphalt Sales Company	7.10 T asphalt	\$6,070.00
Knox County Hwy Dept	Oil and aggregate	\$2,044.70
		<b>\$8,114.70</b>

President Johnson stated the auditors are going to do a full audit so the Village will have all financial information available when applying for future grants. Treasurer Rice read over the receipts and expenses on the financial statement; motion by Trustee Self and seconded by Trustee Scott to approve the financial statement. Roll call vote - Scott-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Correspondence: The Williamsfield Winterfest will be December 9<sup>th</sup> from 5:30pm to 8:00pm, the next committee meeting will be held October 14<sup>th</sup> at 9am at the library.

Public Comment: Richard and Peggy Miller stated they would like their property to be zoned back to agricultural land instead of in city limits, they would like to keep the water service. The Board stated they would need to research once they get the pin numbers to the land and the Miller's might have to involve their attorneys. Lon and Dawn Lester stated their neighbor on Knox Street has a very bright light on the garage that is on from dusk to dawn that lights up multiple adjacent back yards and shines in their bedroom window, the were the homeowners that wrote an anonymous letter to the Board about it but Chief Robertson wasn't sure who to follow up with; the homeowner has not been home when Chief has stopped by. The Village does have a nuisance Ordinance against bright lights, Chief will continue to follow up.

Water Report: President Johnson stated due to the Village's water plant operator Larry Lawson retiring, Total Environmental Service Technologies, LLC out of Bushnell offers water testing services for \$500 a month. Motion by Trustee Scott and seconded by Trustee Hickerson to approve TEST as the Village's new water operator. Roll call vote - Scott-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Police Report: NA

Street and Maintenance Report: President Johnson will follow up on the road damage on East Gale Street done by the company that hauled an excavator for BNSF. The Village's attorney might have to get involved if it is not resolved through their insurance company.

Infrastructure and Maintenance Report: Trustee Scott stated he found a potential plow truck located in Chicago but once the truck was inspected closely, it was in bad shape. All items including salt and sand have been removed from the storage building leased from BNSF and President Johnson cancelled the lease. Funds from Rebuild Illinois/MFT can be used towards salt storage facilities, Trustee Scott will get a quote to repair the old maintenance building's roof which is where the salt is now stored.

Water Report: The water repair phase II is still in progress and Tom Rice believes the cross connections have been hooked up to the houses. All the requested data for the Illinois water rate study has been sent. There is \$11,000 left in ARPA funds after paying the KVI invoice for \$3,500. Brayden Boyer stated they are replacing around 10 water meters a week; the Village is losing around \$6000 of revenue due to non-working water meters. Tom Rice presented a quote from Lambasio to replace the galvanized tank fill piping with stainless steel piping at the water plant; The Board suggested getting another quote to compare. There are contingency funds in the water grant that could possibly cover this project if no other unknown issues arise with the current water project. President Johnson would like Brayden to shadow the new water tester and log his hours.

Parks Report: Pam Courson stated the Park Association met on September 26<sup>th</sup> and Eric Bell updated them on the Winterfest plan that will be held December 9<sup>th</sup> from 5:30 to 8; Santa will be at the caboose again, children's activities will be in the new pavilion, they would like to get a food stand for the front corner of the park, like popcorn/spiced nuts, Tifanie will have a hot cocoa stand, the fire department will hold a chili supper, student council will organize the parade and the Historical Society will be open. The next planning meeting will be October 14<sup>th</sup> at 9:00am at the library. The 100-year celebration of Veteran's Memorial Park which was held on September 17<sup>th</sup>; they were happy with the turnout, many compliments were made on the new pavilion, ice cream, cake and the caboose if they hadn't toured it before. They thanked everyone for their generous donations to the ice cream social, and especially the donors who made the new pavilion possible. Thank you to Robert for the welcome speech and his grandkids for helping cut the ribbon and Pastor Z for the prayer. Wight Chevrolet is painting the Sante Fe signs for the pavilion and some trim still needs to be added. The new disc golf signs are ready for the 9 holes with the new cement t pads at Doubet-Benjamin Park; they are asking for volunteers to help when the time comes to put out the Christmas decorations for the "Lighting of the Park." Trustee Hickerson presented a picture of cocoa mats that are typically on beaches to possibly install near the ball park as an alternative to sidewalks. President Johnson stated he will sign the Village up for TIPS which is a free purchasing cooperative that the school uses.

Old Business: President Johnson stated Munibilling is regrouping from the hurricane and will have another zoom meeting for training on how to update and maintain the Village's new website, he is also applying for .gov emails for the Board. The previously leased shed has been taken off of the insurance policy and the pavilion was added; President Johnson will research RMA Insurance that saves cities and municipalities around 20%. The new water testers will need a computer at the water house; it will be purchased out of the ARPA funds; internet will be hooked up.

New Business: There is currently no heat upstairs in the KP Hall, to prevent plaster from cracking, a replacement furnace needs to be purchased. Motion by Trustee Scott and seconded by Trustee Self to purchase a new furnace. Roll call vote - Scott-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Self and seconded by Trustee Scott to go into executive session at 8:20pm to discuss wage increases, hire a new water operator and review closed session minutes for release. Roll call vote - Scott-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Van Dran and seconded by Trustee Hickerson to exit executive session at 8:50pm. Roll call vote - Scott-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Scott and seconded by Trustee Self to increase Village Employees wages by 3.2%. Roll call vote - Scott-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried. Motion by Trustee Van Dran and seconded by Trustee Hickerson to not release closed session minutes. Roll call vote - Scott-yes; Hickerson-yes; Van Dran-yes; Self-yes. All in favor. Motion carried.

Motion by Trustee Scott and seconded by Trustee Van Dran to adjourn the meeting. All were in favor.

Next meeting will be held on Monday, November 6, 2023.

Minutes approved as presented: Ter. Carson