

Williamsfield Village Board Meeting Tuesday, January 2, 2024 (Due to New Year's Day)

The Williamsfield Village Board met on Tuesday, January 2, 2024 at 7:00 p.m. at the KP Village Hall. Present were Trustees Trudy Self, Stuart Hickerson, Andrew Scott, Lucas Leckrone, Nancy Everett and Julie Van Dran. Also present were Pam Courson, Susan Ott, Linda Baker, Mike Musso and Tom Olenick representing BOW Renewables, President Robert Johnson, Mary Rice (Treasurer), Tom Rice (R/O Plant), Nick Vlahos (Weekly Post), and Tori Courson (Village Clerk).

Motion by Trustee Self and seconded by Trustee Everett to approve the minutes from the December 2023 meeting as presented. All in favor. Motion carried.

Treasurer's Report: The following bills were presented for approval. Motion by Trustee Van Dran and seconded by Trustee Leckrone to approve the bills as presented. Roll call vote – Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Van Dran-yes and Self-yes. All in favor. Motion carried.

GENERAL		
Vendor / Category	Details	Amount
Motorola Solutions	Computer Usage	\$64.00
West Central FS	Maintenance Gas & Oil	\$58.59
West Central FS	Police Gas & Oil	\$42.95
Miller, Hall and Triggs	Correspondence with President Johnson, Clerk Courson and other work	\$852.50
Steven-Campbell Insurance	Village Clerk Official Bond	\$341.00
Robert Johnson	Reimburse for tires, balancing, wiper blades, oil filer, oil and aire filter on maintenance department truck	\$657.00
Des Moines Stamp	Credit stamp for General Account	\$68.00
Ladd's Food Mart	Supplies for maintenance department	\$26.28
Verizon Wireless	Police	\$36.05
Royal Publishing	2024 Lincoln Trail Girls Basketball & 2024 Lincoln Trail Boys Basketball	\$200.00
Menards	2 storm doors minus credit for returned doors	\$182.72
Mark Niebuhr	Reimburse for (1) 12V electric utility & (1) 2lb electrode	\$75.19
Gatehouse Media	Publication for Tax Levy Hearing	\$187.91
	TOTAL	\$2,792.19
OPERATIONS AND MAINTENANCE		
Vendor / Category	Details	Amount
Hawkins	Chemicals	\$1,231.05
USA Bluebook	Chemical injection Quill PVC, 1/2" & Tyvek coveralls	\$465.00

KVI Inc	Replace RO Drive & install new Q-Mark heater in office	\$4,851.40
Altorfer	Perform service level 2 on generator	\$2,506.17
Des Moines Stamp	Paid stamp starting year 2024	\$68.00
Core & Main	Sensus Touch reader, screws, cable, touchpad & housing assembly	\$4,405.00
Test, Inc	(3) total Coliform - 24 hr, Colilert	\$75.00
	TOTAL	\$13,601.62
AMERICAN RESCUE PLAN		
Vendor / Category	Details	Amount
Core & Main	(8) 18X42 water meter pit, (8) mtr box lid w 2" Tr hold side locking, (2) 18X42 mtr pit, (2) 18 composite mtr box lid w/ 2" Tr hole side locking	\$8,136.00

Treasurer Rice read over the receipts and expenses on the financial statement; motion by Trustee Scott and seconded by Trustee Everett to approve the financial statement. Roll call vote – Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Van Dran-yes; Self-yes. All in favor. Motion carried. The auditors requested more information from Treasurer Rice to continue the 2022 audit, the 2021 audit is complete; President Johnson requested a 90-day extension from the comptroller’s office. QuickBooks, payroll and water billing system will all be moved to electronic which will help the future audits go a lot faster. Trustee Hickerson asked why the Village is required to complete an audit and why is the Village a member of the IML; President Johnson stated the State Comptroller’s Office requires municipalities to complete an annual audit and the IML is a positive resource and is a voice for municipalities; they hold seminars for all positions that are very educational on multiple subjects. Treasurers Rice stated the Village has not received the remainder of funds from the IEPA Loan. Clerk Courson’s bond has been updated. Treasurer Rice stated she is going to set electronic deposits with the state for all funds from them.

Correspondence: The Village’s insurance company sent a \$99 refund after their audit.

Public Comment: Nathan Palkovic was unable to attend to discuss purchasing a lot at Cottonwood Court. Mike and Tom from Solar Partnership at BOW Renewables gave a presentation on the benefits of solar panels for the Village; they are a small developer that works with small communities and schools and are currently installing 3 sites in Galva. The panels would be installed near Doubet-Benjamin Park were the farm ground currently is; the Village would earn \$5000 the first 3 years which is the option period where the company studies to see if it would be beneficial, during the 6-9 months of construction period, \$250 an acre would be paid out, once the project begins generation power, the Village would receive \$2,000 per acre annually for the 30 year lease with two 5-year extensions for the 20 acres used. There is potential to lower power bills in the Village 10% - 15% and they donate \$25,000 to the Park District at the start of the construction. Trustee Leckrone asked what would happen with the equipment after the lease, Mike stated the company has an insurance policy that covers take down and disposal even if they are no longer in business and there are very few concrete pads in the ground. If BOW discovers power lines or substations need to be upgraded, they cover the

costs. Once the construction is completed the power company VALCON will run the panels but BOW will always be available if needed. A sample lease will be sent to the Board. President Johnson stated the Board would like to compare a couple of solar companies.

Police Report- Trustee Van Dran and Chief Robertson are looking into grants for police body and vehicle cameras; they will be required in January of 2025. The following calls for service were handled by the police department for the month of December:

CITATIONS ISSUED IN DECEMBER

Violations	Citations	Warnings
Seatbelt	0	0
Speeding	1	0
Disobeyed Stop Sign	0	0
Ordinance Violations	0	0
Other	0	3

Streets and Maintenance Report: D&D Patching received the check from the transport company working for BNSF that damaged East Gale Street, the repairs will be made in the spring. The tires were replaced and an oil change was performed on the maintenance department truck.

Infrastructure and Maintenance Committee Report: Trustee Everett stated Andy Logsdon at Bruner, Cooper and Zuck relayed that they are waiting on the environmental study portion of storm water study which should be complete in the next couple of months. Trustee Everett should have the quotes for outdoor LED lighting at the end of the week. Trustee Scott has not received any more quotes to repair the maintenance shed roof. Trustee Leckrone stated there is no update on the sidewalks to school project.

Water Report: The concrete slab has been poured at the RO Plant for the water tank storage, the new pipes from the plant to the tank have been installed. The new water billing company Munibilling is holding weekly zoom training meetings. Motion by Trustee Scott and second by Trustee Van Dran to purchase water meters for \$8,136 out of the ARPA funds. Another water rate study will be conducted after all of the new meters are installed and the new water tank is installed. Roll call vote – Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Van Dran-yes and Self-yes. All in favor. Motion carried.

Parks Report: Pam Courson stated the Parks Association does not meet in December; nothing to report. They wanted to thank the Library and Winterfest committee for all of their hard work making Winterfest a success. A lot of people came out that night and there were many positive comments and the park looked beautiful. Thank you to all that helped in any way and those who attended.

Old Business: There is no update on the Village new website, the furnace for the upstairs at the KP Hall is on the maintenance department’s list to do, a new copier/fax/scanner will be purchased for the KP Hall once Munibilling advises the Village which equipment will be needed for the water bills, RMA requested additional information to complete the insurance quote. Motion by Trustee Self and

seconded by Trustee Hickerson to choose the Village logo that has the elevator, water tower and sunset. All in favor. Motion carried. President Johnson will take the maintenance department truck to Big E's to get the seal replaced. President Johnson stated all employees that punch a timecard are set up on Payclock electronic timecard besides Mark and Tom; they will be set up next. President Johnson stated some small communities are resorting to technology for surveillance; the Board discussed an Intergovernmental Agreement with Yates City and Maquon to share police coverage at the November and December meeting and unsure of all of the details including the cost; technology might be the best cost-effective way for coverage/surveillance. Chief Robertson stated some small communities use cameras and the cameras help capture vehicles and activity.

New Business: Nathan Palkovic was unable to attend to discuss purchasing a lot at Cottonwood Court. The Board will compare BOW Renewables to other solar companies before committing.

Motion by Trustee Van Dran and seconded by Trustee Everett to exit regular session to discuss employee performance. Roll call vote – Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Van Dran-yes and Self-yes. All in favor. Motion carried.

Motion by Trustee Van Dran and seconded by Trustee Self to enter executive session at 8:17pm. Roll call vote – Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Van Dran-yes and Self-yes. All in favor. Motion carried.

Motion by Trustee Self and seconded by Trustee Van Dran to exit executive session at 9:18pm. Roll call vote – Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Van Dran-yes and Self-yes. All in favor. Motion carried.

Motion by Trustee Everett and seconded by Trustee Van Dran to enter regular session. Roll call vote – Everett-yes; Leckrone-yes; Hickerson-yes; Scott-yes; Van Dran-yes and Self-yes. All in favor. Motion carried.

Nothing to vote on.

Motion by Trustee Leckrone and seconded by Trustee Scott to adjourn the meeting. All in favor. Motion carried.

Next meeting will be held Monday, February 5, 2024.


Minutes approved as presented: Tor. Coursa

Williamsfield Village Board Meeting Saturday, January 6, 2024

The Williamsfield Village Board held a special meeting to appoint a Village Treasurer on Saturday January 6, 2024 at 7:00 p.m. at the KP Village Hall. Present were Trustees Trudy Self, Stuart Hickerson, Lucas Leckrone, Nancy Everett and Julie Van Dran. Also present were Mark and Ott, Linda Baker, Wayne Johnson, President Robert Johnson, Nick Vlahos (Weekly Post), and Tori Courson (Village Clerk). Trustee Andrew Scott arrived after the motion and roll call vote.

Motion by Trustee Self and seconded by Trustee Van Dran to appoint Linda Baker as the Village Treasurer. Roll call vote – Everett-yes; Leckrone-yes; Hickerson-yes; Van Dran-yes and Self-yes. All in favor. Motion carried.

Motion by Trustee Van Dran and seconded by Trustee Leckrone to adjourn the meeting. All in favor. Motion carried. The next meeting will be held February 5, 2024.



Tori Courson – Village Clerk